SYSTEM IMPLEMENTATION TERMS AND CONDITIONS
("Terms and Conditions")

This System Implementation Agreement *(this "Agreement")* is entered into this **______** day of April 2015 *(the "Effective Date"),* by and between the City of Bryan, Texas with offices at 303 S. Texas Ave., Bryan, TX 77803 *(the "Client")* and Tiburon, Inc., a subsidiary of TriTech Software Systems, having its primary place of business at 3000 Executive Parkway, Suite 500, San Ramon, California 94583 *("Tiburon").*

WHEREAS, this Agreement is entered into to provide additional Tiburon software and services as more fully defined in Exhibit 1 Tiburon quotation dated 3/24/2015, and Exhibit 2 Statement of Work attached hereto;

WHEREAS, Client and Tiburon entered into a Software License Agreement (the "SLA") dated September 28, 2005, and a Master Support Agreement (the "MSA") dated February 14, 2006; and

WHEREAS, the Tiburon software licenses provided under this Agreement shall be licensed in accordance with the SLA, and supported in accordance with the MSA;

NOW THEREFORE, in consideration of the mutual covenants contained herein, the Client and Tiburon hereby agree as follows:

1.0 Definitions

a. **"As-Built Specifications"** shall mean, with respect to any of the Tiburon Applications, the specifications for such Tiburon Application delivered to the Client upon the Client's acceptance of such Tiburon Application in accordance with the Statement of Work.

b. **"Derivative Works"** shall mean, with respect to any Tiburon Application, any translation, abridgement, revision, modification, or other form in which such Tiburon Application may be recast, transformed, modified, adapted or approved after the Client's acceptance of the Tiburon Application in accordance with the Statement of Work.

c. **"Dispute"** shall mean, with respect to an unresolved issue or controversy concerning a party's performance under these Terms and Conditions, which the non-Disputing Party has been made aware of through a Dispute Notice, which shall be delivered to the non-Disputing Party within a reasonable amount of time from the date the actions or inaction causing the Dispute occurred.

d. **"Dispute Notice"** shall mean, with respect to a writing signed by a duly authorized representative of the Disputing Party, titled "Dispute Notice", describing the Dispute in detail, including any time commitment and any fees or other costs involved.

e. **"Documentation"** shall mean, with respect to any Tiburon Application, those printed instructions, manuals, and diagrams pertaining to and furnished with such Tiburon Application.

f. **"Enhancement"** shall mean, with respect to any Tiburon Application, a computer program modification or addition, other than a Maintenance Modification, that alters the functionality of, or adds new functions to, such Tiburon Application and that is integrated with such Tiburon Application after the Client's acceptance of the Tiburon Application in accordance with the Statement of Work, or that is related to such Tiburon Application but offered separately by Tiburon after the Client's acceptance of the Tiburon Application in accordance with the Statement of Work.

g. **"Error"** shall mean, with respect to any Tiburon Application, a defect in the Source Code for such Tiburon Application that prevents such Tiburon Application from functioning in substantial conformity with the As-Built Specifications pertaining thereto.

h. **"Maintenance Modifications"** shall mean, with respect to any Tiburon Application, a computer software change to correct an Error in, and integrated into, such Tiburon Application, but that does not alter the functionality of such Tiburon Application and that is provided to the Client after the Client's acceptance of such Tiburon Application in accordance with the Statement of Work under the Support Terms and Conditions relating to such Tiburon Application.

i. **"Object Code"** shall mean computer programs assembled or compiled from Source Code in magnetic or electronic binary form on software media, which are readable and usable by machines, but not generally readable by humans without reverse-assembly, reverse-compiling, or reverse-engineering.

j. **"Source Code"** shall mean computer programs written in higher-level programming languages, sometimes accompanied by English language comments. Source Code is intelligible to trained programmers and may be translated to Object Code for operation on computer equipment through the process of compiling.

k. **"System"** shall mean the Client's computer automated system consisting of the Tiburon Applications combined with deliverables specified in the Pricing Summary to be delivered and installed by Tiburon under the Terms and Conditions, including without limitation servers and other computer and network hardware and equipment, operating systems, any database or other third party software products, any PC or other workstation equipment having access to any of the Tiburon Applications, any communications interfaces and any wiring, cabling and connections.

l. **"Third-Party Products"** shall mean all software and hardware components specified in the Pricing Summary and delivered by Tiburon under these Terms and Conditions for integration into the System other than the Tiburon Applications.

m. **"Tiburon Application"** shall mean each software application developed by Tiburon and delivered to the Client under these Terms and Conditions and in accordance with the As-Built Specifications relating thereto, including all Maintenance Modifications thereto, all Derivative Works thereof, and all related Documentation.

2.0 Scope of Work

Tiburon shall provide all design, development, installation, consulting, system integration, project management, training and technical services set forth in the Statement of Work attached hereto as part of Exhibit 1 and incorporated herein by this reference *(the "Proposal")* in connection with the delivery and implementation of the System.

3.0 Term of Terms and Conditions

This Terms and Conditions shall take effect on the Effective Date after (i) it has been fully executed by duly authorized representatives of both parties, and (ii) Tiburon has received written notification from the Client that any certification or approval of these Terms and Conditions required by statute, ordinance, or established policy of the Client has been obtained.

4.0 Contract Price

Tiburon the total amount set forth in the Proposal *(the "Contract Price")* in consideration for the delivery and implementation of the System in accordance with the Statement of Work and specifically excludes all sales tax(s). The Client hereby represents and warrants that it has duly appropriated or otherwise set aside funds in an amount at least equal to the Contract Price to satisfy its payment obligations hereunder.

5.0 Client Responsibilities

The Client agrees to provide those services and facilities necessary for the completion of this project which are set forth as the Client's obligations or responsibilities *(the "Client Responsibilities")* in the Statement of Work. The Client acknowledges that the dates set forth in the Project Schedule for completion of the services to be provided by Tiburon under these Terms and Conditions depend upon the timely fulfillment of the Client Responsibilities. Tiburon shall not be responsible for any delays in the Project Schedule directly and primarily caused by the Client's failure to perform the Client Responsibilities. The Client's failure to perform the Client Responsibilities in accordance with the Project Schedule shall constitute a material default under the Terms and Conditions. The Client shall respond within ten *(10)* business days to any written request submitted by Tiburon for information, clarification or approval of any designs, specifications, documents, or proposed change orders or amendments. The Client's failure to respond within this 10-day response period shall constitute a material default under these Terms and Conditions.

6.0 Project Manager and Client Representative

6.1 Tiburon shall designate a single individual to act as the project manager *(the "Project Manager")*. The Project Manager shall ensure Tiburon's compliance with, and shall coordinate appropriate schedules in connection with, Tiburon's obligations hereunder. Tiburon may change the individual designated hereunder by providing the Client with advance written notice designating the new individual authorized to act as the Project Manager.

6.2 The Client shall designate, in a written notice delivered in accordance with Section 33 hereof, a single individual to act as the Client's authorized representative for purposes of these Terms and Conditions *(the "Client Representative")*. Such individual (a) must be authorized to act on the Client's behalf with respect to all matters relating to these Terms and Conditions; (b) shall ensure the Client's compliance with its responsibilities under these Terms and Conditions; and (c) shall coordinate appropriate schedules in connection with Tiburon's services under these Terms and Conditions. The Client may change the individual designated hereunder by providing Tiburon with advance written notice delivered in accordance with Section 33 hereof designating the new individual authorized to act as the Client Representative.

7.0 Confidential Information

7.1 All Client Confidential Information *(as defined below)* shall be held in strict confidence by Tiburon, and Tiburon shall not, without the Client's prior written consent, (a) disclose such information to any person or entity other than to Tiburon's employees or consultants legally bound to abide by the terms hereof and having a need to know such information in connection with Tiburon's performance of its obligations hereunder, or (b) use such information other than in connection with the performance of its obligations hereunder. The term "Client Confidential Information" shall include all Client data and other written information of a confidential nature clearly labeled by the Client as being confidential. Tiburon understands and agrees that the unauthorized use or disclosure of Client Confidential Information may irreparably damage the Client. In the event of Tiburon's breach or threatened breach of any of the provisions in this Section 7.1, the Client shall be entitled to an injunction obtained from any court having appropriate jurisdiction restraining Tiburon from any unauthorized use or disclosure of any Client Confidential Information.

