

**BRYAN CITY COUNCIL
MINUTES OF WORKSHOP MEETING
JULY 28, 2015**

A workshop meeting of the Bryan City Council was held on Tuesday, July 28, 2015, in the Council Chambers of the Bryan Municipal Building. A notice of the meeting was posted at least 72 hours in advance in accordance with Section 551, Texas Government Code. Mayor Jason Bienski and Councilmembers Rafael Peña, Art Hughes, Mike Southerland and Chuck Konderla were present. Councilmembers Greg Owens and Al Saenz joined the meeting at 1:42 p.m. and 2:52 p.m., respectively. City Manager Kean Register, City Attorney Janis Hampton and City Secretary Mary Lynne Stratta were present.

1. CALL TO ORDER

The meeting was called to order at 8:09 a.m.

2. TRAINING SESSION ON OPERATION OF NEW COUNCIL CHAMBERS AUDIO VISUAL EQUIPMENT

Chief Information Officer Bernie Acre and the Information Technology staff provided a training session on the use of the new Council Chambers audio visual equipment.

3. PRESENTATION BY STAFF REGARDING PROPOSED FISCAL YEAR 2016 GENERAL FUND, DEBT SERVICE, INTERNAL SERVICE, AIRPORT FUND AND SPECIAL REVENUE FUND BUDGETS

The preliminary Fiscal Year 2016 general fund, debt service, internal service and special revenue funds budgets were presented. Chief Finance Officer Joe Hegwood showed the fund balance trend indicating the projected Fiscal Year 2016 fund balance was recommended to be about 120 days operating expense. Mr. Hegwood listed one time revenues. He also reported total assessed valuation increased about six percent with a general fund impact of about five percent. General fund overall revenue history, projections and expenditures were presented. Mr. Hegwood added the plan was to spend down \$5 million in fund balance in Fiscal Year 2016. He listed Fiscal Year 2016 assumptions: 3.5 percent merit increase, 3.5 percent public safety pay scale adjustments, 2.5 percent market study pay range adjustments, continuing health insurance costs, and a workers compensation and liability insurance cost increase. Mr. Hegwood added the budget should be structurally balanced. He then listed proposed new spending in Fiscal Year 2016. He also reported the proposed budget included six new firefighters and three new police officers. Mr. Hegwood then listed the proposed payments to other agencies next fiscal year. Mr. Register reported the Convention and Visitors Bureau requested a 101 percent funding increase. Mr. Hegwood showed the general fund, fund balance and debt service fund forecast through Fiscal Year 2020. He then listed funding history and projected funding of the hotel tax fund, tax increment reinvestment zones and Coulter Airfield fund.

4. PRESENTATION BY STAFF REGARDING PROPOSED FISCAL YEAR 2016 ENTERPRISE FUNDS BUDGETS

Mr. Gary Miller, General Manager of BTU, presented Fiscal Year 2016 budget information. He listed capital spending for the period 2008-2020, as well as transmission projects. He discussed transmission costs of service revenues and information technology project timelines. He also

discussed the expansion of the sewer collection system at Lake Bryan Park and facilities relocation projects. Mr. Miller then discussed distribution projects and capital improvement plan trends in the city and rural systems. Mr. Hegwood presented BTU's credit ratings, days of operating cash, expenditure assumptions, general fund transfer and the Fiscal Year 2016 budget proposal.

The meeting was recessed briefly from 10:14 a.m. until 10:25 a.m.

Dr. Jayson Barfknecht, Public Works Director, presented the water and wastewater Fiscal Year 2016 proposed budgets. He advised there were no projected rate increases through Fiscal Year 2020. He listed projected water and wastewater expenses, revenues and decision packages for Fiscal Year 2016. He listed future water and wastewater projects, days of cash on hand, debt service coverage, fund balance, etc. He presented future items to consider and discussed vehicle replacement plans.

Mr. Eric Zaragoza, Environmental Services Manager, presented the Fiscal Year 2016 projected solid waste fund budget. He advised that no rate increases were projected through Fiscal Year 2020. He listed services provided by his department and Fiscal Year 2015 accomplishments. Mr. Zaragoza presented solid waste revenues, expenditures, decision packages and fund balance figures.

The meeting was recessed at 11:16 a.m. with an announcement the meeting would reconvene in the same location at approximately 1:30 p.m. The meeting was reconvened in open session at 1:42 p.m. At this time, Mayor Bienski and Councilmembers Rafael Peña, Greg Owens, Mike Southerland, Art Hughes and Chuck Konderla were present. Councilmember Al Saenz was absent at this time.

5. PRESENTATION BY STAFF REGARDING CAPITAL IMPROVEMENTS PLAN

Dr. Barfknecht provided the definition of a capital improvement project. He listed the benefits and goals of having a capital improvement plan (CIP) process while providing the history of the program. He outlined the CIP biennial process. Dr. Barfknecht described a typical land acquisition process. He discussed the proposed CIP for Fiscal Years 2014-2022. He answered questions regarding the CIP. Discussion followed regarding the priority ranking of some of the CIP projects, including the Woodville Road, Old Reliance Road and East University Drive projects. Potential growth associated with the East University Drive project was mentioned. Mr. Register expressed concern that projects already underway not be abandoned, but completed once started in order to save the City money. Dr. Barfknecht was asked to provide the entire project ranking list. Several desired projects were mentioned, including a new animal shelter, senior citizen center, YMCA, new parks, a water park, sewer projects and other projects that may potentially be eligible for grant funds. It was suggested the mentioned projects be ranked and compared to those already in the CIP. Mr. Register advised that it may require a ten-year CIP to include all desired projects since the amount of money to be spent on capital projects without a tax increase was limited. It was stated that projects that would result in increased growth and property valuation should be included in the CIP. It was also suggested hotel occupancy tax funds be used to upgrade the Bryan Regional Athletic Complex. Mr. Register advised staff could bring back a presentation on that issue. It was also suggested Lake Bryan amenities be improved. Dr. Barfknecht said staff would bring a resolution to Council for consideration at a future meeting.

6. DISCUSSION REGARDING CONSENT/STATUTORY AGENDA ITEMS FOR SECOND REGULAR MEETING OF JULY 28, 2015

Council briefly discussed agenda items 11 d, 11 e, 11 h, 12 h, 12 i, 12 j, 12 k, 12 m, 12 n and 12 o of the consent/statutory agenda for the second regular meeting of July 28, 2015.

7. ADJOURN

Without objection, the meeting was adjourned at 3:18 p.m.

City Secretary Mary Lynne Stratta

Mayor Jason P. Bienski