

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: April 28, 2015		DATE SUBMITTED: April 7, 2015	
DEPARTMENT OF ORIGIN: Public Works - Engineering		SUBMITTED BY: W. Paul Kaspar	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input checked="" type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input checked="" type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consider approving a reimbursement resolution to reimburse the General Fund from future bond issuance for a not to exceed amount of \$617,900.00 for the Fire Station 2 Design Services Contract, City Project Number 700-D0-1206.			
SUMMARY STATEMENT: The Bryan Fire Department is in need of a new Fire Station No. 2 to ensure that emergency services arrive on scene within 3 to 5 minutes of a call within the City of Bryan. This is the criteria established for emergency response set by the National Fire Protection Association (NFPA) and the Insurance Services Organization (ISO). Additionally, the new fire station will replace an aging fire station that has served the Bryan community for over 50 years. The City of Bryan needs to upgrade its facilities to accommodate the growth occurring in Bryan and the need for additional fire protection equipment and personnel in the most appropriate location. The requirements for firefighter training and continuing education have grown significantly over the past decade. Facilities must now accommodate physical and tactical training in order to keep up with the increased number of hours required for firefighters each year. The apparatus bays are no longer just for storage of equipment and trucks; they are also a training center. The proposed design contract for this project as further described below is up for consideration under separate Council Action Item on the same April 28, 2015 Council Agenda.			
Proposed locations for Fire Station 2 were identified in 2012 and a site analysis was performed to verify that the needs of the Fire Department with regard to logistics and building requirements could be met at the proposed location. After the site analysis was completed, a final site location was identified and property acquisition has been ongoing with all the property for the fire station building site being completed in February 2015. The only remaining property acquisition action is obtaining property that would allow direct access to Texas Avenue via Maloney Avenue.			
As part of the site analysis, the space requirements study determined the required capabilities of the Fire Station from input from Bryan Firefighters. These included accommodations for fourteen firefighters, six 80-foot pull through apparatus bays, training spaces, administrative spaces, and consolidated quarter master storage. These space requirements total approximately 21,000 square feet and will fit comfortably on the selected site.			
The next step in project development is to select a design firm; to accomplish this, Engineering Services conducted a request for qualifications (RFQ) open to all qualified firms. Five statements of qualifications (SOQ) were received from firms across the State. The SOQs were evaluated and scored in twelve areas. The final results clearly favored the qualifications of Brown Reynolds and Watford (BRW) Architects who had achieved the highest score in every major category and an average score over 21 percent higher than the next closest firm. Additionally, the City of Bryan had a positive experience with BRW on the design of Fire Station 5.			
Staff has completed contract negotiations with BRW Architects; this contract includes the architectural, mechanical, civil, geotechnical and surveying requirements for the project. The not to exceed fee for these services is			

\$617,900.00, which is 9.8% of estimated construction cost. The design contract allows for a design period of twenty (20) weeks with completion estimated in September 2015. The estimated completion of bidding and construction phases, for the entire project is June 2016.

The design services contract for Fire Station 2 discussed above is to be considered on the same agenda as this reimbursement resolution. The intent is to award the design services contract in the amount of out of \$617,900 out of the General Fund and then reimburse that fund from future bond proceeds. Fire Station 2 construction is a Fiscal Year (FY) 2016 Capital Improvements Program (CIP) project that was planned for funding from the planned 2016 bond issuance. By approving this reimbursement resolution the design could be completed so that the bid and award of the Fire Station 2 could proceed in first quarter of FY 2016.

STAFF ANALYSIS AND RECOMMENDATION: Staff respectfully requests the City Council approve the reimbursement resolution so that the Design Services Contract for Relocation of Fire Station 2, City Project Number 700-D0-1206, can be funded and awarded, based on City Council approval, on April 28, 2015. This action will allow the design of this important Public Safety project to begin in May 2015.

OPTIONS (In Suggested Order of Staff Preference):

1. Approve the resolution
2. Do not approve the resolution.

ATTACHMENTS: Proposed Resolution

FUNDING SOURCE: General Fund to be reimbursed by future bond funds

APPROVALS: Jayson E. Barfknecht 04/12/15 Hugh R. Walker, 04/14/2015

APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register, 4/20/2015

APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 4/21/2015

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRYAN, TEXAS, EXPRESSING OFFICIAL INTENT OF THE CITY OF BRYAN TO REIMBURSE \$617,900.00 COSTS OF CITY OF BRYAN, TEXAS CAPITAL EXPENDITURE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Bryan, Texas (the "Issuer") is a home-rule municipality and political subdivision of the State of Texas; and

WHEREAS, the Issuer expects to pay expenditures in connection with the Fire Station 2 Relocation, City Project Number 700-D0-1206; and

WHEREAS, the Issuer finds, considers, and declares that the reimbursement of the Issuer for the payment of such expenditures will be appropriate and consistent with the lawful objectives of the Issuer and, as such, chooses to declare its intention, in accordance with the provisions of Section 1.150-2 of the Treasury Regulations, to reimburse itself for such payments at such time as it issues obligations to finance the above mentioned project;

NOW, THEREFORE, BE IT RESOLVED, THAT:

Section 1.

The Issuer reasonably expects to incur expense for the City of Bryan, with an aggregate maximum amount not to exceed \$617,900 for the purpose of funding the Fire Station 2 Design Services contract, City Job Number 700-D0-1206.

Section 2.

All costs to be reimbursed pursuant hereto will be capital expenditures. No tax exempt obligations will be issued by the Issuer in furtherance of this Statement after a date which is later than 18 months after the later of (1) the date the expenditure are paid or (2) the date on which the property, with respect to which such expenditures were made, is placed in service.

Section 3.

The foregoing notwithstanding, no tax-exempt obligation will be issued pursuant to the Statement more than three years after the date any expenditure which is to be reimbursed is paid.

Section 4.

This Resolution shall become effective upon adoption.

APPROVED AND ADOPTED BY THE BRYAN CITY COUNCIL ON THE 28th DAY OF April, 2015.

ATTEST:

CITY OF BRYAN, TEXAS:

Mary Lynn Stratta, City Secretary

Jason P. Bienski, Mayor

APPROVED AS TO FORM:

Janice K. Hampton, City Attorney