

**BRYAN CITY COUNCIL  
MINUTES OF WORKSHOP MEETING  
MAY 13, 2014**

The Bryan City Council held a workshop meeting on Tuesday, May 13, 2014, in the basement training room of the Bryan Municipal Building. The meeting, a notice of which was posted at least 72 hours in advance in accordance with Section 551, Texas Government Code, was held jointly with a meeting of the City of Bryan Planning and Zoning Commission. Mayor Jason Bienski and Councilmembers Al Saenz, Rafael Peña, Greg Owens, Ann Horton and Chuck Konderla were present. Councilmember Art Hughes was absent. City Manager Kean Register, City Attorney Janis Hampton and City Secretary Mary Lynne Stratta were present.

**1. CALL TO ORDER**

The meeting was called to order at 2:05 p.m.

**2. JOINT MEETING WITH THE PLANNING AND ZONING COMMISSION REGARDING 2014 PLAN OF WORK**

Mr. Scott Hickle, Planning and Zoning Commission Chair, reviewed the Commission's schedule of work the past year, which included the subdivision ordinance update, medical district master plan development, zoning/land and site development ordinance update, off-street parking study, minimum side building setback study, health and wellness district task force, biocorridor subcommittee, master planning, adopted changes to internal bylaws, and various ordinance amendments. He added the Commission had considered 87 cases since May 2013, as well as building review guidelines, zoning regulations for credit access businesses, thoroughfare plan amendment, etc. Mr. Hickle also discussed the need to update the City's Comprehensive Plan that was adopted in 2006. Councilmembers posed questions and expressed concerns about future development of certain areas of the City. Commissioners asked the Council to consider funding to update the Comprehensive Plan in Fiscal Year 2015. The Commissioners were thanked for their time and hard work. The Commissioners commended the Planning Department staff for their outstanding work.

**3. DISCUSSION REGARDING CONSENT/STATUTORY AGENDA ITEMS FOR REGULAR MEETING OF MAY 13, 2014**

Councilmembers briefly discussed agenda items 12 b, 12 c, 12 e, 13 a, 13 c, 13 e, 13 f, 13 g, 13 h, 13 i, 13 j, 13 k and 13 m of the consent/statutory agenda for the regular meeting of May 13, 2014. No action was taken regarding the items discussed.

**4. ADJOURN**

Without objection, the meeting was adjourned at 3:09 p.m.

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City Secretary Mary Lynne Stratta

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Mayor Jason P. Bienski

**BRYAN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
MAY 13, 2014**

The Bryan City Council held a regular meeting on Tuesday, May 13, 2014, in Room 305 and the Council Chambers of the Bryan Municipal Building, a notice of said meeting having been posted at least 72 hours in advance in accordance with Section 551, Texas Government Code. Mayor Jason Bienski and Councilmembers Al Saenz, Rafael Peña, Greg Owens, Ann Horton and Chuck Konderla were present. Councilmember Art Hughes was absent. City Manager Kean Register, City Attorney Janis Hampton and City Secretary Mary Lynne Stratta were in attendance.

**1. CALL TO ORDER**

The meeting was called to order at 3:30 p.m.

**2. EXECUTIVE SESSION**

The meeting was called into executive session at 3:31 p.m. under the provisions of Section 551, Texas Government Code, to discuss under the authority of Section 551.071, consultation with attorney – receive legal advice regarding the Traditions Master Economic Development Agreement, receive legal advice regarding Traditions Limited Partnership Agreement, receive legal advice regarding reclaimed water agreement with Traditions Acquisition Partnership, Ltd., receive legal advice regarding Chapter 380 development agreement with Park Hudson Villas, receive legal advice regarding Chapter 380 development agreement with 1179 Joint Venture, receive legal advice regarding tax abatement agreement compliance, receive legal advice regarding Council ethics policy, receive legal advice regarding proposed Charter amendment election, receive legal advice regarding non-annexation agreements and infrastructure agreements pertaining to Texas Triangle Park, receive legal advice regarding smoking ordinance, receive legal advice regarding Section 5 (j) of the Bryan City Charter, receive legal advice regarding proposed amendments to groundwater district rules, receive legal advice regarding enforcement of portable storage building restrictions, receive legal advice regarding a request for a guarantee of a loan to the City of Bryan-Brazos County Economic Development Foundation, Inc., for acquisition of real property in the Texas Triangle Park; and receive legal advice regarding the distribution and use of the Transportation Fee fund by Single Member Districts; under the authority of Section 551.072, real estate – discussion regarding possible sale and/or purchase of property in the Texas Triangle Park and central Bryan; under the authority of Section 551.074, personnel matters – discussion regarding duties and responsibilities of City Manager, City Secretary, City Internal Auditor and City Attorney; and under the authority of Section 551.087, economic development – discussion regarding possible economic development incentives in east, west, and central Bryan and the Texas Triangle Park.