7.2 All Tiburon Confidential Information *(as defined below)* shall be held in strict confidence by the Client, and the Client shall not, without Tiburon's prior written consent, (a) disclose such information to any person or entity other than to the Client's employees or consultants legally bound to abide by the terms hereof and having a need to know such information in connection with the Client's performance of its obligations hereunder, or (b) use such information other than in connection with the performance of its obligations hereunder. The term "Tiburon Confidential Information" shall include the Tiburon Applications and all other software applications developed by Tiburon, whether or not licensed to the Client, as well as any written information disclosed by Tiburon to the Client under these Terms and Conditions, including, but not limited to, any trade secrets, confidential knowledge, data, information relating to Tiburon products, processes, know-how, designs, formulas, methods, developmental or experimental work, improvements, discoveries, plans for research, new products, marketing and selling, business plans, budgets and unpublished financial statements, licenses, prices and costs, suppliers and customers, information obtained through contact with Tiburon's customers, proprietary information of Tiburon's customers, and information regarding the skills and compensation of Tiburon's employees or other consultants. The Client understands and agrees that the Tiburon Confidential Information constitutes a valuable business asset of Tiburon, the unauthorized use or disclosure of which may irreparably damage Tiburon. In the event of the Client's breach or threatened breach of any of the provisions in this Section 7.2, Tiburon shall be entitled to an injunction obtained from any court having appropriate jurisdiction restraining the Client from any unauthorized use or disclosure of any Tiburon Confidential Information.

7.3 Notwithstanding Section 7.1 or Section 7.2 hereof, neither Client Confidential Information nor Tiburon Confidential Information shall include information which the recipient can demonstrate by competent written proof (a) is now, or hereafter becomes, through no act or failure to act on the part of the recipient, generally known or available or otherwise part of the public domain; (b) is rightfully known by the recipient without restriction on use prior to its first receipt of such information from the disclosing party as evidenced by its records; (c) is hereafter furnished to the recipient by a third party authorized to furnish the information to the recipient, as a matter of right and without restriction on disclosure; or (d) is the subject of a written permission by the disclosing party to disclose.

7.4 Notwithstanding Section 7.1 or Section 7.2 hereof, disclosure of Client Confidential Information or Tiburon Confidential Information shall not be precluded if:

(a) such disclosure is in response to a valid order of a court or other governmental body of the United States or any political subdivision thereof; provided, however, that the recipient of such confidential information shall first have given notice to the other party and shall have made a reasonable effort to obtain a protective order requiring that the information to be disclosed be used only for the purposes for which the order was issued;

(b) such disclosure is necessary to establish rights or enforce obligations under these Terms and Conditions, but only to the extent that any such disclosure is necessary for such purpose; or

(c) the recipient of such confidential information received the prior written consent to such disclosure from the disclosing party, but only to the extent permitted in such consent.

7.5 The obligations hereunder with respect to each item of Client Confidential Information and Tiburon Confidential Information shall survive the termination of these Terms and Conditions.

7.6 Failure of either party to adhere to this section shall constitute a material default of these Terms and Conditions.

8.0 Termination

8.1 Termination for Default. In the event that either party hereto materially defaults in the performance of any of its obligations hereunder, the other party may, at its option, terminate these Terms and Conditions by providing the defaulting party thirty *(30)* days' prior written notice of termination delivered in accordance with Section 33 hereof, which notice shall identify and describe with specificity the basis for such termination, and allow the non-terminating party to either cure the default or develop a mutually agreed to Resolution Schedule. If, prior to the expiration of such notice period, the defaulting party cures such default to the satisfaction of the non-defaulting party *(as evidenced by written notice,* termination shall not take place.

8.2 Termination due to Non-appropriation of Funds. The Client's obligation under this Agreement is subject to annual appropriation of funds by the City Council. In the event that funds are not appropriated for any fiscal year during the term of this Agreement, the Agreement shall terminate on the last day of the fiscal year for which funding has been approved. In such event, Client shall provide reasonable notice to Tiburon. Tiburon shall be paid for fees and expenses up to the date of such termination.

8.3 Consequences of Termination. Upon termination of these Terms and Conditions for whatever reason:

(a) Tiburon shall be under no further obligation to provide services hereunder;

(b) Tiburon shall return to the Client all Client Confidential Information in Tiburon's possession and shall certify in a written document signed by an officer of Tiburon that all such information has been returned;

(c) the Client shall return to Tiburon all Tiburon Confidential Information in the Client's possession *(including, without* *limitation, all devices, records, data, notes, reports, proposals, lists, correspondence, specifications, drawings, blueprints, sketches, materials, equipment or other documents or property relating to such Tiburon Confidential Information and all copies of any of the foregoing (in whatever medium recorded))* and all Third Party Products in its possession not yet accepted and not yet paid for in full together with all copies of documentation and other material related thereto, and shall certify in a written document signed by the Client Representative that all such information and material has been returned;

(d) the Client shall cause payments to be made to Tiburon within thirty *(30)* days of receipt of invoice for all outstanding invoices submitted to the Client prior to the effective date of the termination and for all costs and expenses incurred prior to the effective date of the termination to the extent not invoiced prior to the effective date of the termination, based upon Tiburon's then-current labor rates;

(e) All provisions of these Terms and Conditions that by their nature would reasonably be expected to continue after the termination of these Terms and Conditions shall survive the termination of these Terms and Conditions.

9.0 Indemnification

Tiburon agrees to protect, defend, indemnify, and save the Client, its agents, officials, employees, or any firm, company, organization, or individual to whom the Client may be contracted, harmless from and against any and all claims, demands, actions, and causes of action of which Tiburon is given prompt notification and over which Tiburon is given control to resolve *(the "Indemnified Matters"),* which may arise on account of illness, disease, loss of property, services, wages, death or personal injuries resulting from Tiburon's negligence in the performance of the services hereunder; provided, however, that in no event shall Tiburon be liable for any loss or damages related to the operation, delay or failure of software or equipment provided by Tiburon or for the accuracy or completeness of data, and under no circumstances shall Tiburon be liable for special, incidental or consequential damages. Tiburon agrees to further indemnify the Client for all reasonable expenses and attorney's fees incurred by the Client in connection with the Indemnified Matters.

10.0 Shipping and Risk of Loss

All sales and deliveries are F.O.B. Destination at which time risk of loss shall pass to the Client. Tiburon shall retain risk of loss for equipment, goods and materials delivered to Tiburon's possession at its development facilities for purposes of System development and integration until such equipment, goods and materials have been delivered to the Client's facilities. Tiburon reserves the right to make deliveries to the Client in installments, and these Terms and Conditions shall be severable as to such installments.

11.0 Warranty

All products and services provided hereunder are being provided on an As-Is basis and Tiburon expressly excludes all warranties whether express or implied, including but not limited to the warranty of fitness for a particular purpose and warranty of merchantability.

12.0 Limitation of Liability

In no event shall either party be liable for any damages resulting from loss of profit or business, or for any special, indirect, punitive, incidental or consequential damages, whether arising in an action of contract, tort or other legal theory and regardless of whether such party knew or should have known of the possibility of such damages. The laws in some states do not allow the exclusion or limitation of incidental or consequential damages, and the above limitation or exclusion shall be construed so as to give it the maximum practical effect without violating such laws. If a court of competent jurisdiction determines that relevant laws in force may imply warranties and liabilities which cannot be excluded or limited or which can only partly be excluded or limited, then the limits on Tiburon's liability set out in this agreement shall apply to the fullest extent permitted by law. Tiburon's liability for any claim, whether in tort, contract or otherwise, shall be limited to the total amount to be paid Tiburon under this agreement.

13.0 Non-Discrimination

Tiburon agrees that in performing its tasks under these Terms and Conditions, it shall not discriminate against any worker, employee, or applicant, or any member of the public, because of age, race, sex, creed, color, religion, or national origin, nor otherwise commit an unfair employment practice in violation of any state or federal law.

14.0 Conflict of Interest

Tiburon warrants that, to the best of its knowledge and belief, no person except bona fide employees, agents, consultants or representatives of Tiburon or any of its subcontractors has been employed or retained to solicit or secure these Terms and Conditions.

