

## ACTION FORM BRYAN CITY COUNCIL

<b>DATE OF COUNCIL MEETING:</b> 9/23/2014		<b>DATE SUBMITTED:</b> 09/05/2014	
<b>DEPARTMENT OF ORIGIN:</b> Information Technology		<b>SUBMITTED BY:</b> Cray Crouse	
<b>MEETING TYPE:</b>	<b>CLASSIFICATION:</b>	<b>ORDINANCE:</b>	<b>STRATEGIC INITIATIVE:</b>
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
<b>AGENDA ITEM DESCRIPTION:</b> Consider approving a blanket purchase order (BPO) for \$200,000 for the purchase of information technology equipment and services from Netsync, Inc., (Houston, TX) through the State of Texas Department of Information Resources (DIR) contracts; the estimated Fiscal Year 2015 annual expenditure is not to exceed \$200,000.			
<b>SUMMARY STATEMENT:</b> The budgeted items are to be purchased on an as-needed basis through the State of Texas contracts, DIR-SDD-1372, DIR-SDD-2228, which includes the acquisition of network switches, routers and other network infrastructure hardware, as well as existing and future maintenance agreements for said equipment, software and professional services for hardware configuration.			
<p>These expenditures are based on Fiscal Year 2015 approved decision packages or departmental base budgets to upgrade network infrastructure, compute resources and associated maintenance costs.</p> <p>Historical costs: FY 2014 - \$245,025</p> <p>Items to be purchased through this requested BPO include:</p> <ul style="list-style-type: none"> <li>• Network gear for several City locations – replacing equipment as old as eight (8) years</li> <li>• Hardware/Software to add capacity to City virtualized server environment</li> <li>• Maintenance for these systems</li> <li>• Professional services for equipment configuration</li> </ul> <p>As City purchasing policy requires City Council approval of expenditures with any one vendor that will total over \$50,000 in any one fiscal year, the issuance of this BPO will facilitate and expedite the acquisition of IT related equipment. A BPO is for a not to exceed amount and actual expenditures likely will be less than the not to exceed amount.</p> <p>The Department of Information Resources (DIR) was created by the State of Texas to ensure the effective and efficient use of public funds for information technology services and equipment through the application of statewide services and technologies with emphasis on cooperative purchasing projects. The Interlocal Cooperation Act, Texas Government Code, Chapter 791, authorizes local governments to directly contract with DIR enabling participating entities to take advantage of the purchasing power of the State of Texas. Procuring information technology products and services through DIR contracts saves the City time and money as all products offered have been subjected to a competitive bid process with vendors offering substantial discounts to all participating entities based on the State's</p>			

anticipated volume of purchases.

**STAFF ANALYSIS AND RECOMMENDATION:** City Council approval of this request will allow the City to replace and maintain network/server/storage equipment to keep the high level of service and stability that the citizens of Bryan expect.

The Information Technology Department respectfully requests that the City Council approve the BPO to Netsync for the amount of \$200,000.

**OPTIONS (In Suggested Order of Staff Preference):**

1. Approve the BPO as recommended.
2. Do not approve the BPO and provide staff direction.

**ATTACHMENTS:** State of Texas Department of Information Resources (DIR) pricing information (pdf file)

**FUNDING SOURCE:** Decision package and budgeted line items from General Fund (Information Technology Department) as approved in the FY2015 Budget

**APPROVALS:** Hugh R. Walker, 09/05/2014

**APPROVED FOR SUBMITTAL: CITY MANAGER** Kean Register, 09-12-2014

**APPROVED FOR SUBMITTAL: CITY ATTORNEY** Janis K. Hampton, 09-15-2014

Revised 04/2013