

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: April 22, 2014		DATE SUBMITTED: April 4, 2014	
DEPARTMENT OF ORIGIN: Facility Services		SUBMITTED BY: Bill Ebner	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consider rejecting the sole bid for “City of Bryan Municipal Building Electrical Service Modifications” RFB #14-030, Bid Item #1, from Bayer Construction Electrical Contractors of Bryan in the amount of \$84,840.00.			
SUMMARY STATEMENT: Request for Bid #14-030 was released on 3/18/14 for modifications and repairs necessary to the Municipal Office Building electrical service system. Deterioration of a main disconnect switch and underground conduit require repairs addressed in this bid package. The main disconnect switch is important as it enables the circuit to be opened, stopping the flow of electricity, and thus can effectively protect workers and equipment.			
The Drawings and Specifications were prepared by Brazos Valley Engineering, Inc. The public bid opening took place on 4/1/14, and only one (1) bid was received, which was submitted by Bayer Construction Electrical Contractors of Bryan. The bid sheet items included options for selecting the disconnect switch manufacturer: Item #1 manufactured by Schneider Electric in the amount of \$84,840.00, or Alternate Item #2 manufactured by General Electric in the amount of \$88,470.00.			
As part of the FY2014 budget process, a decision package was approved in the amount of \$75,000.00 and added to Facility Services building enhancement account line item 32-03 for Fiscal Year 2014. The lone bid the City received from Bayer Electrical Contractors for the project came in \$9,840.00 higher than the expected \$75,000.00.			
Since the City received only one bid and that bid is more than the estimated cost, staff recommends rejecting the bid and testing the market again. While obtaining multiple bids is not always possible, having more than one bid for comparison purposes is typically preferred.			
STAFF ANALYSIS AND RECOMMENDATION: Construction in the area is sound at this particular time and is the significant reason only one (1) bid at the higher cost was submitted. With the lack of participation and the low turnout in the bid process, staff recommends rebidding Bid Item #1 described above.			
OPTIONS (In Suggested Order of Staff Preference):			
<ol style="list-style-type: none"> 1. Reject the sole bid and re-bid 2. Award contract to Bayer Electric Contractors, which may require consideration at a future City Council meeting 3. Do not award the contract and provide direction to staff 			
ATTACHMENTS: RFB #14-030 Bid Tabulation (pdf)			

FUNDING SOURCE: General Fund, Facility Services (as budgeted as a decision package in the FY2014 budget with additional funds being used from the Facility Services base budget)

APPROVALS: Hugh R. Walker, 04/14/2014

APPROVED FOR SUBMITTAL: CITY MANAGER

APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 04/15/2014

Revised 05/2013