15.0 Independent Contractor Status

The Client and Tiburon are independent contractors under these Terms and Conditions, and nothing herein shall be construed to create a partnership, joint venture, or agency relationship between the parties hereto. Neither party shall have any authority to enter into agreements of any kind on behalf of the other and shall have no power or authority to bind or obligate the other in any manner to any third party. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Each party hereto represents that it is acting on its own behalf and is not acting as an agent for or on behalf of any third party.

16.0 Third Party Beneficiaries

This Terms and Conditions is entered into for the sole benefit of the Client and Tiburon and, where permitted above, their permitted successors, executors, representatives, administrators and assigns. Nothing in these Terms and Conditions shall be construed as giving any benefits, rights, remedies or claims to any other person, firm, corporation or other entity, including, without limitation, the general public or any member thereof, or to authorize anyone not a party to these Terms and Conditions to maintain a suit for personal injuries, property damage, or any other relief in law or equity in connection with these Terms and Conditions.

17.0 Governing Law

All questions concerning the validity, operation, interpretation, construction and enforcement of any terms, covenants or conditions of these Terms and Conditions shall in all respects be governed by and determined in accordance with the laws of the State of Texas without giving effect to the choice of law principles thereof. The United Nations Convention on the International Sale of Goods shall not apply to any transactions contemplated by these Terms and Conditions.

18.0 Intentionally Deleted

19.0 Venue

All legal proceedings brought in connection with these Terms and Conditions may only be brought in a state or federal court located in the County of Brazos, State of Texas. Each party hereby agrees to submit to the personal jurisdiction of those courts for any lawsuits filed there against such party arising under or in connection with these Terms and Conditions.

20.0 Amendment

No amendment or other modification of these Terms and Conditions shall be valid unless pursuant to a written instrument referencing these Terms and Conditions signed by duly authorized representatives of each of the parties hereto. Any additional terms and conditions, including those contained on Client's PO shall have no force or effect.

21.0 Waiver

In order to be effective, any waiver of any right, benefit or power hereunder must be in writing and signed by an authorized representative of the party against whom enforcement of such waiver would be sought, it being intended that the conduct or failure to act of either party shall imply no waiver. Neither party shall by mere lapse of time without giving notice or taking other action hereunder be deemed to have waived any breach by the other party of any of the provisions of these Terms and Conditions. No waiver of any right, benefit or power hereunder on a specific occasion shall be applicable to any facts or circumstances other than the facts and circumstances specifically addressed by such waiver or to any future events, even if such future events involve facts and circumstances substantially similar to those specifically addressed by such waiver. No waiver of any right, benefit or power hereunder shall constitute, or be deemed to constitute, a waiver of any other right, benefit or power hereunder. Unless otherwise specifically set forth herein, neither party shall be required to give notice to the other party, or to any other third party, to enforce strict adherence to all terms of these Terms and Conditions. Notwithstanding the foregoing, neither party shall be deemed to have waived their right to sovereign immunity.

22.0 Force Majeure

Neither party will be liable for any failure or delay in the performance of its obligations under these Terms and Conditions *(and the failure or delay will not be deemed a default of these Terms and Conditions or grounds for termination)* if both of the following conditions are satisfied: (1) the failure or delay could not have been prevented by reasonable precautions, and cannot reasonably be circumvented by the non-performing party through the use of alternate sources, work-around plans, or other means; and (2) the failure or delay is caused, directly or indirectly, by reason of fire or other casualty or accident; strikes or labor disputes; inability to procure raw materials, equipment, power or supplies; war, terrorism or other violence; any law, order, proclamation, regulation, ordinance, demand, or requirement of any governmental agency or intergovernmental body other than a party hereto; or any other act or condition beyond the reasonable control of the non-performing party. Upon the occurrence of an event which satisfies both of the above conditions *(a "Force Majeure Event")*, the non-performing party will be excused from any further performance of those obligations under these Terms and Conditions affected by the Force Majeure Event for as long as (a) the Force Majeure Event continues; and (b) the non-performing party continues to use commercially reasonable efforts to recommence performance whenever and to whatever extent possible without delay. Upon the occurrence of a Force Majeure Event, the non-performing party will immediately notify the other party by telephone *(to be confirmed by written notice within two (2) business days of the failure or delay)* of the occurrence of a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

23.0 Severability

If any provision of these Terms and Conditions shall for any reason be held to be invalid, illegal, unenforceable, or in conflict with any law of a federal, state, or local government having jurisdiction over these Terms and Conditions, such provision shall be construed so as to make it enforceable to the greatest extent permitted, such provision shall remain in effect to the greatest extent permitted and the remaining provisions of these Terms and Conditions shall remain in full force and effect.

24.0 Entire Terms and Conditions

These Terms and Conditions sets forth the final, complete and exclusive agreement and understanding between Tiburon and the Client relating to the subject matter hereof and supersedes all prior agreements *(oral or written)*, representations, understandings or negotiations with respect to the matters covered by this Agreement.

SIGNATURE PAGE FOLLOWS

EACH PARTY'S ACCEPTANCE HEREOF IS EXPRESSLY LIMITED TO THE TERMS OF THIS AGREEMENT WITH RESPECT TO THE SUBJECT MATTER HEREIN AND NO DIFFERENT OR ADDITIONAL TERMS CONTAINED IN ANY PURCHASE ORDER, CONFIRMATION OR OTHER WRITING SHALL HAVE ANY FORCE OR EFFECT UNLESS EXPRESSLY AGREED TO IN WRITING BY THE PARTIES.

CITY OF BRYAN, TX	**TIBURON, INC.**
______________________	______________________
Accepted By (Signature)	Accepted By (Signature)
______________________	______________________
Printed Name	Printed Name
______________________	______________________
Title	Title
______________________	______________________
Date	Date

EXHIBIT 1
To
System Implementation Terms and Conditions

Tiburon Quotation dated 4/16/2015 follows this cover page.

TIBURON

A TriTech Software Systems Company

Bryan, TX Police Department
Brazos County Sheriff
For

Tiburon Law, Total Enforcement Edition

4/16/2015

TIBURON

TIBURON TotalEnforcement RMS

TotalEnforcement RMS	
RMS Server License	Included
RMS Workstation Licenses (Not to exceed existing RMS Licenses)	Included

TE RMS Interfaces & Special Services	
Tiburon Analytics, Agency Edition	Included
UCR	Included
NCIC/State Interface	Included
TRACS Interface	Included
Brazos eCitation Interface	Included
Protective Order Interface	Included
Warrant Interface	Included
Tyler Technology's Odyssey Interface	Included
Driver's License Magstrip Reader Interface	Included
TC RMS to TE RMS Data Conversion	Included

Software & Services Terms

PRICING

All prices are in U.S. Funds.
Taxes, if applicable, are extra.

Upon Customer's acceptance of this Quote Document, Company shall begin preparation of an implementation schedule, to be mutually agreed upon by the parties.

PAYMENT

Tiburon is providing the implementation at a price of $300,854.

- One-time services payment of $215,000 shall be due and payable upon Client's acceptance of this Quote (Comprised of $38,950 by Bryan and $176,050 by Brazos County).
- $63,000 ($23,310 paid by Bryan and $39,690 by Brazos County each year).
- Payments above will be invoiced to each agency separately.

The first annual fee of $63,000 is due on the annual maintenance due date of 10/1/2015.

	Due at Contract Signing	10/1/2015	10/1/2016	10/1/2017	10/1/2018	10/1/2019
Client Payments	215,000	63,000	63,000	63,000	63,000	63,000
Deferred Upgrade Fee		21,530	19,457	17,280	14,994	12,593
Total 5 Year Maintenance						
2015 Maintenance		41,470				
2016 Maintenance			43,543			
2017 Maintenance				45,720		
2018 Maintenance					48,006	
2019 Maintenance						50,407

Note: No scheduling of resources will occur until after the first payment milestone of $215,000 is paid. This Proposal may be cancelled at Tiburon's discretion upon written notice to Client if the first payment milestone is not paid when due.

VALIDITY 120 days

- The services to be provided hereunder will be implemented in accordance with the attached Statement of Work subject to the attached Implementation Terms and Conditions.
- The licenses to be provided hereunder are subject to the existing Software License Agreement.
- The support services to be provided hereunder will be provided in accordance with the attached Warranty and Maintenance Support Guidelines.

