

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: September 9, 2014		DATE SUBMITTED: August 20, 2014	
DEPARTMENT OF ORIGIN: City Manager's Office		SUBMITTED BY: Hugh R. Walker	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE
			<input checked="" type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consider a Resolution approving the Fiscal Year 2015 Brazos County Emergency Communications District (911 District) budget in the amount of \$3,818,320, which is inclusive of 911 District cost, City of Bryan Dispatch Services cost, and Brazos County Dispatch Services cost.			
SUMMARY STATEMENT: This Council Action Form and related resolution is one of two 911 District agenda items for the City Council to consider on the same agenda. This agenda item is the 911 District Fiscal Year 2015 proposed budget, which includes the funding for the dispatch services to the City of Bryan, dispatch services to Brazos County, <u>and</u> the 911 operations. The other agenda item relates to the emergency communications dispatching services agreement for the services that the 911 District provides to the City of Bryan.			
<p>This agenda item is for the Bryan City Council to consider approving the Brazos County Emergency Communications District (911 District) budget for Fiscal Year 2015 in the amount of \$3,818,320. During the July 8, 2014, City of Bryan City Council Workshop, the City's proposed General Fund budget was reviewed, and this review included the City's funding amount for the 911 District to provide dispatch services to the City of Bryan.</p>			
<p>The 911 District provides a valuable service to the City of Bryan Fire and Police Departments, the City of College Station Fire and Police Departments, Texas A&M University EMS and Police Departments, as well as the Brazos County Sheriff's Department, Brazos County Constables, and Brazos County Volunteer Fire Departments. On July 17, 2014, the Brazos County Emergency Communications District Board approved forwarding the 911 District's FY2015 proposed budget to the entities serviced by the 911 District. Entities served by the 911 District include Brazos County, City of Bryan, City of College Station, City of Kurten, City of Wixon Valley, City of Navasota, and the Volunteer Fire Departments in Brazos County.</p>			
<p>The FY2015 budget represents a decrease of \$845,649 when compared to the FY2014 budget. Much of the decrease can be attributed to facility expansion and 911 equipment upgrades being completed in FY2014; that is, significant capital outlay occurred in FY2014 but is not planned for FY2015. However, some increases exist in the FY2015 proposed budget; increased primarily are personnel related expenses. For example, the FY2015 proposed budget includes market salary adjustments and benefit cost increases, which should be the extent of significant market adjustments for the next several years. A historical budget perspective for the 911 District is below:</p>			

911 District Dispatch Agreement, COB Budget, and Actual Amounts					
Year	911 Total Budget	COB Agreement	COB Budget(1)	COB Actual(1)	
FY2010	\$3,293,250	\$1,295,248	\$1,297,114	\$1,274,692	(2)
FY2011	\$3,318,593	\$1,287,033	\$1,287,033	\$1,325,702	(3)
FY2012	\$3,428,087	\$1,343,721	\$1,352,492	\$1,346,138	(4)
FY2013	\$3,466,965	\$1,381,763	\$1,381,763	\$1,381,763	(6)
FY2014(7)	\$4,663,970	\$1,456,959	\$1,456,959	\$1,456,959	
FY2015(9)	\$3,818,320	\$1,528,981	\$1,528,981	na	

(1) Budget amount and Agreement amounts may differ based on when the two were finalized

(2) at year end, the 911 District made a true-up payment of \$20,556.00

(3) at year end, the City of Bryan made a true-up payment of \$38,669.00

(4) at year end, the City of Bryan made a true-up payment of \$2,417.44

(5) adjusted in FY2014 to reflect approved budget change not previously captured

(6) a true-up was not in the agreement

(7) Projected (a true-up is not in the agreement)

(8) includes capital costs: facility improvements (~\$250K) & 911 equipment upgrades (~\$1M)

(9) Proposed (a true-up is not in the agreement)

According to information provided by the 911 District Executive Director, entities (including the City of Bryan) have 45 days to review, submit changes, and consider the 911 District budget. In a letter dated July 24, 2014, from the 911 District, the Executive Director states, "In Accordance with Section 772.309 of the Texas Health and Safety Code, the District is required to provide your entity with a copy of our proposed budget and allow you a period of 45 days to review the document and submit any comments back to our Board of Managers prior to the adoption of the budget. If we do not receive your approval or disapproval within 60 days, your consent will be assumed." Based on this information and the timing of the 911 District budget process, taking action on the 911 District budget allows the 911 District to plan for FY2015 911 services (including dispatch services for the City of Bryan).

