

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: December 30, 2013		DATE SUBMITTED: December 10, 2013	
DEPARTMENT OF ORIGIN: City Secretary		SUBMITTED BY: Mary Lynne Stratta	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input checked="" type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input type="checkbox"/> SERVICE
<input type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE
			<input checked="" type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consideration – Swear In Newly Elected Councilmember			
Administer oath of office to newly elected Councilmember for Single Member District Two for a three-year term and present certificate of election.			
<i>(Consideración – Juramento a los nuevamente elegido el concejale - Administrar juramento de la oficina a los recién elegido el concejal de distrito único miembro dos para un plazo de tres años y presentar certificado de elección.)</i>			
SUMMARY STATEMENT: The newly elected Councilmember Single Member District Two will have already executed the Statement of Elected Official prior to the meeting. At the City Council meeting, the oath of office will be administered and a certificate of election presented to the newly elected Councilmember.			
STAFF ANALYSIS AND RECOMMENDATION: The Texas Constitution requires that newly elected officials take the oath of office before assuming their duties. State law requires they be given a certificate of election.			
OPTIONS (In Suggested Order of Staff Preference):			
Administer the oath of office and present the certificate of election to the new Councilmember.			
Staff does not recommend a delay in this action, as there is no basis for it. Any candidate receiving the most votes in a runoff election is entitled to take office after canvass. December 30, 2013, is the final day allowed for canvass under State law.			
ATTACHMENTS: None.			
FUNDING SOURCE: City Secretary's Election Budget			
APPROVALS: Mary Lynne Stratta 12-10-13; Hugh R. Walker, 12/10/2013			
APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register 12/16/2012			
APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 12/17/2013			

Revised 05/2013