Approval Signature

By signing in the space provided below, I am representing that I am authorized to sign on behalf of Customer:

City of Bryan Texas

By this signature, Client accepts this Proposal:

Signature

Date

Printed Name / Title

County of Brazos Texas

By this signature, Client accepts this Proposal:

Signature

Date

Printed Name / Title

EXHIBIT 2
To
System Implementation Terms and Conditions

Tiburon Statement of Work dated 04/15/2015 follows this cover page.

Bryan TX Police Department
Brazos County Sheriff

Statement of Work (SOW)

For
Subscription
Tiburon Law, Total Enforcement Edition

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INTRODUCTION

This Statement of Work (SOW) defines the principle activities and responsibilities of the Client and Tiburon, Inc. (Tiburon) for the implementation of Tiburon Applications (the "Project") defined below.

Statement of Work tasks may not always start and complete in a sequential manner, but may overlap. The completion and acceptance of any task is not contingent upon the completion of a previously defined task unless specifically identified.

The Tiburon applications to be deployed in accordance with this Statement of Work include:

On Premise Solution

Two environments: Production and Train

Interfaces deployed to Production environment only

- **Tiburon RMS**
  - Accident Module (Additional Cost for State-Specific Accident Reporting)
  - Aided Case Module
  - Alarm Module
  - Alerts and Notifications
  - Arrest Module
  - Case Report Module
  - Chat Messaging System
  - Citations Module (Additional Cost for State-Specific Citation/e-ticketing)
  - Diary Module
  - Event Module (CAD Call for service module)
  - Field Interview Module
  - Impounds Module
  - Master Location, Person and Vehicle Data Merge
  - Order of Protection Module
  - Incident Based Reporting – UCR
  - Permit/Licensing Module
  - Personnel Module
  - Photo Imaging Support
  - Pin Mapping
  - Property Module
  - Custom Query/Reporting Module
  - Vacant House Module
  - Warrants Module
  - Workflow Notification System

Development and approval of Client-specific application-related documentation will occur as follows:

- Tiburon will deliver a baseline specification document, in electronic format for each Tiburon application that will be delivered under this project prior to the development of Client-specific tailoring and configuration parameters.
- The Business Practice Review (BPR) is a forum that provides Tiburon the opportunity to demonstrate the system(s) purchased, collect configuration information to set up the system(s) and identify any business practices that need to be reviewed in order to incorporate the new system into the current working environment.
- Tiburon will document the collected information and deliver said document in electronic format to the Client for review and approval.
- The baseline specification document(s) together with the approved BPR document will become the blueprint for configuring the Tiburon applications for delivery under this Statement of Work.

Attachment A.1 is an Interface Deliverable List. Tiburon will deliver, in electronic format, a Client-specific document describing the interfaces – said document to be developed as a part of the Interface BPR and thereafter referred to as the Interface Control Document (ICD).

PROJECT MANAGEMENT COMMITMENT

Client and Tiburon shall each designate a project manager to oversee the Project and support the following:

Tiburon Responsibilities:

a. Maintain Project communications with the Client's Project Manager.

b. Schedule, coordinate, and facilitate all Tiburon staff, and subcontractor support, to ensure Project progress and completion in accordance with the Project Schedule.

c. Manage and enforce the process for scope management and the project Change Order Process.

d. Together with the Client's Project Manager, identify at least two weeks prior to the need, Client personnel, equipment, facilities and resources required for project task completion.

e. Conduct status meetings with the Client's Project Manager as required by Client.

f. Provide responses within ten (10) business days to Client inquiries.

g. Prepare and submit a monthly Project status report that identifies the activities of the previous month, as well as activities planned for the current month. Those reports shall be delivered no later than the tenth (10th) calendar day of each month.

h. Conduct and participate in weekly project status meetings. During the meeting, discussion will be focused on the progress of project tasks. Tiburon will maintain and update a tracking document as needed and provide to participants. The meeting may be conducted on-site or via telephone conferencing. Any weekly meeting may be cancelled by mutual consent.

i. Ensure that appropriate quality assurance procedures are defined and followed for system compliance with specifications and requirements.

j. Develop and maintain, throughout the life cycle of the project, a risk management plan that includes risk assessment, project and organizational impact and mitigating actions.

Client Responsibilities:

a. Maintain Project communications with Tiburon's Project Manager

b. Schedule all client staff, and interface/third-party support, to ensure project progress and completion in accordance with the project schedule.

c. Coordinate and facilitate all appropriate Client staff, and third-party (vendors and/or agencies) support, so as not to impede Project progress and completion in accordance with the Project Schedule.

d. Participate in status meetings with Tiburon Project Manager.

e. Provide responses within ten (10) business days to Tiburon inquiries, and document submittals.

f. In order to maintain CJIS compliance, the Client will provide Tiburon, Inc. with VPN access to Client's location upon request and for limited duration based on the work being performed, utilizing the Cisco Anyconnect Client for external connectivity to Client servers.

g. Client must provide high speed connectivity and ensure that the computers are on an accessible network to allow Tiburon technical support personnel access for the deployment of the Server and Client Software. Client is responsible for installing the Client Software on the remaining Client Workstations according to the instructions provided by Tiburon.

h. Make available workspace at the Client's Project site for Tiburon's Project Manager. This space should include a desk and chair and electrical connections.

i. Locate telephones at the workspace and adjacent to the central processor for the duration of the Project. Tiburon will be responsible for all Tiburon-initiated long-distance charges while on-site.

j. Provide assistance in managing and enforcing the process for scope management and the project Change Order Process.

k. Upon verification that milestones have been achieved, ensure prompt signature authorization is affixed to the Service Acceptance Form and said form is returned timely to Tiburon Project Manager.

TASK 1 PROJECT KICKOFF

Task Description:

A Project Initiation Meeting will be scheduled on a mutually agreed-to date and conducted by Tiburon. The objectives of this meeting are:

- Client and Tiburon personnel introductions;
- Review Project described in this Statement of Work;
- Review Client and Tiburon roles and responsibilities;
- Establish a clear chain of communication and authority;
- Review Initial Project Schedule;
- Set a date for the Business Practice Review; and,
- Review the process, agenda, and the resource and scheduling requirements.

Tiburon Responsibilities:

a. Coordinate with Client Project Manager to establish a schedule and agenda for the meeting.

b. Conduct the Project Initiation Meeting by telephone conferencing.

c. Deliver (1) one electronic complete set of baseline specification documents for Tiburon Law application listed above.

   - Introduction to Tiburon Law: Provides an overview of the Tiburon Total Enforcement solution to new end users.
   - Working in Tiburon Law: Provides end users with comprehensive "how to" topics detailing steps to take for all Tiburon Law procedures not related to administrating and/or maintaining Tiburon Law.
   - Setting up and Maintaining Tiburon Law: Provides end users that have administrative and/or maintenance permissions with comprehensive "how to" topics detailing steps to take for all administrative and maintenance procedures in Tiburon Law.

Client Responsibilities:

a. Coordinate with Tiburon Project Manager to establish a schedule and agenda.

b. Assign appropriate Client personnel to attend and participate.

Completion Criteria:

This task is considered complete when:

- Project Initiation Meeting has been held; and
- Baseline specification documentation has been delivered.

Task completion is subject to the Client's signature on the task completion letter presented by Tiburon upon completion of all Completion Criteria above.

TASK 2 BUSINESS PRACTICE REVIEW

Task Description:

The Business Practice Review is a process of evaluating the Client's existing business practices in conjunction with Tiburon Law Application functionality. Client and Tiburon will meet (for a maximum of two (2) business days) to review the baseline specification documentation for the Application. Key objectives of this meeting are to promote understanding of system functionality and identify product configuration requirements. This process will enable the Client to identify any existing operating policies and/or procedures that may be modified to accommodate Tiburon Application functionality.

Tiburon Responsibilities:

a. Utilize the baseline specification documents as a guide for demonstration Tiburon Law Application functionality.

b. Document and deliver the completed BPR document.

Client Responsibilities:

a. Require participation of appropriate Client staff with operational, policy, and procedure expertise, and decision-making authority, to analyze business practices in relation to the functionality of the Tiburon Application.

b. Provide pertinent information, data, records, and documents, and make configuration decisions for the Tiburon Law Application.

c. Provide pertinent information, record layouts, and documents necessary to establish interface with all local and remote systems.

d. Provide Tiburon any record layouts and documents necessary to establish the connectivity to any local or remote system or facilities.