**3. OPEN SESSION FOR ACTION FOLLOWING EXECUTIVE SESSION**

The meeting was called into open session at 6:05 p.m. No action was taken regarding the items discussed in executive session.

#### **4. INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. FLAG AND TEXAS FLAG**

Pastor Cristobal Ledezma, House of God Casa de Dios Ministries, gave the invocation and Mr. Charles Smith, VFW Post #4692, led the pledges.

#### **5. PROCLAMATIONS AND PRESENTATIONS**

The Allen Academy Ladies' and Men's Basketball State Champions and the Mumford Mustangs Men's Basketball State Champions were recognized. A proclamation in recognition of National Public Works Week was presented. The Council and audience later watched the live broadcast of the Jefferson Awards presentation. Bryan Police Sergeant Jason James was a Jefferson Award winner.

#### **6. HEAR CITIZENS**

Ms. Sharon Anderson, 2304 Cindy Lane, invited the public to a meeting of the Bryan-College Station Metropolitan Planning Organization to gather public input on the State Highway 6 plan. She also spoke in support of agenda item 13 c.

#### **7. AMENDMENT TO CHAPTER 130, "ZONING" OF THE BRYAN CODE OF ORDINANCES**

##### **a. Public Hearing – Amend Chapter 130, "Zoning" of the Bryan Code of Ordinances**

Mayor Bienski called for public comments regarding an ordinance to amend the text of Bryan Code of Ordinances Chapter 130, Zoning, by adding "credit access business" to the list of potentially allowed land uses in the Retail (C-2) zoning district with prior approval of a Conditional Use Permit, and adding use-specific standards that shall apply to credit access business uses city-wide, and amending existing zoning district regulations accordingly; providing penalties; providing for publication; providing an effective date. No one spoke and the public hearing closed at 6:36 p.m.

##### **b. First Reading of an Ordinance - Amend Chapter 130, "Zoning" of the Bryan Code of Ordinances**

Councilmember Horton moved to approve the first reading of an ordinance of the City of Bryan, Texas, amending the text of Bryan Code of Ordinances Chapter 130, Zoning, by adding "credit access business" to the list of potentially allowed land uses in the Retail (C-2) zoning district with prior approval of a Conditional Use Permit, and adding use-specific standards that shall apply to credit access business uses city-wide, and amending existing zoning district regulations accordingly; providing penalties; providing for publication; providing an effective date. The motion was seconded by Councilmember Owens and carried with five yeases and two absent (Councilmember Hughes and Councilmember Peña, who was out of the room at the time of the vote).

#### **8. REZONING REQUEST (RZ14-05)**

##### **a. Public Hearing – Rezoning Request (RZ14-05)**

Mayor Bienski called for public comments regarding an ordinance to amend Chapter 130, Zoning, of the City of Bryan Code of Ordinances, by changing the zoning classification from Agricultural – Open District (A-O) to Planned Development – Housing District (PD-H) on 14.05 acres of land out of John Austin Survey, A-2, adjoining both sides of Riverstone Drive north of

its intersection with F.M. 1179 in Bryan, Brazos County, Texas. Mr. Robert Holzweiss, 4027 Austin's Estates Drive, and Mr. Rich Hansen, 7268 Riverstone Drive, spoke in support of the rezoning with certain conditions as agreed to by the developer. The public hearing closed at 6:40 p.m. with no additional comments.

