

## ACTION FORM BRYAN CITY COUNCIL

<b>DATE OF COUNCIL MEETING:</b> 02/25/14		<b>DATE SUBMITTED:</b> 02/07/14	
<b>DEPARTMENT OF ORIGIN:</b> Fiscal / Purchasing		<b>SUBMITTED BY:</b> Joe Hegwood, CFO	
<b>MEETING TYPE:</b>	<b>CLASSIFICATION:</b>	<b>ORDINANCE:</b>	<b>STRATEGIC INITIATIVE:</b>
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
<b>AGENDA ITEM DESCRIPTION:</b> Consideration of a Resolution and Inter-local Agreement between the City of Bryan and National Joint Powers Alliance (NJPA).			
<p><b>SUMMARY STATEMENT:</b> The City of Bryan will benefit from partnering with National Joint Powers Alliance (NJPA), a national governmental purchasing cooperative designed to leverage potential cost savings. NJPA competitively bids and awards contracts in accordance with purchasing procedures mandated by State procurement laws and regulations. This process has been verified through review of existing NJPA contracts and by the City's Legal department. Buying from these existing contracts for items such as furniture, computer equipment and technology, chemicals and various other contracts allows the City to obtain the bargaining power of a large group and reduces the need for City staff to do individual solicitations of its own; therefore, internal overhead costs are reduced. NJPA contracts are available for use to and benefit all entities that must comply with State purchasing laws (including public and private schools, colleges and universities, cities, counties, non-profits, and all governmental entities). Other agencies participating include the City of College Station, City of Fort Worth, City of Houston, City of Huntsville, and 50,000 member agencies nationally.</p> <p>This agreement will improve the City of Bryan's purchasing efficiency in the following areas:</p> <ol style="list-style-type: none"> <li>1. enhance the image of the City in keeping with strategic goals of partnership with other local entities.</li> <li>2. enable the City to take advantage of contracts and RFP's that NJPA has issued for those items the City of Bryan is considering purchasing.</li> </ol>			
<p><b>STAFF ANALYSIS AND RECOMMENDATION:</b> The City's participation is voluntary, non-restrictive, can be used when appropriate and does not involve fees or costs. Additionally, this type of partnership with other agencies reflects positively on the City's image as an active and forward-thinking municipality. There are no fees to join or any type of penalty if the City of Bryan does not use NJPA's service providers.</p> <p>With this analysis, staff recommends this agreement as it should enhance the City of Bryan's purchasing efficiency in the following areas: 1) cost and time savings – by taking advantage of contracts and RFP's that have already met the legal bidding requirements to an entity offering a large sales volume; and, 2) enhance the image of the City in keeping with strategic goals of partnering with other local, state and national entities.</p>			
<b>OPTIONS (In Suggested Order of Staff Preference):</b>			
1) Approve the Resolution and Inter-local Agreement with NJPA			

2) Deny approval of the Resolution Inter-local Agreement with NJPA

**ATTACHMENTS:**

1. Proposed Resolution
2. Proposed Inter-Local Agreement

**FUNDING SOURCE:** N/A

**APPROVALS:** Hugh R. Walker, 02/12/2014

**APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register, 2/14/2014**

**APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 02/17/2014**

Revised 04/2013

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRYAN, TEXAS,  
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL PURCHASING  
AGREEMENT WITH THE NATIONAL JOINT POWERS ALLIANCE.**

**WHEREAS**, Section 271.101, Local Government Code, allows local governments to participate in cooperative purchasing programs that allow local governments to purchase from a contract currently existing between another local government and a vendor; and

**WHEREAS**, the National Joint Powers Alliance (NJPA) currently has contracts for products and services that the City of Bryan, Texas may have a need for; and

**WHEREAS**, this agreement will allow the City to participate in future cooperative purchasing with NJPA, and satisfy the state law competitive bid requirements.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
BRYAN, TEXAS:**

**SECTION 1.**

The City Manager is hereby authorized to execute an inter-local purchasing agreement with NJPA allowing the City to purchase from contracts existing between NJPA and a vendor.

A copy of the Agreement is attached hereto as Exhibit "A" and is incorporated herein by this reference for all purposes.

**SECTION 2.**

This resolution is immediately effective upon passage and adoption.

**APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Bryan, Texas, on this 25<sup>th</sup> day of February, 2014.

ATTEST:

CITY OF BRYAN

\_\_\_\_\_  
Mary Lynne Stratta, City Secretary

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Jason Bienski, Mayor

APPROVED AS TO FORM:

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Janis K Hampton, City Attorney