

ACTION FORM BRYAN CITY COUNCIL

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| DATE OF COUNCIL MEETING: August 4, 2015 | | DATE SUBMITTED: July 17, 2014 | |
| DEPARTMENT OF ORIGIN: Development Services | | SUBMITTED BY: Martin Zimmermann | |
| MEETING TYPE: | CLASSIFICATION: | ORDINANCE: | STRATEGIC INITIATIVE: |
| <input type="checkbox"/> BCD | <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> 1ST READING | <input checked="" type="checkbox"/> PUBLIC SAFETY |
| <input type="checkbox"/> SPECIAL | <input type="checkbox"/> CONSENT | <input type="checkbox"/> 2ND READING | <input checked="" type="checkbox"/> SERVICE |
| <input checked="" type="checkbox"/> REGULAR | <input type="checkbox"/> STATUTORY | | <input checked="" type="checkbox"/> ECONOMIC DEVELOP. |
| <input type="checkbox"/> WORKSHOP | <input checked="" type="checkbox"/> REGULAR | | <input checked="" type="checkbox"/> INFRASTRUCTURE |
| | | | <input checked="" type="checkbox"/> QUALITY OF LIFE |
| AGENDA ITEM DESCRIPTION: Appointment of citizen representatives to a Comprehensive Plan Advisory Committee (CPAC) to assist in the development and implementation of the Comprehensive Plan/Parks Master Plan Update. | | | |
| <p>SUMMARY STATEMENT: On June 9, 2015, the City Council authorized a contract for professional services for the purposes of developing and implementing a Comprehensive Plan/Parks Master Plan Update and a Small Area Plan in relation to the development of a new Blinn College west Bryan campus with Freese and Nichols, Inc. (FNI). This project involves and relies on a high degree of public participation. Local elected and appointed officials, residents, businesses, agencies, and organizations are strongly encouraged to participate throughout the 10-month long planning process. FNI has developed a strategy to encourage and facilitate public participation for the project with the goal of channeling public input into feasible goals and objectives. Similar to the 2006 Comprehensive Plan Update, it is envisioned the FNI team will work in partnership with a Comprehensive Plan Advisory Committee (CPAC), appointed by the City Council, to assist in the development of the plan, and to help ensure stakeholders and community residents can be involved in the planning process.</p> <p>While developing the Request for Proposals (RFP) for the consultant contract last fall, a subcommittee of the Planning and Zoning Commission suggested the CPAC consist of 24 members who will represent a wide range of community entities (see attached). The CPAC make-up proposed by the Planning and Zoning Commission subcommittee for this Comprehensive Plan/Parks Master Plan Update is slightly larger (plus 3 members) than the CPAC that was appointed for the 2006 Comprehensive Plan Update. City staff has asked each entity identified to propose a CPAC representative to the City Council.</p> <p>The CPAC will meet at least 7 times throughout the project to brainstorm ideas and issues, provide input, and review draft recommendations. The City's consultant will attend, prepare meeting materials, and facilitate CPAC meetings. Adoption of the plan updates by the City Council, anticipated in the summer of 2016, will complete the project and the citizen volunteers' commitment to the CPAC.</p> | | | |
| STAFF ANALYSIS AND RECOMMENDATION: Staff recommends that the City Council appoint a CPAC to receive valuable input from various groups and individuals in the community throughout this master planning process. Utilizing a CPAC in this comprehensive planning effort is a proven format for obtaining stakeholder input on a wide range of interconnecting issues that affect Bryan, and promotes joint ownership of a vision for the future of Bryan. The CPAC will not be the sole source of public input for the Comprehensive Plan/Parks Master Plan project. The CPAC will function as a "sounding board" for the consultants during the preparation of the Comprehensive Plan Update. | | | |
| OPTIONS (In Suggested Order of Staff Preference): | | | |
| 1. appoint citizen representatives to a CPAC from the attached list of representatives recommended by citizen | | | |

groups and organizations, as well as citizens who have expressed an interested in serving on the committee;
or

2. appoint citizen representatives to a CPAC that are not included on the attached list; or
3. postpone making CPAC appointments to a future City Council meeting; or
4. direct staff to proceed with the Comprehensive Plan/Parks Master Plan Update without a CPAC.