**b. First Reading of an Ordinance - Rezoning Request (RZ14-05)**

Councilmember Horton moved to approve the first reading of an ordinance of the City of Bryan, Texas, amending Chapter 130, Zoning, of the City of Bryan Code of Ordinances, by changing the zoning classification from Agricultural – Open District (A-O) to Planned Development – Housing District (PD-H) on 14.05 acres of land out of John Austin Survey, A-2, adjoining both sides of Riverstone Drive north of its intersection with F.M. 1179 in Bryan, Brazos County, Texas. The motion was seconded by Councilmember Konderla. After discussion, Councilmember Horton withdrew her motion. Councilmember Owens moved to approve Rezoning Request RZ14-05 with the following modifications to the development plan: that Lot 19 in Phase 3 be expanded into a rectangular lot that extends all the way to the western corner of this property, with its south side property line being parallel to the City limits line; that all homes in this subdivision shall have a minimum of 2,200 heated square feet of floor area; that, instead of a brick wall, a 5-foot tall wrought iron fence with stone columns every 32 feet shall be installed along Riverstone Drive; and that a 6-foot tall limestone fence with 6.5-foot tall stone columns every 32 feet shall be installed along the property line adjoining F.M. 1179. The motion was seconded by Councilmember Horton and carried with all present voting aye.

**9. REZONING REQUEST (RZ14-07)**

**a. Public Hearing – Rezoning Request (RZ14-07)**

Mayor Bienski called for public comments regarding an ordinance to amend Chapter 130, Zoning, of the City of Bryan Code of Ordinances, by amending the development plan of a previously-approved Planned Development – Housing District (PD-H) on 186.59 acres of land out of John Austin League, Abstract No. 2, adjoining both sides of Thornberry Drive generally northwest of its intersection with F.M. 1179 in Bryan, Brazos County, Texas. The public hearing closed at 6:44 p.m. with no comments from the public.

**b. First Reading of an Ordinance - Rezoning Request (RZ14-07)**

Councilmember Konderla moved to approve the first reading of an ordinance of the City of Bryan, Texas, amending Chapter 130, Zoning, of the City of Bryan Code of Ordinances, by amending the development plan of a previously-approved Planned Development – Housing District (PD-H) on 186.59 acres of land out of John Austin League, Abstract No. 2, adjoining both sides of Thornberry Drive generally northwest of its intersection with F.M. 1179 in Bryan, Brazos County, Texas. The motion was seconded by Councilmember Saenz and carried with all present voting aye.

**10. REZONING REQUEST (RZ14-08 and RZ14-10)**

**a. Public Hearing – Rezoning Request (RZ14-08 and RZ14-10)**

Mayor Bienski called for public comments regarding an ordinance to amend Chapter 130, Zoning, of the City of Bryan Code of Ordinances, by changing the zoning classification from Industrial District (I) to Residential District – 5000 (RD-5) on approximately 5.85 acres of land

bounded by Eden Lane, Finfeather Road and Palasota Drive, on approximately 0.29 acres of land adjoining the north side of Eden Lane between Finfeather Road and Barbara Street, being Lots 1, 9 thru 15 and 17 of Coulter's Subdivision of the Lobello Tract, and on Lots 1 thru 5 and Lot 13 in Block 3, and Lot 2 and the west half of Lots 7 and 8 in Block 2 of Noble Eden Subdivision in Bryan, Brazos County, Texas. The public hearing closed at 6:46 p.m. with no comments.

**b. First Reading of an Ordinance - Rezoning Request (RZ14-08 and RZ14-10)**

Councilmember Konderla moved to approve the first reading of an ordinance of the City of Bryan, Texas, amending Chapter 130, Zoning, of the City of Bryan Code of Ordinances, by changing the zoning classification from Industrial District (I) to Residential District – 5000 (RD-5) on approximately 5.85 acres of land bounded by Eden Lane, Finfeather Road and Palasota Drive, on approximately 0.29 acres of land adjoining the north side of Eden Lane between Finfeather Road and Barbara Street, being Lots 1, 9 thru 15 and 17 of Coulter's Subdivision of the Lobello Tract, and on Lots 1 thru 5 and Lot 13 in Block 3, and Lot 2 and the west half of Lots 7 and 8 in Block 2 of Noble Eden Subdivision in Bryan, Brazos County, Texas. The motion was seconded by Councilmember Saenz and carried with all present voting aye.

