

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: October 14, 2014		DATE SUBMITTED: September 26, 2014	
DEPARTMENT OF ORIGIN: Water Services		SUBMITTED BY: J. Barfknecht	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input checked="" type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input checked="" type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consider approving an annual price agreement for mowing of Water Services' facilities with Green Teams, Inc. of Bryan, TX in a not to exceed amount of \$56,350.00.			
SUMMARY STATEMENT: On September 17, 2014, five (5) sealed bids were received and publicly opened for contracted mowing associated with RFB No. 14-078 "Mowing of Various Water Department Locations." Services performed under this price agreement will provide mowing to the Water Department's wastewater treatment plants, lift stations, and water production sites.			
<p>The bid providing the best value to the City of Bryan was the lowest bid as submitted by Green Teams, Inc. of Bryan, TX in a total not to exceed amount of \$56,350.00. This Request for Bid (RFB) is set to allow a maximum mowing frequency of twenty-five (25) cuts/location/year. Demand for mowing is heavily influenced by rainfall, season, and service appeal. These factors may result in less than twenty-five (25) cuts being performed. Historical expenses for mowing of Water Services' facilities are as follows:</p> <ul style="list-style-type: none"> • Current BPO #140516 (2014): \$23,180.83 • BPO #130499 (2013): \$20,058.00 • BPO #120360 (2012): \$27,025.00 • BPO #110151 (2011): \$31,110.00 <p>Water Services respectfully request the City Council approve the proposed mowing price agreement with Green Teams Inc. of Bryan, TX for an initial twenty-four (24) month period in an amount not to exceed \$56,350.00/year. The City of Bryan shall have the option of extending this price agreement, subject to approval of funding and review of the service provided by the vendor, for three (3) additional one (1) year terms to be extended one (1) year at a time. The agreement also allows for a price escalation, capped at 8% after completion of the first twelve (12) month term and over the three (3) additional one (1) year extension periods.</p>			
STAFF ANALYSIS AND RECOMMENDATION: Water Services respectfully request the City Council approve this price agreement with Green Teams, Inc. of Bryan, TX in the amount of \$56,350.00. Mowing service is needed to ensure the proper upkeep and aesthetical value of City resources and facilities.			
OPTIONS (In Suggested Order of Staff Preference):			
<ol style="list-style-type: none"> 1. Approve award of price agreement with Green Teams, Inc. 2. Do not approve price agreement with Green Teams, Inc. and award to next low bidder, which may require consideration at a future City Council meeting. 3. Re-bid, or 			

4. Provide staff other direction.

ATTACHMENTS: (single pdf)

1. Bid Tab

FUNDING SOURCE: Water/Wastewater Operating Fund

APPROVALS: Jayson E. Barfknecht 09/25/14

APPROVED FOR SUBMITTAL: CITY MANAGER

APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 09-30-2014

Revised 04/2013