

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: May 27, 2014		DATE SUBMITTED: May 14, 2014	
DEPARTMENT OF ORIGIN: Facility Services		SUBMITTED BY: Bill Ebner	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consideration to award a contract for City of Bryan Municipal Office Building Electrical Service Modifications to Britt Rice Electric, LLP, of College Station, Texas, in the amount of \$51,428.00.			
SUMMARY STATEMENT: The Facilities Services Department discovered there was a deterioration of a main disconnect switch and underground conduit at the Municipal Office Building, which has allowed water to enter the electrical switchgear. The main disconnect switch, conduit, and wiring must be replaced as a complete system to assure continued, reliable electrical service to the building. The main disconnect switch is also an important safety feature because it enables the electrical circuit to be opened to stop the flow of electricity, thereby providing safety to the employees and protecting equipment integrity. The Drawings and Specifications for this repair were prepared by Brazos Valley Engineering, Inc.			
<p>In preparing this RFB, staff had the opportunity to weigh two manufacturers of the disconnect switch; Option#1 was Schneider Electric and Option #2 was General Electric. The quotes for this equipment were in the amounts of \$51,428.00 and \$52,109.00, for Schneider Electric and General Electric, respectively. Facility Services chose Schneider Electric as the disconnect switch manufacturer due to better value, proven reliability, and excellent customer support. This equipment option was to be included, along with the company providing the labor, as part of the submitted bids.</p> <p>A Request for Bid (RFB #14-048) was released on 4/28/2014 to perform these modifications and repairs. Two (2) sealed bids were received and opened on May 13, 2014. With construction in the area being very busy during this timeframe, the City was fortunate to receive two (2) bids for the project. The lowest bid providing the best value to the City was received from Britt Rice Electric, LLP, in the amount of \$51,428.00.</p> <p>As part of the FY2014 budget process, a decision package was approved and added to the Facility Services building enhancement account line item 32-03 for the electrical modifications to the Municipal Office Building.</p>			
STAFF ANALYSIS AND RECOMMENDATION: Facility Services respectfully requests Council to award the electrical modifications contract for the City's Municipal Office Building to Britt Rice Electric, LLP, in the amount of \$51,428.00.			
OPTIONS (In Suggested Order of Staff Preference):			
<ol style="list-style-type: none"> 1. Award contract to Britt Rice Electric 2. Do not award and provide direction to staff. 3. Re-Bid the contract 			

ATTACHMENTS: RFB #14-048 Bid Tabulation (pdf)

FUNDING SOURCE: General Fund, Facility Services (as budgeted as a decision package in the FY2014 budget)

APPROVALS: sj 5/16/14

APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register, 16May2014

APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 05/19/2014

Revised 05/2013