**11. REZONING REQUEST (RZ14-09)**

**a. Public Hearing – Rezoning Request (RZ14-09)**

Mayor Bienski called for public comments regarding an ordinance to amend Chapter 130, Zoning, of the City of Bryan Code of Ordinances, by changing the zoning classification from Residential District – 5000 (RD-5) to Office District (C-1) on property located at 1213 Ertle Street at the southwest corner of Ertle Street and North Coulter Drive, approximately 280 feet south from its intersection with East William Joel Bryan Parkway, being Lot 24 of John F. Ertle Subdivision – Phase 2 in Bryan, Brazos County, Texas. The public hearing closed at 6:48 p.m. with no comments.

**b. First Reading of an Ordinance - Rezoning Request (RZ14-09)**

Councilmember Horton moved to approve the first reading of an ordinance of the City of Bryan, Texas, amending Chapter 130, Zoning, of the City of Bryan Code of Ordinances, by changing the zoning classification from Residential District – 5000 (RD-5) to Office District (C-1) on property located at 1213 Ertle Street at the southwest corner of Ertle Street and North Coulter Drive, approximately 280 feet south from its intersection with East William Joel Bryan Parkway, being Lot 24 of John F. Ertle Subdivision – Phase 2 in Bryan, Brazos County, Texas. The motion was seconded by Councilmember Konderla and carried with all present voting aye.

**12. CONSENT (AUTOMATIC APPROVAL) AGENDA**

Councilmember Konderla made a motion to approve the consent agenda. The motion was seconded by Councilmember Saenz and carried with all present voting aye.

**a. Approval of Minutes – Workshop and Regular Meetings of April 8, 2014 and April 22, 2014**

**b. Consideration – Right-of-way Agreement with HALCON Field Services, LLC**

Consider approving a right-of-way agreement with HALCON Field Services, LLC, in the amount of \$46,763.50 paid to the City, for a right-of-way easement through Coulter Airfield property for an underground pipeline.

**c. Consideration – Annual Funding Agreement with the Bryan-College Station Convention and Visitors Bureau Amendment**

Consider approving an amendment to the annual funding agreement with the Bryan-College Station Convention and Visitors Bureau (CVB), increasing funds in an amount not to exceed \$12,807.50, for expenses associated with the relocation of the CVB office on University Drive in College Station. Source of Funds: Fiscal Year 2014 Hotel Occupancy Tax Funds.

**d. Consideration – Annual Price Agreement for Purchase of Polymer**

Consider approving an annual price agreement with Fort Bend Services, Stafford, Texas, in an amount not to exceed \$68,574, for the purchase of polymer to dewater sludge from its wastewater treatment plants. Source of Funds: Wastewater Fund.

**e. Resolution – Policy for Public Information Requests**

Adoption of Resolution No. 3547 of the City Council of the City of Bryan, Texas, establishing a policy for costs incurred to respond to public information requests that require large amounts of personnel time, in accordance with Section 552.275, Texas Public Information Act.

**13. STATUTORY AGENDA**

It was announced agenda items 13 a, c, e, f, g, h, and j would be removed from the statutory agenda for separate consideration. Councilmember Konderla moved to approve the remainder of the statutory agenda. The motion was seconded by Councilmember Owens and carried with all present voting aye.

**b. Consideration – Change Order Number One to 2013 Street Maintenance – Concrete Construction Contract**

Consider approving change order number one to the 2013 Street Maintenance – Concrete construction contract (City Job No. 332-D3-1305) with Larry Young Paving, Inc., in an amount not to exceed \$594,508.95, to provide for additional concrete street replacements under this contract and also rebuild Jefferson Street, which runs between College Main and Aspen Street, per that project development agreement. Source of Funds: Transportation Fee (Fund 240).

**d. Consideration – Land Acquisition for Future Relocation of Fire Station #2**

Consider approving the acquisition of properties from various land owners for future relocation of Fire Station #2 and authorizing the Mayor to execute real estate contracts and other documents associated with the purchases and closing costs for the associated tracts for the project in an amount not to exceed \$800,000. Source of Funds: 2010 Bond Funds – Fund 368.

**i. Resolution – Brazos Valley Solid Waste Management Agency, Inc., Special Warranty Deed**

Adoption of Resolution No. 3548 of the City Council of the City of Bryan, Texas, approving the conveyance of a remainder tract consisting of approximately 16.7 acres of land to the Brazos

Valley Solid Waste Management Agency, Inc. (BVSWMA); and authorizing the Mayor to execute a special warranty deed and such other documents necessary for the conveyance.

