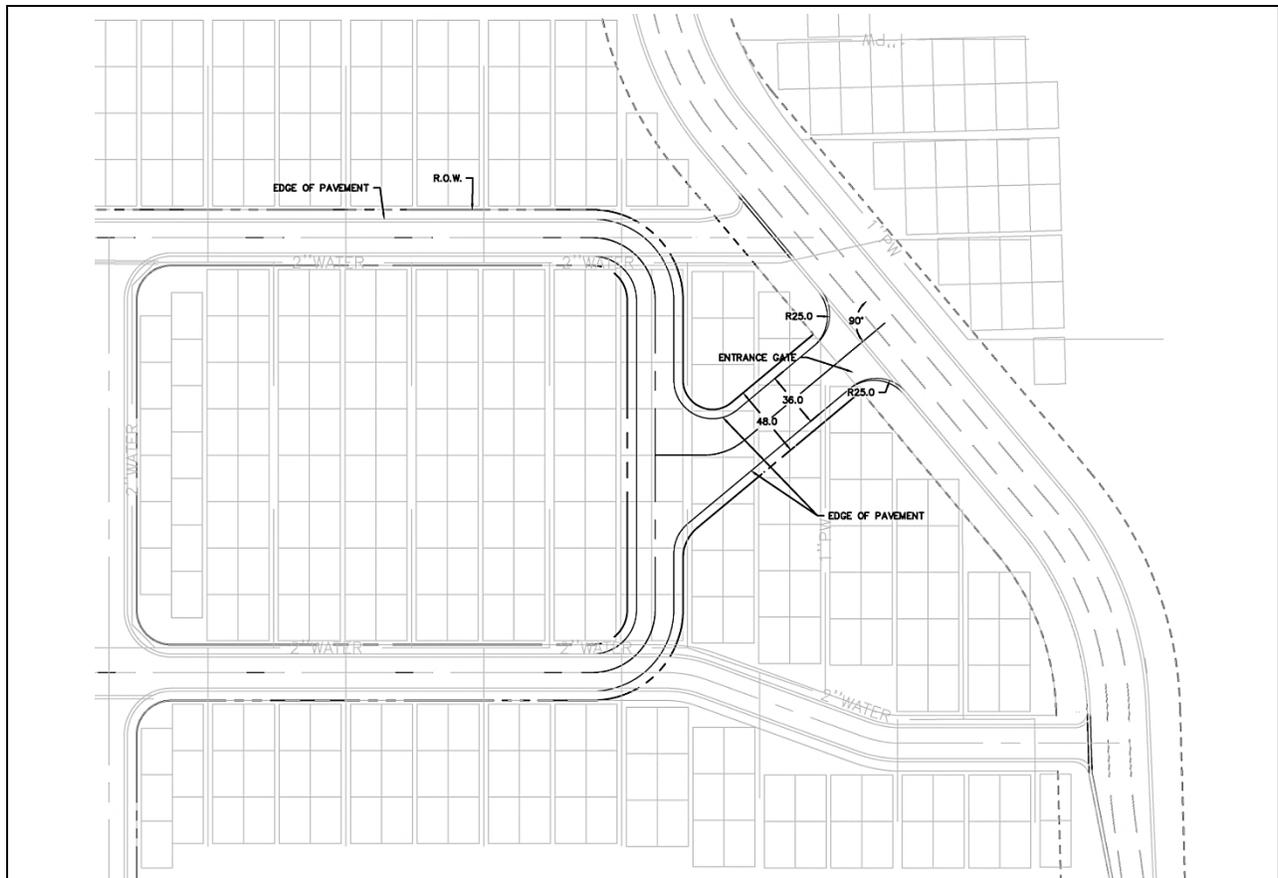


## ACTION FORM BRYAN CITY COUNCIL

<b>DATE OF COUNCIL MEETING:</b> August 25, 2015		<b>DATE SUBMITTED:</b> July 27, 2015	
<b>DEPARTMENT OF ORIGIN:</b> Public Works - Engineering		<b>SUBMITTED BY:</b> Paul Kaspar	
<b>MEETING TYPE:</b>	<b>CLASSIFICATION:</b>	<b>ORDINANCE:</b>	<b>STRATEGIC INITIATIVE:</b>
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input checked="" type="checkbox"/> QUALITY OF LIFE
<b>AGENDA ITEM DESCRIPTION:</b> Consider approval of an engineering contract amendment with Don Durden, Inc. d/b/a Civil Engineering Consultants for the Bryan Cemetery Expansion Project, City Project Number 572-D5-1303, for the not to exceed amount of \$6,500.00.			
<b>SUMMARY STATEMENT:</b> On November 19, 2014, an engineering design contract for the Bryan Cemetery Expansion Project was awarded to Don Durden, Inc. d/b/a Civil Engineering Consultants in the amount of \$45,000.00. This contract includes the survey, and design work for the cemetery expansion and the roadway realignment of approximately 400 feet of North Washington Avenue.			
<p>During design review, a concern was identified with the original plan for two exits onto North Washington Avenue. It was believed that due to the short distances between entrances and the curves in North Washington Avenue that the horizontal site distances would be inadequate for vehicles exiting the cemetery (see light grey image below). Due to this safety concern, it is proposed that the number of cemetery entrances be revised to reduce the number of entrances from two to one and to center the entrance between the curves to provide the greatest possible horizontal site distance in both directions (see image in black below). This amendment will provide for the redesign of the entrance as described above and illustrated in image below and includes revisions to plat, cemetery plot layout, drainage and irrigation.</p> <p>The total estimated construction cost of the cemetery expansion and roadway realignment is \$790,000. With the proposed amendment described above, the total engineering design cost is \$51,500, \$45,000.00 for the cost of the original base contract and this proposed amendment of \$6,500.00. This new revised engineering design cost will be 6.5% of the total construction cost.</p> <p>This project is scheduled to begin construction in that latter part of 2015, and approval of this amendment will allow for staff to meet this goal and provide the much needed expansion of the Bryan City Cemetery.</p>			



Revised Design Layout above showing proposed single point of access in black and previous two points of access in light grey.

**STAFF ANALYSIS AND RECOMMENDATION:** Staff recommends the City Council approve the proposed Amendment 1 to the Bryan Cemetery Expansion Project, City Project Number 572-D5-1303, for the not to exceed amount of \$6,500, increasing the total engineering design contract price to the not to exceed amount of \$51,500.00.

**OPTIONS (In Suggested Order of Staff Preference):**

1. Approve Amendment 1.
2. Do not approve Amendment 1.

**ATTACHMENTS:**

1. Amendment 1.

**FUNDING SOURCE:** Cemetery Trust – Fund 705 (as has been planned)

**APPROVALS:** Jayson E. Barfknecht 08/03/15; Hugh R. Walker, 08/08/2015

**APPROVED FOR SUBMITTAL: CITY MANAGER**

**APPROVED FOR SUBMITTAL: CITY ATTORNEY** Janis K. Hampton, 0816/2015