

## ACTION FORM BRYAN CITY COUNCIL

<b>DATE OF COUNCIL MEETING:</b> September 8, 2015		<b>DATE SUBMITTED:</b> August 5, 2015	
<b>DEPARTMENT OF ORIGIN:</b> Development Services		<b>SUBMITTED BY:</b> Martin Zimmermann	
<b>MEETING TYPE:</b>	<b>CLASSIFICATION:</b>	<b>ORDINANCE:</b>	<b>STRATEGIC INITIATIVE:</b>
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input checked="" type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE
			<input checked="" type="checkbox"/> QUALITY OF LIFE
<b>AGENDA ITEM DESCRIPTION:</b> Consider approving the second extension of annual contract with Jeffery Bailey Trucking, Inc., of Bryan, Texas, in an amount not to exceed \$100,000, for the demolition of structures and related services.			
<b>SUMMARY STATEMENT:</b> This Council Action Form is a contract renewal with Jeffery Bailey Trucking, Inc. (JBT) of Bryan, Texas, for the demolition of structures and related services. The contract was awarded by City Council in November 2013 after RFB#14-008 was released in October 2013, with JBT being the low bidder at \$54/ton of demolition debris. The contract was renewed by City Council for one year on September 23, 2014. The current contract with JBT is set to expire on September 30, 2015.			
<p>The contract extension will allow City staff to continue to contract with JBT through September 30, 2016, to remove dangerous structures condemned by the City's Building and Standards Commission, if the responsible party fails to remove the structure as ordered. The contract also will be used to remove structures deemed by the Chief Building Official and Fire Marshal as imminently dangerous. Following demolition by the City's contractors, property owners are invoiced for the demolition cost incurred by the City. If no payment arrangements are made, then a lien is placed on the property for the amount owed to the City.</p>			
<p>Services provided under this contract include the demolition and disposal of the main structure, removal of footings, slabs, asphalt pavement driveways, fence debris, accessory structures, and other undesirable objects. Services provided also include disconnecting and capping sanitary sewer service lines, removal and disposal of all excess material, debris and trash, as well as providing fill dirt material and grading demolition areas.</p>			
<p>Since 2011, City staff from the Development Services, Police and Fire Departments have been working with the City Council-appointed Building and Standards Commission to streamline the substandard structure review process, significantly increasing the number of properties considered, condemned, repaired and removed. So far, the current contract with JBT was used in FY15 to remove substandard structures and/or debris on 18 properties, at an average cost of \$3,630 per property.</p>			
<b>STAFF ANALYSIS AND RECOMMENDATION:</b> Staff recommends renewing this contract with Jeffery Bailey Trucking, Inc. Proactive elimination of substandard structures increases neighborhood safety and long-term stability, improves property standards, and encourages revitalization and economic development in older neighborhoods of the City. Substandard structures are not only health and safety hazards to their occupants and surrounding residents, but also devalue properties and can lead to an escalation of neighborhood problems such as vandalism and more serious crime. Proactive dangerous structure removal can dramatically improve the overall living quality and comfort of Bryan's neighborhoods. A proactive program to address substandard structures supports three of the Council's Strategic Initiatives: public safety, economic development and quality of life.			

The City has the option to extend the annual contract for four additional one-year terms, one year at a time. If this extension is approved, it will be the second of four possible extensions.

**OPTIONS (In Suggested Order of Staff Preference):**

1. renew annual contract with Jeffery Bailey Trucking, Inc.
2. do not renew contract and provide direction to staff

**ATTACHMENTS:**

1. extension letter
2. contract for RFB#14-008 (separate PDF)

**FUNDING SOURCE:** General Fund

**APPROVALS:** Kevin Russell, 8-6-15; Joey Dunn, 8-25-15; Hugh R. Walker, 08/27/2015

**APPROVED FOR SUBMITTAL: CITY MANAGER** Kean Register, 8/27/2015

**APPROVED FOR SUBMITTAL: CITY ATTORNEY** Janis K. Hampton, 8/29/2015

Revised 05/2013



CITY OF BRYAN  
*The Good Life, Texas Style.™*

July 15, 2015

Jeffery Bailey Trucking  
4180 J.O. Bailey Drive  
Bryan, Texas 77807

RE: 2nd Extension of Contract No. 14-008 "Annual Contract for Demolition of Structures"

Dear Mr. Bailey;

Please be advised that the above referenced contract will expire on September 30, 2015 and it is our intent to recommend to the Department Director to extend said contract for one (1) additional period of one (1) year, beginning the day following the expiration date of said contract.

If your company is willing and able to extend Contract No. 14-008 under the same prices, terms, conditions and provisions as those contained in the original contract, please complete the following information and return this original within ten (10) days from the date of this notification.

I, Kevin W. Bailey Manager  
Name Title  
Of Jeffery Bailey Trucking  
Company Name

agreed to extend Contract No. 14-008 with the City of Bryan, under the same prices, terms, conditions and provisions as those contained in the original contract, for a period of one (1) year beginning October 01, 2015 and expiring September 30, 2016 upon approval of the Department Director.

Signed By: Kevin W. Bailey Date 7/16/15

Melanie Tigerina  
Melanie Tigerina - Buyer  
City of Bryan - Purchasing Department