**k. Resolution – Atmos Energy Corporation Rate Review Mechanism**

Adoption of Resolution No. 3549 of the City Council of the City of Bryan, Texas, denying an increase in rates as requested by Atmos Energy Corporation – Mid-Tex Division (Atmos) submitted on or about February 28, 2014, under the Rate Review Mechanism (RRM); finding Atmos' request unreasonable; directing Atmos to reimburse the City's rate-case expenses; authorizing the City's participation in appeals Atmos may take denying its requested increase; and requiring delivery of the resolution to Atmos and the City's special legal counsel.

**l. First Reading of an Ordinance – Right-of-Way Abandonment (RA13-04)**

First reading of an ordinance of the City of Bryan, Texas, providing for abandonment of a 50-foot wide and 96.91-foot long portion of Bowery Street right-of-way between Lowery Street and West 17th Street adjacent to Lots 15 and part of Lot 16 of the West Side Addition, Phase 2, and Lots 8 and 9 in Block 2 of the Zimmerman Addition in Bryan, Brazos County, Texas; authorizing the conveyance thereof to the abutting property owners; providing for terms and conditions of abandonment and conveyance.

**m. First Reading of an Ordinance – Amend Chapter 118, Article II of the Bryan Code of Ordinances**

First reading of an ordinance of the City of Bryan, Texas, amending Chapter 118, Article II, of the Bryan City Code of Ordinances by adding Section 118-99, providing the authority of the City to enforce State law governing privileged parking on private property under the Texas Transportation Code Chapter 681.

Council then considered the items removed from the statutory agenda for separate consideration.

**a. Consideration – Brazos County Interjurisdictional Emergency Management Plan**

Fire Chief Randy McGregor provided information on an interlocal agreement with Brazos County, Texas A&M University, City of College Station, City of Kurten and City of Wixon Valley for the adoption of the Brazos County Interjurisdictional Emergency Management Plan. He stated that this was a cooperative effort among the agencies and the entities had been doing this for many years. He noted that the plan is updated every five years and reviewed annually, and the plan serves as a blueprint during major disasters to ensure that services are provided in times of need. Councilmember Owens moved to approve the interlocal agreement with Brazos County, Texas A&M University, City of College Station, City of Kurten and City of Wixon Valley. The motion was seconded by Councilmember Konderla and carried with all present voting aye.

**c. Consideration – Jefferson Street Reconstruction Development Agreement**

City Manager Kean Register answered questions regarding a development agreement with Roy Mundy and Ryan Strickland, the developers of the Jefferson Street Townhomes, to reconstruct Jefferson Street to a higher standard for a total cost of \$54,958.95, with the developers paying the City \$21,244 prior to construction commencing by the City's contractor (Source of Funds: Transportation Fee). He stated that the timeline for reconstruction of Jefferson Street without the agreement would have been later and the cost share with the developer results in a wider street

with parallel parking. Councilmember Owens moved to approve the development agreement with Roy Mundy and Ryan Strickland, the developers of the Jefferson Street Townhomes. The motion was seconded by Councilmember Konderla and carried with all present voting aye.

**e. Consideration – Riverstone 380 Economic Development Agreement**

Staff answered questions regarding a Chapter 380 Economic Development Agreement with 1179 Joint Venture 1, LP, for the purpose of developing a residential subdivision with patio homes at a minimum heated area of 2,200 square feet, located on 14.054 acres of land at the intersection of F.M. 1179 and Riverstone Drive, Bryan, Brazos County, Texas (Source of Funds: General Fund). It was discussed how the developer would be allowed to use the funds in compliance with the agreement. Mayor Bienski made a motion to approve the Chapter 380 agreement with the addition that the agreement must be signed by the developer within 30 days or the agreement is void. Councilmember Horton seconded the motion. Support for the project and the benefits to the City were voiced. Concern was expressed regarding qualifying uses of the funds. The motion passed with four yeses (Councilmembers Owens, Konderla and Horton and Mayor Bienski), two noes (Councilmembers Peña and Saenz) and one absent (Councilmember Hughes).