Completion Criteria:

This task will be complete when the Business Practice Review is completed. Task completion will be confirmed by the Client's signature on the task completion letter presented by Tiburon. Task completion is required before Tiburon will proceed with any further project work.

TASK 3 FINALIZE HARDWARE REQUIREMENTS

Task Description:

Tiburon and the Client will validate the system hardware configuration list in **Attachment A.2**. This list will be utilized by the Client for procuring the system hardware and third party software components. All such items shall be procured in a timely manner to support the Project Schedule.

Tiburon Responsibilities:

a. Provide mutually agreed upon final list of all hardware, third party software, and third party services required for this project to the Client.

Client Responsibilities:

a. Provide, upon request, information on existing hardware/system software components and terminal networks, as well as projected utilization statistics and other information as may be reasonably required to validate final hardware requirements.

b. Review and approve the final hardware configuration document within ten (10) business days of being presented by Tiburon.

c. Procure equipment.

d. Ensure that all equipment can be physically installed in equipment room(s).

e. Install Hardware

Completion Criteria:

This task is complete when Tiburon has provided the final hardware configuration document, and is subject to the Client's signature on the task completion letter presented by Tiburon. Procurement and installation of the hardware/software is not required for task completion.

TASK 4 PROJECT SCHEDULE

Task Description:

Develop the Project Schedule and define the inter-dependencies among tasks. Upon Client approval, the project schedule will supersede any previously agreed upon Project Schedule.

Tiburon Responsibilities:

a. Work with Client to develop the Project Schedule.

b. Deliver the Project Schedule document for Client review and approval.

Client Responsibilities:

a. Work with Tiburon to develop the Project Schedule.

b. Review and accept the Project Schedule.

Completion Criteria:

This task is complete upon Client's written acceptance of the Project Schedule and is subject to the Client's signature on the task completion letter presented by Tiburon.

TASK 5 INITIAL SYSTEM INSTALLATION

Task Description:

For a Subscription installation, install System software required on servers located on Premise to support software configuration and the demonstration of the Application and interfaces.

Tiburon Responsibilities:

a. Install primary Tiburon Law software and configure databases (Primary & Backup), on Premise.
b. Provide documentation to the Client on how to install the Tiburon Law client on workstations.

Client Responsibilities:

a. The client is responsible for setting up firewalls, internet connectivity, and VPN access to the database at all remote locations (Tiburon recommends Upload Speed of 5 mb/s, Download speeds 15 mb/s and Cisco ASA5510 Firewall).
b. The Client will procure, inventory, and install the Client procured hardware configuration and operating systems. The equipment to be installed will be sufficient to support initial software installation, application program configuring, initial interface development, and testing activities.
c. Provide a site adequate for the installation, operation, and maintenance of all computer and workstation equipment.
d. Provide all communication lines, modems, hubs, routers, cabling and other components necessary for system operation and maintenance that are not provided by Tiburon.
e. Assume responsibility for any modifications to any furniture as required for workstation operation and maintenance.
f. Assist with the installation and verify operation of interfaces to any Client-provided networks.
g. Provide TCP/IP communications support for any existing networks, workstations, and printers that access the Tiburon Applications.
h. Install and test all remote workstations and communications equipment and install the application client on all workstations.
i. If applicable, confirm delivery of Tiburon-provided hardware. Fax copies of all packaging/delivery documents to Tiburon.

Completion Criteria:

This task is complete when the system installation is completed, and is subject to the Client’s signature on the task completion letter presented by Tiburon.

TASK 6 SYSTEM INTERFACES

Task Description:
Install and test the following interfaces in the production environment only - as defined in Attachment A.1, Interface Deliverables List.

Tiburon Responsibilities:

a. Test interfaces to demonstrate conformance with the ICD(s).

Client Responsibilities:

a. Assume responsibility for any hardware, software licenses, modifications, or additions to any systems not supplied, installed, tested, or licensed by Tiburon.

b. Act as the liaison between the agencies and third-party vendors required to support the interfaces.

c. Provide Tiburon with the physical connections for each interface, to allow Tiburon to test the functionality of each interface in an appropriate environment.

d. If the interfaces are currently in operation, it is the Client's responsibility to disconnect each of the interfaces from the operational environment to facilitate interface testing. Testing may be required more than once during the project to ensure operational readiness.

Completion Criteria:
This task is complete when all interfaces have been demonstrated to function in accordance with the ICD. Delays or unavailability of external systems and/or interfaces not made available to Tiburon shall not delay completion of this task. In those cases where demonstration is delayed through no fault of either the Client or Tiburon, the Client shall authorize the demonstration of the interface function at a later date. Such rescheduling of interface demonstrations shall not delay the scheduled go-live or any subsequent tasks. Task completion will be confirmed by the Client’s signature on the task completion letter provided by Tiburon. A separate task completion letter will be generated for interfaces for each Tiburon application.

TASK 7 DATA MIGRATION

Task Description:

Tiburon will provide data migration services for the data to be migrated and imported into the Tiburon Law application. The data will be sourced from the client's identified system(s): Tiburon Total Command RMS. Client will provide the extracts of the data in a mutually agreed upon and acceptable format to Tiburon for migration. Tiburon will create and provide a data migration plan. There should be an initial data migration, loading, and testing of the specified legacy application data into the new application database(s) based upon the approved data migration plan. Final data migration **MUST** be completed prior to placing the Tiburon Application in production use.

Tiburon's Responsibilities:

a. With Client, review the data that will be migrated into the Tiburon Applications.
b. Analyze source data, generate field mapping documents, and deliver a data migration.
c. Perform an initial data migration process to load the test files and review resulting test files with Client, document any problems, and collaborate with Client on a plan for corrective actions.
d. Following initial data migration, execute migration programs in accordance with the approved data migration plan, based on Client's data files.
e. Review resulting files with Client, document any problems, and collaborate with Client on a plan for corrective action to place the data into production.

The following Tiburon Total Command RMS data will be migrated and loaded:

Data for all of the TE Master entities: Person, Vehicle, Property, Locations and Organizations will be populated as well as the TE Case Reports, Arrest, Property and Citation data records.

Total Command RMS data will be converted to existing TE tables and columns. Total Command RMS data that does not have a corresponding column in the TE database will not be converted.

Tiburon will not go live until the Data Migration is completed.

Limitations of Database Migration: Tiburon will apply its best efforts to convert the data as identified above. In some cases, migration of all requested data to the new system may not be possible. For example, in the event the source data element does not have an equivalent field in Tiburon Law database, that data element will not be migrated. Data will be migrated as is and will not be changed and/or cleaned during the process.

Client's Responsibilities:

a. Client is responsible to provide the extracts of the data in a mutually agreed upon and acceptable format that meets the requirements that Tiburon sets forth for migration, including an electronic copy of the State Law File and local ordinances.
b. Client is responsible for providing information, documents and answering general questions regarding data mapping of the legacy system to Tiburon's system.
c. Client is responsible for identifying and having available system knowledge experts for each system considered for data migration.
d. Client shall test the migrated data, multiple times if needed, and provide feedback for resolution in a timely fashion in accordance with the Project Schedule.

Completion Criteria:

This task is complete after Tiburon has delivered the final migrated data. In case of errors, this task will be complete upon the Client's approval of a corrective action plan. Task completion will be confirmed by the Client's signature on the task completion letter provided by Tiburon.

TASK 8 SYSTEM ADMINISTRATION TRAINING

Task Description:

Tiburon will provide onsite, instructor led Administrator Training regarding the configuration, use and operation of the software. Training will be conducted between the hours of 8:00am and 5:00pm, local time, Monday through Friday.

Tiburon will provide the following onsite instructor led training classes at Client designated facility:

RMS Administrator Training – 1 session, 32 hours of class per session with a maximum of 4 administrators per agency and a maximum of 10 users per class and a maximum of 8 hours in the day. Administrators will be trained on the process to configure and setup the RMS Software to best accommodate Client agency's business practices and, where appropriate, a joint agency deployment.

Training Sessions	Session Duration (Hours)	Maximum Participants	Number of Sessions
Tiburon Law RMS Admin Training	32	10	1

Tiburon Responsibilities:

a. Provide a training plan.

b. Provide a sample set of test/training files.

c. Provide one (1) print-ready master copy for all training materials for this task no less than ten (10) days prior to training.

