

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: May 14, 2013		DATE SUBMITTED: May 1, 2013	
DEPARTMENT OF ORIGIN: Economic Dev.		SUBMITTED BY: Kevin Russell	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input checked="" type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consider approving a resolution supporting the Texas Department of Transportation, Aviation Division (TxDOT), hiring a contractor to develop a business plan for Coulter Airfield.			
SUMMARY STATEMENT: For the Texas Department of Transportation to move forward on projects that require the use of grant funds, the City Council must approve a resolution supporting the project. The current project under consideration is a business plan to keep Coulter Airfield moving towards self-sufficiency.			
<p>A business plan falls under the “Capital Improvement Grant,” which means that it is funded at a 90-10 rate. TxDOT is anticipating that the business plan will cost \$100,000. The local match is \$10,000. The Bryan Business Council has offered the matching funds for this project.</p> <p>Staff, along with TxDOT, will use the business plan as a tool to identify best practices, additional revenue opportunities, smart use of assets, and finding the niche for the airport.</p>			
STAFF ANALYSIS AND RECOMMENDATION: Staff recommends the approval of the resolution. Utilizing grant funds to achieve the goal of becoming a self-funded department has been identified by City Council and staff. Clear direction is imperative to determine what is going well and what can be improved.			
<p>In addition, having a third party objectively review best practices from around the state and country in similar markets can be beneficial. This plan will allow the City to continue making large strides in achieving the goal of providing the best service possible at the lowest cost.</p>			
OPTIONS (In Suggested Order of Staff Preference):			
<ul style="list-style-type: none"> • Approve the resolution • Modify the resolution, which could require additional City Council action at a future Council meeting • Deny the resolution and provide direction to staff 			
ATTACHMENTS: Proposed resolution			
FUNDING SOURCE: Bryan Business Council			
APPROVALS: Hugh R. Walker, 05/03/2013			
APPROVED FOR SUBMITTAL: CITY MANAGER		<u>Kean Register 05/03/2013</u>	
APPROVED FOR SUBMITTAL: CITY ATTORNEY		Janis K. Hampton, 05/06/2013	

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF BRYAN AUTHORIZING THE MAYOR TO EXECUTE AN AIRPORT PROJECT PARTICIPATION AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR A BUSINESS PLAN FOR COULTER AIRFIELD AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the general description of the project is for a Business Plan; and

WHEREAS, the City of Bryan intends to request financial assistance from the Texas Department of Transportation for this Business Plan; and

WHEREAS, total project costs are estimated to be \$100,000.00, and the City of Bryan will be responsible for 10% of the total project costs, currently estimated to be \$10,000.00; and

WHEREAS, the City of Bryan names the Texas Department of Transportation as its agent for the purposes of applying for, receiving, and disbursing all funds for these improvements and for the administration of contracts necessary for the implementation of these improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYAN, TEXAS:

Section 1.

That the Bryan City Council hereby authorizes the Mayor to execute, on behalf of the City, at the appropriate time, and with the appropriate authorizations from this governing body, all contracts and agreements with the State of Texas, represented by the Texas Department of Transportation, and such other parties as shall be necessary and appropriate for these improvements at Coulter Airfield, with a total cost of \$100,000.00 to be funded by the City of Bryan in the amount of \$10,000.00, and by the Texas Department of Transportation in the amount of \$90,000.00.

Section 2.

That this Resolution shall become effective immediately upon adoption.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF BRYAN ON THIS 14th DAY OF MAY, 2013.

ATTEST:

CITY OF BRYAN:

Mary Lynne Stratta, City Secretary

Jason P. Bienski, Mayor

APPROVED AS TO FORM:

Janis K. Hampton, City Attorney