

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: October 28, 2014		DATE SUBMITTED: October 9, 2014	
DEPARTMENT OF ORIGIN: Library Services		SUBMITTED BY: Larry Koeninger	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE
			<input checked="" type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consideration of an extension and amendment of the Intergovernmental Contract between the City of Bryan and the City of College Station for the Bryan-College Station Public Library System.			
SUMMARY STATEMENT: The current Intergovernmental Contract, also known as the Interlocal Agreement, or "ILA" between Bryan and College Station expired on September 30, 2014. The ILA provides for the City of Bryan to manage College Station's Larry J. Ringer Library as part of a combined library system including the Clara B. Mounce Public Library and the Carnegie Library in Bryan.			
<p>The City of College Station recently conducted an operational audit of the Larry J. Ringer Library (attached for reference), which also included a review of the current ILA. The audit provided a number of recommendations for system efficiency, and recommended to continue City of Bryan management of Ringer as part of the overall Bryan-College Station Public Library System. City of Bryan staff also recommend continuation of the ILA, which allows the cities to work together to provide library services in an efficient manner to all citizens of Bryan and College Station.</p> <p>This ILA extension is for one (1) year, with one (1) automatic one (1) year renewal, and will expire on October 1, 2016. Over the next two (2) years, the City of College Station will design and build a much needed expansion to the Ringer Library. This extension will allow time to assess staffing and operational needs for the expanded facility, and address those needs in future ILA agreements.</p> <p>The College Station City Council approved this ILA extension at their regular meeting on October 9, 2014.</p>			
STAFF ANALYSIS AND RECOMMENDATION:			
Staff recommends approval of the ILA extension, which includes minor changes in the following areas:			
<ul style="list-style-type: none"> • College Station will re-evaluate the cost/benefit of changing from a full-time custodian to contractual janitorial services. • The Library System Director will work with the City of College Station towards possible implementation of the 2014 Library Audit Report and Findings. Any savings in personnel costs will be reallocated to the Ringer materials budget. • Bryan and College Station will continue to split the costs of the van used for the Twin Cities Interlibrary Loan program, including vehicle replacement, maintenance, and fuel. College Station will provide to Bryan an annual report on the actual costs. • The contract will be for one (1) year with one (1) additional year term. The contract shall expire on October 1, 2016 unless otherwise amended. 			

OPTIONS (In Suggested Order of Staff Preference):

1. Approve ILA extension, as amended
2. Modify ILA extension for approval at a future meeting (this option may require additional negotiations with the City of College Station)
3. Deny approval of ILA extension and discontinue Bryan's management of the Ringer Library

ATTACHMENTS:

1. Proposed ILA extension clean copy – is available for viewing in City Secretary's Office
2. Proposed ILA extension – red line version (.pdf)
3. City of College Station 2014 Library Audit (.pdf)

FUNDING SOURCE: General Funds for operation of the Bryan-College Station Public Library System are appropriated in the approved and adopted FY2015 City of Bryan Budget, with the City of College Station providing funds for Bryan to operate and manage the Larry J. Ringer Library in College Station. Future funding from both cities is contingent upon the annual budget appropriation of each city.

APPROVALS: Joey Dunn, 10-10-14; Hugh R. Walker, 10/10/2014

APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register, 10/17/2014

APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 10-18-2014

Revised 05/2013