Client Responsibilities:

a. Client will designate in writing a single point of contact as a training liaison for all training activities and any related technical issues.

b. Designate appropriate Client staff to receive training.

c. Ensure there are representatives from each department and/or agency as required or needed to meet the client's needs for the long term maintenance of the application.

d. Provide a classroom facility that will accommodate the expected number of students. The classroom facility must include a computer projector, and computer workstation for the instructor, and a computer workstation with the application client installed for each Client participant.

e. Provide one paper copy of the training materials for each student.

f. Upon request from Tiburon, provide access up to two hours to training facility prior to starting training and up to two hours after training has been completed each day.

Completion Criteria:

This task is complete when Tiburon has conducted the training courses described above. Task completion will be confirmed by the Client's signature on the task completion letter provided by Tiburon.

TASK 9 APPLICATION SOFTWARE FUNCTIONAL DEMONSTRATION

Task Description:

Tiburon will demonstrate compliance of the system to the User Guides by performing the steps set forth in Attachment A.3, Acceptance Test Plan. This task will be completed prior to user training and shall only be performed once.

The Acceptance Test Plan (ATP) will be conducted onsite by Tiburon and supported by the Client as described in Client Responsibilities below. Tiburon will demonstrate the RMS functions through the steps identified in the ATP. Should any function not be demonstrated or should a function fail during the test, Tiburon shall demonstrate only the said function once it is repaired and working properly, through a remote connection if the function cannot be repaired while staff is onsite. Tiburon shall not start the functionality test over, nor be required to demonstrate any other functionality twice.

Upon completion of the steps within the Acceptance Test Plan, that test plan shall be deemed accepted by both parties, and then the System shall be deemed ready to go into live production use; “Cutover” or “Go Live” according to the Project Schedule.

Tiburon reserves the right to update the test plan or change it prior to the scheduled ATP.

Tiburon Responsibilities:

a. Conduct Functional Demonstration at the client facility.

Client Responsibilities:

a. Provide adequate facility to demonstrate the ATP.
b. Provide workstations to support the demonstration.
c. Ensure workstations running Tiburon application(s) are located at each workspace and have access to the following:
    - Client’s system
    - Print service
d. Ensure the attendance and/or availability of all client resources during the ATP, as required by Tiburon, to ensure timely completion of the ATP.
e. Document all discrepancies.

Completion Criteria:

This task is complete when Tiburon application software functions have been demonstrated to operate in accordance with the ATP. Task completion will be confirmed by the Client’s signature on the task completion letter provided by Tiburon.

TASK 10 APPLICATION TRAINING

Task Description:

Tiburon will provide onsite instructor led Train the Trainer training regarding the use and operation of the software. Training will be conducted between the hours of 8:00am and 5:00pm, local time, Monday through Friday.

Tiburon will provide the following onsite instructor led training classes at Client designated facility:

RMS Train-The-Trainer Training – 1 session, 32 hours of class per session, 1 user per available workstation with a maximum of 10 users per class and a maximum of 8 hours per day. This class is focused on providing Client designated Trainers with an understanding of the use and operation of the RMS Software in preparation for these trainers to hold Client Training Sessions on the use and operation of the RMS Software.

Training Sessions	Session Duration (Hours)	Maximum Participants	Number of Sessions
Tiburon Law RMS Train the Trainer	32	10	1

Tiburon Responsibilities:

For each of the training courses described above, Tiburon will:

a. Provide a training plan that addresses each application and module being trained.

b. Provide one (1) print-ready master copy, and one (1) CD-ROM, for the training materials no less than ten (10) days prior to training.

Client Responsibilities:

For each of the training courses described above, the Client will:

a. Complete final input (or changes) of agency-specific data (i.e., code tables and parameters).

b. Designate appropriate Client staff to receive training.

c. Ensure there are representatives from each department and/or agency as required or needed to meet the client's needs for the long term use and maintenance of the application.

d. Provide a classroom facility that will accommodate the expected number of students. The classroom facility must include a computer projector, and computer workstation for the instructor, and a computer workstation with the application client installed for each Client participant.

e. Provide one paper copy of the training materials for each student.

f. Upon request from Tiburon, provide access up to two hours to training facility prior to starting training and up to two hours after training has been completed each day.

Completion Criteria:

This task is complete when Tiburon has presented all the scheduled training and is subject to the Client's signature on the task completion letter prepared by Tiburon.

TASK 11 SPECIALIZED FEATURE TRAINING

Task Description:

Tiburon will provide remote instructor led Specialized Feature Training regarding the use and operation of the software. Training will be conducted between the hours of 8:00am and 5:00pm, local time, Monday through Friday.

Tiburon will provide the following remote instructor led training classes at Client designated facility:

RMS Specialized Feature Training – 24 hours. This training is focused on providing Client an understanding of the specialized functionality available in TE such as Property Room Management, Law Code management, UCR Report processing, Workflow management and Third Party interfaces through multiple short sessions, generally with one or two participants.

Tiburon Responsibilities:

For each of the training courses described above, Tiburon will:

a. Provide a training plan that addresses each application and module or function being trained.

b. Provide one (1) print-ready master copy for the specialized guidelines/training materials no less than ten (10) days prior to training.

Client Responsibilities:

For each of the training courses described above, the Client will:

a. Complete final input (or changes) of agency-specific data (i.e., code tables and parameters).

b. Designate appropriate Client staff to receive training.

c. Ensure there are representatives from each department and/or agency as required or needed to meet the client's needs for the long term maintenance of the application.

d. Provide a classroom facility that will accommodate the expected number of students. The classroom facility must include a computer projector, and computer workstation for the instructor's remote connection, and a computer workstation with the application client installed for each Client participant.

e. Provide one paper copy of the training materials for each student.

Completion Criteria:

This task is complete when Tiburon has presented all the scheduled training and is subject to the Client's signature on the task completion letter prepared by Tiburon.

TASK 12 REFRESHER TRAINING

Task Description:

Tiburon will provide remote Refresher Training regarding the use and operation of the software. Training will be conducted between the hours of 8:00am and 5:00pm, local time, Monday through Friday.

Tiburon will provide the following remote training classes at Client designated facility:

RMS Refresher Training – 16 hours of class,1 user per available workstation with a maximum of 10 users per class and a maximum of 8 hours per day. This training is focused on providing Client a more complete understanding of the use and operation of the RMS Software through a review of system features and by addressing Client questions. This is remote training presented in focused sessions held between two and six months post go live.

Tiburon Responsibilities:

For each of the training courses described above, Tiburon will:

a. Provide a training plan that addresses each application and module or function being trained.

b. Where applicable, provide one (1) print-ready master copy for the guidelines/training materials no less than ten (10) days prior to training.

Client Responsibilities:

For each of the training courses described above, the Client will:

a. Complete final input (or changes) of agency-specific data (i.e., code tables and parameters).

b. Designate appropriate Client staff to receive training.

c. Provide a list of questions and/or RMS features to be addressed in the session to Tiburon no less than ten (10) days prior to the training.

d. Ensure there are representatives from each department and/or agency as required or needed to meet the client’s needs for the long term maintenance of the application.

e. Provide a classroom facility that will accommodate the expected number of students. The classroom facility must include a computer projector, and computer workstation for the instructor’s remote connection, and a computer workstation with the application client installed for each Client participant.

f. Provide one paper copy of the training materials for each student.

Completion Criteria:

This task is complete when Tiburon has presented all the scheduled training and is subject to the Client's signature on the task completion letter prepared by Tiburon.

TASK 13 PRODUCTION CUTOVER

Task Description:

Tiburon will assist the Client in placing the Tiburon Law application in operational status, and support the Client with onsite staff for up to three (3) consecutive days, not to exceed 8 hours per day. Tiburon technical staff will provide remote support.

The Client may wish to delay the cutover of specific subsystems or modules, but such delays will not preclude Tiburon from proceeding with subsequent tasks. If the client desires remote support for delayed items, a change order will be provided. System maintenance and Support guideline will be provided prior to Tiburon's staff's departure. Any appropriate invoices will be issued at that time.

