

## ACTION FORM BRYAN CITY COUNCIL

<b>DATE OF COUNCIL MEETING:</b> July 8, 2014		<b>DATE SUBMITTED:</b> June 24, 2014	
<b>DEPARTMENT OF ORIGIN:</b> City Secretary		<b>SUBMITTED BY:</b> Mary Lynne Stratta	
<b>MEETING TYPE:</b>	<b>CLASSIFICATION:</b>	<b>ORDINANCE:</b>	<b>STRATEGIC INITIATIVE:</b>
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE
			<input checked="" type="checkbox"/> QUALITY OF LIFE
<b>AGENDA ITEM DESCRIPTION:</b> Resolution – Ordering General Election			
<p>Adoption of a resolution ordering a general municipal election to be held on November 4, 2014, for the purpose of electing one City Councilmember from Single Member District Number Three and one City Councilmember from Single Member District Number Four, by the qualified voters of the City of Bryan Single Member District Number Three and Single Member District Number Four, respectively; providing for a joint election with Brazos County.</p> <p><i>Resolución - Ordenando Elección General - Una resolución que autoriza una elección municipal general que se lleve a cabo el 4 de noviembre del 2014, para el propósito de elegir un miembro del concejo de la ciudad del distrito unimiembro número tres y un miembro del concejo de la ciudad del distrito unimiembro número cuatro, por los votantes calificados de la ciudad de Bryan del distrito unimiembro numero tres y del distrito unimiembro número cuatro, respectivamente; autorizando una elección conjunta con el condado de Brazos.</i></p>			
<b>SUMMARY STATEMENT:</b> This resolution provides for the calling of the general municipal election to be held on November 4, 2014, for the purpose of electing Councilmembers from Single Member Districts Three and Four for full three-year terms. The resolution sets forth routine election matters relative to the election and mirrors resolutions from past years. It provides for a joint election with Brazos County. The democratic process of elections addresses the City Council strategic initiatives of service and quality of life.			
<b>STAFF ANALYSIS AND RECOMMENDATION:</b> The City Council is requested to approve the resolution in order to provide as much notice as possible to the Brazos County Clerk, who is responsible for preparing a joint election ballot, and to the City Secretary for purposes of notice, etc. Holding joint elections with other governmental entities conducting elections on November 4 increases voter convenience, reduces voter confusion and saves all governmental entities money. Staff recommends approval.			
<b>OPTIONS (In Suggested Order of Staff Preference):</b>			
<ol style="list-style-type: none"> <li>1. Adopt the resolution.</li> <li>2. Delay action.</li> </ol>			
<b>ATTACHMENTS:</b> Resolution			
<b>FUNDING SOURCE:</b> City Secretary's Election Budget.			

**APPROVALS:** Mary Lynne Stratta 6-24-14; Hugh R. Walker, 06/24/2014

**APPROVED FOR SUBMITTAL: CITY MANAGER** Kean Register, 06/30/2014

**APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 07/01/2014**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRYAN, TEXAS, AUTHORIZING A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 4, 2014, FOR THE PURPOSE OF ELECTING ONE CITY COUNCILMEMBER FROM SINGLE MEMBER DISTRICT NUMBER THREE AND ONE CITY COUNCILMEMBER FROM SINGLE MEMBER DISTRICT NUMBER FOUR, BY THE QUALIFIED VOTERS OF THE CITY OF BRYAN SINGLE MEMBER DISTRICT NUMBER THREE AND SINGLE MEMBER DISTRICT NUMBER FOUR, RESPECTIVELY; SPECIFYING THE NUMBER OF VOTES REQUIRED FOR ELECTION; AUTHORIZING A JOINT ELECTION WITH BRAZOS COUNTY TO BE HELD ON NOVEMBER 4, 2014; AUTHORIZING THE CITY SECRETARY TO ARRANGE AN EQUITABLE BASIS FOR SHARING THE COSTS OF THE JOINT ELECTION; DESIGNATING ELECTION PRECINCTS; PROVIDING FOR NOTICE OF SAID ELECTION; PROVIDING FOR EARLY VOTING; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYAN THAT:**

**Section 1.**

That a general (regular) municipal election is hereby ordered to be held on the 4th day of November, 2014, for the purpose of electing one City Councilmember from Single Member District Number Three and one City Councilmember from Single Member District Number Four, by the qualified voters of the City of Bryan Single Member District Number Three and Single Member District Number Four, respectively, for full three-year terms.

**Section 2.**

Should any candidate in the general municipal election fail to receive a majority vote, then in that event it shall be the duty of the Mayor to order a runoff election for every place in the regular municipal election to which no one was elected as required by Section 7 (h) of the City Charter, as amended.

**Section 3.**

That the election be held jointly with Brazos County on November 4, 2014, pursuant to Section 271, Texas Election Code. The costs of said election are to be shared by the governmental entities holding elections jointly on November 4, 2014, and the City Secretary is authorized to arrange the City's share of said costs on a fair and equitable basis.

