

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: 2/25/2014	DATE SUBMITTED: 2/10/2014
DEPARTMENT OF ORIGIN: Information Technology	SUBMITTED BY: Cray Crouse

MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE

AGENDA ITEM DESCRIPTION: Consider approving an increase to the existing blanket purchase order (BPO) from \$45,000 to \$250,000 for the purchase of information technology equipment and services from Netsync, Inc. (Houston, TX) through the State of Texas Department of Information Resources (DIR) contracts; the estimated FY14 annual expenditure is not to exceed \$250,000.

SUMMARY STATEMENT: The budgeted items are to be purchased on an as-needed basis through the State of Texas contracts, DIR-SDD-1372 and DIR-SDD-2228, which includes the acquisition of network switches, routers and other network infrastructure hardware, as well as existing and future maintenance agreements for said equipment, software and professional services for hardware configuration.

These expenditures are based on FY14 approved decision packages or departmental base budgets to upgrade network infrastructure, compute resources and associated maintenance costs.

Historical costs: There are no previous fiscal year historical expenditures for this BPO.

Items to be purchased through this requested BPO include:

- Network gear for several City locations – replacing equipment as old as 8 years
- Software to add capacity to City virtualized server environment
- Maintenance for these systems
- Professional services for equipment configuration

As City purchasing policy requires City Council approval of expenditures with any one vendor that will total over \$50,000 in any one fiscal year, the issuance of this BPO will facilitate and expedite the acquisition of IT related equipment.

The Department of Information Resources (DIR) was created by the State of Texas to ensure the effective and efficient use of public funds for information technology services and equipment through the application of statewide services and technologies with emphasis on cooperative purchasing projects. The Interlocal Cooperation Act, Texas Government Code, Chapter 791, authorizes local governments to directly contract with DIR enabling participating entities to take advantage of the purchasing power of the State of Texas. Procuring information technology products and services through DIR contracts saves the City time and money as all products offered have been subjected to a competitive bid process with vendors offering substantial discounts to all participating entities based on the State's anticipated volume of purchases.

STAFF ANALYSIS AND RECOMMENDATION: City Council approval of this request will allow the City to replace a portion of its aging network infrastructure to keep the high level of service and stability that the citizens of Bryan expect.

The Information Technology Department respectfully requests that the City Council approve the BPO to Netsync for the amount of \$250,000.

OPTIONS (In Suggested Order of Staff Preference):

1. Approve the BPO as recommended.
2. Do not approve the service agreement and provide staff direction.

ATTACHMENTS: (all attachments are a single pdf document)

1. Contract for Products and Related Services (DIR-SDD-2228): Surveillance, Security, and Monitoring products
2. Contract for Products and Related Services (DIR-SDD-1372): Data Communications & Telecommunications Networking Equipment and Related Services

FUNDING SOURCE: Decision package and budgeted line items from General Fund (Information Technology Department) as approved in the FY2014 Budget

APPROVALS: Hugh R. Walker, 02/12/2014

APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register, 2/14/2014

APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 2/17/2014

Revised 04/2013