Tiburon Responsibilities:

a. Notify the Client when the Tiburon Application is ready for live production status.

b. Monitor the operation of the Tiburon Application for up to three (3) consecutive days.

c. Assist Client staff in utilizing and supporting the system(s).

d. Assist the Client in entering Technical Support Requests (TSRs) and in the use of the Tiburon Client Technical Support System (TCS) and Client Support Center (CSC).

e. Complete the attachments to the Master Support Agreement (Exhibit 7 to the System Implementation Agreement) and deliver same to client for signature.

f. Provide a copy of the System Maintenance and Support Guidelines.

g. Complete the attachments to the Software License Agreement (Exhibit 6 to the System Implementation Agreement) and deliver same to client for signature.

h. Begin Maintenance on day of Cutover and issue invoice for Maintenance or other services as applicable.

Client Responsibilities:

a. Begin operational use of the system(s).

b. Sign and date the Client approved Master Support Agreement included in the original contract, with the new attachments.

c. Sign and date the Client approved Software License Agreement included in the original contract, with the new attachments.

Completion Criteria:

This task is complete when the Tiburon Application is placed in live production operation and is subject to the Client's signature on the task completion letter prepared by Tiburon, and Client's receipt of executed attachments for the MSA and SLA. Client signature on MSA and SLA is not necessary for completion of this task.

ATTACHMENT A.1 INTERFACE DELIVERABLES LIST

Tiburon will provide interface processing for exchange of data with other Client systems. The information contained in Attachment A.1 provides a best effort description, based on the information available, of the interfaces included. Tiburon will work with the Client to develop a more in depth Interface Control Document (ICD) during contract negotiations. Depending on the breadth of the functionality scope adjustments required to deliver the desired functionality the price of the interface or interfaces may need to be adjusted.

The following list identifies the interfaces to be delivered to complete the Tiburon RMS functionality integration with other Client systems deployed.

Tiburon product integration:
- Total Command CAD
- Analytics for TE RMS
- Driver License Swipe

Third Party Interfaces:
- BRAZOS Citation
- CRASH Accident
- Tyler Technology Odyssey

TE from Brazos Citation - Interface Control Document

Tiburon Law from Brazos Citation	
Interface Version:	To be Created.
Short Description:	Tiburon to provide an interface with BRAZOS Citation processing software allowing TE to import and process Citation data to TE Citation records.
Long Description:	BRAZOS shall provide Citation data in an acceptable format to match the TE prescribed schema for TE based Citation records. TE will consume the Citation data, creating the appropriate supporting records and giving the user access to Citation records as well as statistical and analysis information.
Platform:	Windows
Tiburon Systems Involved:	Tiburon Law, Total Enforcement Edition
3rd-Party Systems Involved:	BRAZOS Citation
Baseline or Custom (Explanation Required if Custom):	Baseline
Transport(s):	TCP/IP protocol
Data Format(s):	XML
Other Technical Specifications:	None

Tiburon Responsibilities:	• Provide a network location where BRAZOS will place the Citation data. • Modify RMS to incorporate data from BRAZOS Citation processing. • Create new Master Person and/or Master Vehicle records when a record is submitted to TE without an existing Master Person or Master Vehicle TE record ID. • Create a generic TE Citation record with the data provided by BRAZOS. • Install TE software supporting the BRAZOS Citation interface on the Client's test environment. • Upon Client's testing, correct any discrepancies in operation based on the scope description. • Install the updated TE software supporting the BRAZOS

	Citation interface on the Client's Production environment
Client and 3rd-Party Responsibilities:	• Access the prescribed network location and submit the Citation data for consumption by TE. • Submit completed Citation records in a prescribed schema format for processing by TE. • Provide a mechanism to validate the Citation information prior to its submission to TE.
Deployment Team:	Tiburon's RMS Deployment Team
Additional Notes:	None.
Client Sites:	None.
Links:	None.
Document History:	TBC

TE from CRASH Traffic Accident Reporting - Interface Control Document

CRASH is new development and any deviation from the ICD is subject to additional cost and schedule adjustment.

Tiburon Law from CRASH Traffic Accident	
Interface Version:	To be Created.
Short Description:	Incorporating an interface with CRASH Traffic Accident processing software allowing TE to import and process Traffic Accident data to TE accident records.
Long Description:	CRASH shall provide Traffic Accident data in an acceptable format to match the TE prescribed schema for TE based Accident records. TE will consume the CRASH Traffic Accident data, creating the appropriate supporting records and giving the user access to traffic accident information in TE.
Platform:	Windows
Tiburon Systems Involved:	Tiburon Law, Total Enforcement Edition
3rd-Party Systems Involved:	CRASH Traffic Accident
Baseline or Custom (Explanation Required if Custom):	Baseline
Transport(s):	TCP/IP protocol
Data Format(s):	XML
Other Technical Specifications:	None
Tiburon Responsibilities:	• Provide a network location where CRASH will place the Traffic Accident data. • Modify RMS to incorporate data from CRASH Traffic Accident processing. • Create new Master Person and/or Master Vehicle records when a record is submitted to TE without an existing Master Person or Master Vehicle TE record ID. • Create a generic TE Accident record with the data provided by CRASH. • Install TE software supporting the CRASH Traffic Accident interface on the Client's test environment. • Upon Client's testing, correct any discrepancies in operation based on the scope description. • Install the updated TE software supporting the CRASH Traffic Accident interface on the Client's Production environment
Client and 3rd-Party Responsibilities:	• Access the prescribed network location and submit the Traffic Accident data for consumption by TE. • Submit completed Traffic Accident records in a prescribed schema format for processing by TE. • Provide a mechanism to validate the Traffic Accident information prior to its submission to TE.
Deployment Team:	Tiburon's RMS Deployment Team
Additional Notes:	None.
Client Sites:	None.
Links:	None.
Document History:	TBC

Protective Order Interface

- Tyler Odyssey to export Protective Order information into Tiburon RMS Orders of Protection module. Tiburon will develop a standard Orders of Protection XML schema and the web services to support it. Tyler will transform data coming from the Odyssey, and present it to Tiburon's standard web services for upload to the Tiburon RMS Orders of Protection Module. Update data (Service, Cancelled) will populate the Tiburon RMS OOP module fields "OOP Status," "Effective From Date," "Effective To Date," "Respondent Date of Service," and "Cancellation Date."

Warrant Interface

- Tyler Odyssey to export Class A, B, C, and Felony Warrants and capias data into Tiburon RMS Warrants Module. Tiburon RMS will enhance its standard Warrant XML Schema and web services to support the transfer. Tyler will transform the Odyssey data, and present it to Tiburon's standard web services for upload to the Tiburon Warrants Module. Update data (Served, and Recalled) will be sent to Tiburon RMS and must populate the Tiburon RMS "Warrant Status" and "Status Date/Time" fields.
  - **Tiburon will enhance the RMS as follows:**
  - Updates to Warrants in Odyssey will push new Status updates to the Tiburon RMS Warrant and *appropriate associated module records*. The Warrant status will be displayed in any Case Report associated with the Warrant in the Association area of the Case Report. Tiburon RMS Users will manually create Case Reports associated with Warrants and those Case Reports will display the associated Warrant Status Updates. If the user needs to see more detailed information re: the Warrant, the user can open the Warrant by selecting the hyperlink within the Case Report.

TE RMS to Tyler Odyssey Jail Manager (2-way interface)

- The Tiburon Total Enforcement (TE) RMS will push Arrest Report data in its standard XML format for the Jail System to consume. Tyler Jail Manager will transform that data and consume the data to create a booking record, populating the appropriate booking record fields with the Arrest data.
  - Tiburon RMS will provide an export of the Arrest Report data in XML format via its standard Arrest export schema.
  - Tyler will create an interface service that will automatically import Arrest data provided by the Tiburon RMS system and update or create new booking records.
  - Tiburon RMS Users will manually validate and push arrest records to Tyler Jail Manager when they have completed the required data.
- Tyler Jail Manager will push jail booking information in an acceptable format for the Tiburon RMS to consume. The format will conform to Tiburon's standard Arrest XML Schema. Tiburon RMS will consume the data and create the appropriate Arrest Report from the data provided.
  - Tyler will provide functionality to generate an export from the Jail Booking record with the data required, in Tiburon's standard XML format for Tiburon RMS to consume. This will create a Tiburon RMS Arrest Report. Tyler will automatically invoke this process for those bookings where Arrest data was not provided from TE RMS to support the booking process.
  - Tyler will push the data to TE RMS one time only per the appropriate booking record charge.