ATTACHMENTS:

1. 2006 Comprehensive Plan Advisory Committee make-up; and
2. 2015 Comprehensive Plan Advisory Committee make-up, as recommended by a Planning and Zoning Commission subcommittee; and
3. list of representatives recommended by citizen groups and organizations, as well as citizens who have expressed an interested in serving on a CPAC.

FUNDING SOURCE: na (On June 9, 2015, the City Council authorized a contract for professional services for the purposes of developing and implementing a Comprehensive Plan/Parks Master Plan Update and a Small Area Plan in relation to the development of a new Blinn College west Bryan campus with Freese and Nichols, Inc. (FNI).)

APPROVALS: Kevin Russell, 7-17-15; Joey Dunn, 7-20-15; Hugh R. Walker, 07/22/2015

APPROVED FOR SUBMITTAL: CITY MANAGER

APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis Hampton, 7/23/2015

2006 Comprehensive Plan Advisory Committee make-up – 21 members

- Community Development Advisory Committee (1)
- Bryan Business Council (1)
- Parks & Recreation Advisory Board (1)
- Planning & Zoning Commission (1)
- Chamber of Commerce (1)
- Council of Governments (1)
- Brazos County (1)
- College Station (2)
- Bryan Independent School District Board (1)
- Texas Department of Transportation (1)
- Metropolitan Planning Organization (1)
- Business and Land Development Forum (1)
- DBEDA (1)
- Bryan City Council (2)
- Citizens appointed by Bryan City Council (5)

**2015 Comprehensive Plan Advisory Committee make-up – 24 members
(as recommended by a Planning and Zoning Commission subcommittee)**

1. Parks and Recreation Advisory Board (1)
2. Planning and Zoning Commission (2)
3. Community Development Advisory Committee (1)
4. Bryan Business Council (1)
5. Chamber of Commerce (1)
6. Texas A&M University and Health Science Center (1)
7. Blinn College (1)
8. Downtown Bryan Association (1)
9. Brazos Valley Council of Governments (1)
10. City of College Station Planning Department (1)
11. Home Builders Association Bryan-College Station (1)
12. BCS Regional Association of Realtors (1)
13. BCS Convention and Visitors Bureau (1)
14. Bryan Independent School District (1)
15. Brazos County (1)
16. Texas Department of Transportation (1)
17. B/CS Metropolitan Planning Organization (1)
18. Bryan City Council (1)
19. Citizens appointed by City Council members by district (5)

CPAC representatives recommended by groups/organizations:

1. **Felicia Benford** – Parks and Recreation Advisory Board
Alternate: Richard Baur – Parks and Recreation Advisory Board
2. a. **Nancy Hardeman** – Planning and Zoning Commission
b. **Scott Hickle** – Planning and Zoning Commission
3. **Michael Martin** – Community Development Advisory Committee Chair
4. **Andrew Nelson** – Bryan Business Council
5. **Glen Brewer** – Immediate Past Chair, BCS Chamber of Commerce
6. **Dr. Mark Sicilio, M.D.** – Texas A&M University and Health Science Center, College of Medicine
7. **Richard O'Malley** – Director of Facilities, Planning & Construction – Blinn College
8. **Sandy Farris** – Executive Director of the Downtown Bryan Association
9. **Michael Parks** – Brazos Valley Council of Governments
10. **Jennifer Prochazka** – Principal Planner, Planning and Development, City of College Station
11. **John Magruder** – President BCS Home Builders Association
12. **Ed Barry** – Bryan/College Station Regional Association of Realtors
13. **Shannon Overby** – BCS Convention and Visitors Bureau

Entities that have not yet recommended a CPAC representative:

14. Bryan Independent School District (1)
15. Brazos County (1)
16. Texas Department of Transportation (1)
17. B/CS Metropolitan Planning Organization (1)
18. Bryan City Council (1)
19. Citizens appointed by City Council members by district (5)

Citizens that have voiced an interested in serving on a CPAC:

1. **Sharon Anderson** - citizen
2. **Bill Lero** – Real Estate Developer
3. **Jennifer Roberts** – Development Coordinator Director Oldham Goodwin Group LLC
4. **Steve Arden** – Arden’s Home Construction
5. **Dena Starkey Martin** – Relator
6. **Michael Patranella** – Gerard Construction
7. **Kelly Milligan** – MLAN Engineering Consultants
8. **Danielle Fifer** – Mortgage Loan Officer BB&T