**Section 4.**

The polls for said election shall be open from 7:00 a.m. to 7:00 p.m.

**Section 5.**

The City Secretary is expressly authorized to obtain election supplies and equipment required by law and necessary to conduct said election.

**Section 6.**

The Office of the City Secretary shall provide for notice of the election to be published and posted in accordance with state law and the City Charter.

**Section 7.**

The election precincts and polling places of said City election shall be as follows:

<u>County Voting Precinct</u>	<u>Polling Place Location</u>
13	Beacon Baptist Church, 2001 East Villa Maria Road
56	Bright Light Baptist Church, 11234 Highway 30
26, 63	Brazos Center, 3232 Briarcrest Drive
17	Brazos County Health Department, 201 North Texas Avenue
15	Central Church of Christ, 1600 East 29 <sup>th</sup> Street
12	First Baptist Church, 3100 Cambridge Drive

**Section 8.**

In addition to the presiding judge and alternate judge for each precinct herein above designated, the respective presiding judge for each precinct, the Central Counting Station and the Early Ballot Board as herein provided, shall be authorized to appoint a sufficient number of clerks as they may deem necessary to assist them in said election, provided, however, that the number of clerks appointed by said presiding judge for each polling place shall not be less than two, including the alternate judge also serving as a clerk.

**Section 9.**

Early voting by personal appearance shall be conducted by the Office of the County Clerk as follows: Monday through Friday, October 20-24, 2014, from 8:00 a.m. until 5:00 p.m.; Monday through Wednesday, October 27-29, 2014, from 8:00 a.m. until 5:00 p.m., and Thursday through Friday, October 30-31, 2014, from 8:00 a.m. until 8:00 p.m. The following locations shall serve as polling places for early voting by personal appearance: Brazos County Administration Building, 200 South Texas Avenue, Bryan; Arena Hall, 2702 Tabor Road, Bryan; Galilee Baptist Church, 804 North Logan, Bryan; College Station Utilities Meeting/Training Facility, 1603 Graham Road, College Station; and Memorial Student Center, Texas A&M University, College Station. The County Clerk is designated as Early Voting Clerk and the City Secretary is designated as Joint Early Voting Clerk.

**Section 10.**

The City Council shall appoint the same precinct judges and alternate judges and other election officials as designated by Brazos County for the joint election.

**Section 11.**

The following slate of officials and other designated persons are hereby authorized to be present at the Central Counting Station to observe the election counting process:

- a. The Mayor and members of the City Council of the City of Bryan;
- b. Representatives of Hart Intercivic and Texas Voting Systems, Inc.;
- c. The Secretary of State and/or his authorized representative;

- d. The Bryan City Secretary and her designated staff members'
- e. The Brazos County Clerk.

**Section 12.**

The Brazos Center is hereby established as the Central Counting Station to receive and tabulate votes and ballots cast in said election.

**Section 13.**

The following persons are hereby authorized and approved as persons employed and designated to handle the ballots, operate the tabulating equipment, count the ballots, and be present in the Central Counting Station:

- a. Central Counting Station Presiding Judge
- b. Central Counting Station Manager
- c. Tabulation Supervisor
- d. Data Processing Manager
- d. Clerks - to be named by Presiding Judge.
- e. Consultant for Texas Voting Systems, Inc.

**Section 14.**

A committee is hereby established of the following persons to hold three computer accuracy tests. The first test shall be conducted at least 48 hours before the count of voted ballots. The second test shall be conducted immediately prior to the start and the third test immediately subsequent to the count of voted ballots to ascertain that the computer will accurately count the votes cast for the offices to be voted upon in said election:

- a. Central Counting Station Manager
- b. Brazos County Clerk
- c. Bryan City Secretary
- d. Tabulation Supervisor
- e. Consultant for Texas Voting Systems, Inc.

**Section 15.**

All resident, qualified voters of the City of Bryan Single Member District Number Three and Single Member District Number Four shall be permitted to vote for Councilmember Single Member District Number Three and Councilmember Single Member District Number Four, respectively, in said election. In addition, the election materials as outlined in Section 272.005, Texas Election Code, shall be printed in both English and Spanish for use at the polling places and for early voting for said election.

**Section 16.**

The Mayor is authorized to sign an Order of Election and a Notice of General Municipal Election prescribed by the State of Texas on behalf of the City Council. The Notice of General Municipal Election shall be published in accordance with the provisions of the Texas Election Code and the City Charter.

**Section 17.**

Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respects said remaining portion shall be and remain in full force and effect.

**Section 18.**

That this resolution shall be effective immediately upon adoption.

**PASSED AND APPROVED** this 8<sup>th</sup> day of July, 2014.

ATTEST:

CITY OF BRYAN:

\_\_\_\_\_  
Mary Lynne Stratta, City Secretary

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Jason P. Bienski, Mayor

APPROVED AS TO FORM:

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Janis K. Hampton, City Attorney