

ACTION FORM BRYAN CITY COUNCIL

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| DATE OF COUNCIL MEETING: September 9, 2014 | | DATE SUBMITTED: August 28, 2014 | |
| DEPARTMENT OF ORIGIN: Water Services | | SUBMITTED BY: J. Barfknecht | |
| MEETING TYPE: | CLASSIFICATION: | ORDINANCE: | STRATEGIC INITIATIVE: |
| <input type="checkbox"/> BCD | <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> 1ST READING | <input type="checkbox"/> PUBLIC SAFETY |
| <input type="checkbox"/> SPECIAL | <input checked="" type="checkbox"/> CONSENT | <input type="checkbox"/> 2ND READING | <input checked="" type="checkbox"/> SERVICE |
| <input checked="" type="checkbox"/> REGULAR | <input type="checkbox"/> STATUTORY | | <input type="checkbox"/> ECONOMIC DEVELOP. |
| <input type="checkbox"/> WORKSHOP | <input type="checkbox"/> REGULAR | | <input checked="" type="checkbox"/> INFRASTRUCTURE |
| | | | <input type="checkbox"/> QUALITY OF LIFE |
| AGENDA ITEM DESCRIPTION: Consider cancelling a contract with Roots Landscaping for mowing services provided to the wastewater plants, well sites, and lift stations Request for Bid (RFB) No. 11-041 "Annual Contract for Mowing Services, Water Services Facilities, and Code Enforcement". | | | |
| SUMMARY STATEMENT: Water Services is requesting City Council cancel its contract with Roots Landscaping for mowing services provided to the wastewater plants, well sites, and lift stations under RFB No. 11-041. Water Services has experienced performance issues with Roots Landscaping in meeting contract requirements. Staff has to the best of its ability worked with Roots to overcome issues in their provided service. City staff and Roots mutually agree that continuation of service under the current contract is not in the City's best interest. Cancellation of service with Roots Landscaping only affects Water Services Facilities under RFB No. 11-041. | | | |
| City staff will ensure continuity for mowing by securing a short-term contract providing a maximum of four (4) mowing cycles. This action will ensure City property is maintained during the interim period prior to award of the new annual contract and mobilization by the new contractor. The annual mowing bid will be released to the public on September 2, 2014. Award of the annual mowing bid will be presented to City Council for consideration on October 28, 2014. | | | |
| STAFF ANALYSIS AND RECOMMENDATION: Water Services respectfully request the City Council approval cancellation of services with Roots Landscaping for mowing services provide to "Water Services Facilities" as bid in FRB No. 11-041. | | | |
| OPTIONS (In Suggested Order of Staff Preference): | | | |
| 1. Approve contract cancellation. | | | |
| 2. Do not approve contract cancellation. | | | |
| 3. Do not approve contract cancellation and provide staff other direction. | | | |
| ATTACHMENTS: | | | |
| 1. Cancellation Notice | | | |
| FUNDING SOURCE: Water/Wastewater Operating Fund | | | |
| APPROVALS: Hugh R. Walker, 08/29/2014 | | | |
| APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register, 09-02-2014 | | | |
| APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 09-02-2014 | | | |