The 911 District Board includes five (5) voting members and one (1) non-voting member. Representing Brazos County are Commissioners Sammy Catalena and Lloyd Wassermann; representing 911 District cities are College Station Assistant City Manager Jeff Capps and Bryan Deputy City Manager Hugh Walker; representing the Brazos County Volunteer Fire Departments is Ron Mayworm (911 District Chair); and, the non-voting member representing the principal service supplier (Verizon) is Mike Hood.

STAFF ANALYSIS AND RECOMMENDATION: City of Bryan staff recommends approving the Brazos County Emergency Communications District budget for Fiscal Year 2015. The 911 District provides a valuable service to the City of Bryan Fire and Police Departments, the City of College Station Fire and Police Departments, Texas A&M University EMS and Police Departments, as well as the Brazos County Sheriff's Department, Brazos County Constables, and Brazos County Volunteer Fire Departments. Providing dispatch services internally would likely result in an increase in cost to the City.

On July 17, 2014, the Brazos County Emergency Communications District Board approved forwarding the 911 District's FY2015 proposed budget to the entities serviced by the 911 District.

OPTIONS (In Suggested Order of Staff Preference):

1. Approve the 911 District proposed budget for FY2015
2. Recommend modifications to the 911 District proposed budget for FY2015. (This action may require

consideration by the City Council at a future City Council meeting, further negotiations with the 911 District, and consideration and action by the 911 District Board.)

3. Do not approve the 911 District budget for FY2015 and provide direction to staff.

ATTACHMENTS: (Attachments #2 and #3 are separate pdf files)

1. Proposed Resolution approving the 911 District FY2015 proposed budget
2. Exhibit "A" to the proposed Resolution (pdf file)
3. 911 District FY2015 proposed budget, which is titled "Fiscal Year 2015 Proposed Budget" and is dated 07/24/14, and related documents (pdf file)

FUNDING SOURCE: Emergency Service Fee funds generated by wire line, wireless, and voice over IP (VOIP) telephones; City of Bryan (for dispatch services); and, Brazos County (for dispatch services). The City of Bryan provides funding from the General Fund and such funds have been included in the City's FY2015 proposed budget.

APPROVALS: Hugh R. Walker, 08/20/2014

APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register, 08/28/2014

APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 08/29/2014

Revised 05/2013

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRYAN, TEXAS, APPROVING THE FISCAL YEAR 2015 BUDGET OF THE BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT IN THE AMOUNT OF \$3,818,320; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the laws of the State of Texas provided for interlocal governmental agreements to benefit the citizens of the State; and,

WHEREAS, the voters of Brazos County have approved the establishment of the Brazos County Emergency Communications District ("District") in accordance with State law; and,

WHEREAS, the Board of Managers of the District have approved forwarding to the serviced entities the proposed budget for Fiscal Year 2014-2015; and,

WHEREAS, Section 772.309 of the Health and Safety Code requires the approval of the District's budget by the Commissioners Court of the County located in the District and a majority of the participating jurisdictions in the District; and,

WHEREAS, the City of Bryan has, in a public meeting, approved the proposed annual budget of the District as submitted;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYAN, TEXAS THAT:

1. The City Council of the City of Bryan, Texas hereby approves the annual budget, in the amount of \$3,818,320, of the District as submitted and as provided for by law.
2. A copy of the budget summary page (FY2015 Budget Totals) is attached hereto as Exhibit "A" and incorporated herein by this reference for all purposes.
3. This Resolution shall be effective immediately upon its adoption and passage.

APPROVED AND ADOPTED at a Regular City Council Meeting, this 9th day of September, 2014.

ATTEST:

CITY OF BRYAN:

Mary Lynne Stratta, City Secretary

Jason P. Bienski, Mayor

APPROVED AS TO FORM:

Janis K. Hampton, City Attorney