**f. Consideration – Park Hudson Villas Chapter 380 Economic Development Agreement**

Economic Development Director Kevin Russell answered questions regarding a Chapter 380 Economic Development Agreement with DWS, Inc., for the purpose of developing a residential subdivision with a minimum of thirty townhomes at a minimum heated area of 2,200 square feet, located on 8.82 acres on Lot 1, Block 1, Park Hudson Subdivision, Phase 12, Bryan, Brazos County, Texas (Source of Funds: General Fund). He noted characteristics of the development, number of lots and qualified expenses for the use of Chapter 380 funds. Councilmember Owens moved to approve the Chapter 380 agreement with the addition that the agreement must be executed by the developer within 30 days or the agreement was void. Councilmember Konderla seconded the motion. After further discussion, the motion passed with four yeses (Councilmembers Owens, Konderla and Horton and Mayor Bienski), two noes (Councilmembers Peña and Saenz) and one absent (Councilmember Hughes).

**g. Consideration – Downtown Bryan Association Funding Agreement**

Deputy City Manager Joey Dunn presented information regarding an agreement with the Downtown Bryan Association (DBA), for the City of Bryan to provide support services in an estimated amount of \$75,000, and additional funding in an amount not to exceed \$127,000 for pre-event expenses associated with the 2014 Texas Reds Steak & Grape Festival, to be held in Downtown Bryan on September 27-28, 2014 (Source of Funds: Fiscal Year 2014 Hotel Occupancy Tax Fund and General Fund). He listed the proposed uses of the funds and indicated the goal of the Downtown Bryan Association was to eventually make the event self-supporting. Mayor Bienski made a motion to approve the funding agreement and Councilmember Konderla seconded the motion. After discussion regarding total expenditures and revenues and the future plans for the event, the motion carried with all present voting aye.

**h. Resolution – Increase TMPA Commercial Paper Capacity**

City Manager Kean Register presented information regarding this item. Mayor Bienski made a motion to adopt Resolution No. 3550 of the City Council of the City of Bryan, Texas, approving an increase in the Texas Municipal Power Agency commercial paper credit facility capacity from \$100 million to \$125 million (Source of Funds: BTU). He explained that this was TMPA's

method of borrowing money and requires all four member cities' approval. He stated that the increase would be used to fund transmission costs. Councilmember Konderla seconded the motion and it carried with all present voting aye.

**j. Resolution – Water Conservation Plan Update**

Public Works Director Jayson Barfknecht answered questions regarding the Water Conservation Plan update. He noted that the Water Department encourages citizens to use water wisely and conserve when possible. Mayor Bienski made a motion to adopt Resolution No. 3551 of the City Council of the City of Bryan, Texas, updating the water conservation plan for the City of Bryan as required by the Texas Commission on Environmental Quality (TCEQ). Councilmember Konderla seconded the motion and it carried with all present voting aye.

**14. COUNCIL COMMITTEE REPORTS**

Councilmembers provided reports on recent meetings of the Metropolitan Planning Organization Policy Committee, the Brazos Valley Wide Area Communications Systems Board and the City of Bryan/Bryan ISD Joint Committee.

**15. CITY MANAGER REPORT**

Mr. Register provided an update on capital improvement projects. He also expressed condolences to Deputy City Manager Hugh Walker on the loss of his father.

**16. ITEMS OF COMMUNITY INTEREST**

Councilmembers listed the following items of community interest: Community Development Block Grant luncheon, Administrative Professionals Week, St. Andrews Episcopal Church 100<sup>th</sup> anniversary, Community Foundation tribute luncheon for Tom and Caroline McDonald, National Day of Prayer, Texas A&M University leadership briefing, credit access business regulation meeting, Chamber of Commerce legislative trip, Brazos County Relay for Life, First Friday in downtown Bryan, Wounded Warriors Show of Support, Lemonade Day, summer parks and library programs, Alzheimer's Association luncheon, new Bryan Walmart presentation of \$150,000 to the Brazos Valley Food Bank, etc.

Condolences were extended upon the loss of BTU employee Earle Robinson and to Hugh Walker and his family. Sgt. Jason James was congratulated on his Jefferson Award, as were all the winners. Planning Manager Martin Zimmermann was congratulated upon becoming a U.S. citizen. The students recognized earlier in the meeting were again congratulated. The Public Works Department staff was thanked for their hard work. Judge and Mrs. Tom McDonald were thanked for all they do for the community.

**17. ADJOURN**

Without objection, the meeting was adjourned at 7:47 p.m.