Tyler will transform their data to conform to the Tiburon RMS standard XML schema.

ATTACHMENT A.2 HARDWARE CONFIGURATION

Tiburon Law will run on Microsoft Windows (7/8) internet connected computers and Tablets but is not currently supported for use on OS (iPad) or Android tablet devices.

Recommended Server Hardware as TE Virtual Servers:

- App server-Dual 6Core Procs 8GB Memory
- Database Server-Dual 6Core Procs 16GB Memory
- No separate requirement for State Interface Service

WORKSTATION SOLUTION

Required Desktop Specification

- Windows 7 or Windows 8 32- or 64-bit (64-bit install highly recommended)
- Core i5 Intel Base Processor 2.0 GH or higher or higher Highly Recommended New 4th Gen Intel Core i7
- 4 GB RAM (8 gig of RAM recommended or Higher)
- Minimum 160 GB hard drive or higher
- Minimum 19" Display Monitor
- 10/100/1000 NIC (Standard network connectivity)
- Speakers for audio alerts

MOBILE SOLUTION

Required Laptop / Tablet Specifications

- Windows 7 or Windows 8 32- or 64-bit (64-bit install highly recommended)
- Core i5 Intel Base Processor 2.0 GH or higher Highly Recommended New 4th Gen Intel Core i7
- 4 GB RAM -8 GB RAM preferred when using a 64 bit OS
- 160 GB hard drive
- 17" Monitor
- 10/100/1000 NIC (Standard network connectivity)
- Must support wireless internet access card. Please contact Wireless Provider for coverage.

- ***Note:*** *A 3 megabit down and upload circuit is* a *safe baseline.* 3G Minimum - 4G OR 4G LTE (Highly Recommended)
- Must support adequate number of USB ports for peripherals
- Must support adequate power (voltage) for peripherals (some *scanners are not properly powered by certain notebooks)*

Required Wireless Internet Card & Monthly Service -Provider to be chosen by the Client

ATTACHMENT A.3 ACCEPTANCE TEST PLAN

The following Acceptance Test Plan is the base test plan for the acceptance of the Tiburon Law, Total Enforcement Edition application. This Acceptance Test Plan can be amended with additional test segments to address the unique functionality and/or interfaces added to address the Client's needs.

		TIBURON®			
		Date Updated:			
		Date Tested :			
		Build version:			
		Tester:			
1. Navigation and General Health Check					
Pass/Fail		**Functionality to be verified**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Login - TE Security	File -> Login using TE Security with: 1. Admin User credentials 2. Non-Admin User credentials - N/A	User can login successfully using TE Security as: 1. Admin User 2. Non-Admin User - N/A	
	2	Login - AD Security	Login using AD Security	User can login successfully using AD Security	
	3	Logout	File -> Logout Logout of TE	User can logout successfully	
	4	Exit	User clicks Exit function	User exits application successfully	
	5	Synchronization	Perform Synchronization when re-connected online	Synchronization completed successfully	

	6	Application look and feel	1. Login as admin and non-admin users. 2. Navigate throughout the app and ensure for consistency on App. Admin User: Non-Admin User: N/A	1. App looks the same to both admin and non-admin users. 2. App layout is consistent as one navigates from one menu to another. 3. Color scheme of links, headers, sub-headers, text and other items are consistent throughout the App. 4. Look and feel of Forms is consistent throughout the App.	
2. User Administration - Add and Edit User Profiles					
Pass/Fail		**Functionality to be verified**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a User (based on user implementation)	System Admin -> Security Center -> Users	1. User added successfully. 2. User Add New is disabled for SRM implementation.	
	2	Add Associated Personnel Record	1. System Admin -> Security Center -> Users 2. Open User record, click on Open Personnel record, edit and save	Personnel record is successfully updated	
	3	Add a User to a Role	1. System Admin -> Security Center -> Users2. Open User record, click on Add button, select new role, click on ok, then click on save	A User is successfully added to a Role	
	4	Remove a User from a Role	1. System Admin -> Security Center -> Users 2. Open User record, click on Remove button, select a role, click on ok, then click on save	A User is successfully removed from a Role	
	5	Delete a User (based on user implementation)	1. System Admin -> Security Center -> Users 2. Select user and click Delete	User is successfully deleted	

	6	Search for a User	1. System Admin -> Security Center -> Users 2. Click on Search	Selected user record found	
	7	Print Reports	System Admin -> Security Center -> Users -> click Print Reports 1. Enter a Username to print, Click Print 2. Select All Roles and Click Print 3. Select All Users by a selected Role and Click Print	1. Selected Username is printed to a report 2. Selected Roles Print with all usernames 3. All Users in the selected role print in the report	
	8	Print List	System Admin -> Security Center -> Users -> click Print Users	1. All users print successfully to the report 2. Selected user prints successfully to the report	
3. Roles, Entitlements and Permissions - Add Roles, Edit Roles, Delete Roles					
Pass/Fail		**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a Role	System Admin -> Security Center -> Roles - Click Add new	Role is added and saved successfully	
	2	Edit a Role	System Admin -> Security Center -> Roles - Select a Role -> Click Edit	Role is edited and saved successfully	
	3	Delete a Role	System Admin -> Security Center -> Roles - Select a Role -> Click Edit	Role is deleted and saved successfully	
	4	Search a Role	1. System Admin -> Security Center -> Roles -> Select a Role 2. Click on Search	All Role records are successfully displayed	
	5	Add a User to a Role	System Admin -> Security Center -> Roles -> Select a Role -> Click Add in username column -> search for username -> click ok ->	User is successfully added to the Role	
	6	Print List	System Admin -> Security Center -> Roles -> Role List -> Click on Print List ->	User is successfully deleted from the Role	

	7	Print Reports	System Admin -> Security Center -> Roles -> Role List -> Click on Print Reports -> Enter a Role Name in the Roles Report dialog box (or leave blank for all	List of Roles on the list print successfully. 1. Report prints successfully for designated role. 2. If Left blank, All roles print successfully.	
4. Report Lists and Printing					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Print List of Accident Records	Modules -> Accident -> Accident List -> Click Print List button on Accident List -> Select additional columns to be printed -> Click Print List button	1. Accident list was printed successfully2. All reports exported correctly 3. All report formats verified for format and data	
	2	Print List of Aided Case Records	Modules -> Aided Case -> Aided Case List -> Click Print List button on Aided Case List - > Select additional columns to be printed -> Click Print List button	1. Aided Case list was printed successfully 2. All reports exported correctly 3. All report formats verified for format and data	
	3	Print List of Alarm Records	Modules -> Alarm -> Alarm List -> Click Print List button on Alarm List - > Select additional columns to be printed -> Click Print List button	Alarm list was printed successfully	
	4	Print List of Alarm Billing Records	Modules -> Alarm -> Alarm Billing List -> Click Print List button on Alarm Invoice List -> Select additional columns to be printed -> Click Print List button	Alarm Invoice list was printed successfully	
	5	Print List of Arrest Records	Modules -> Arrest -> Arrest List -> Click Print List button on Arrest List - > Select additional columns to be printed -> Click Print List button	Arrest list was printed successfully	
	6	Print List of Case Report Records	Modules -> Case Report -> Case Report List -> Click Print List button on Case Report List - > Select additional columns to be printed -> Click Print List button	Case Report list was printed successfully	

	7	Print List of Citation Records	Modules -> Citation -> Citation List -> Click Print List button on Citation List -> Select additional columns to be printed -> Click Print List button	Case Report list was printed successfully	
	8	Print List of Diary Records	Modules -> Diary -> Diary List -> Click Print List button on Diary List - > Select additional columns to be printed -> Click Print List button	Diary list was printed successfully	
	9	Print List of Event Records	Modules -> Event -> Event List -> Click Print List button on Event List - > Select additional columns to be printed -> Click Print List button	Event list was printed successfully	
	10	Print List of Field Interview Records	Modules -> Field Interview -> Field Interview List -> Click Print List button on Field Interview List - > Select additional columns to be printed -> Click Print List button	Field Interview list was printed successfully	
	11	Print List of Impound Records	Modules -> Impound -> Impound List -> Click Print List button on Impound List - > Select additional columns to be printed -> Click Print List button	Impound list was printed successfully	
	12	Print List of Orders of Protection	Modules -> Orders of Protection -> Orders of Protection List -> Click Print List button on Orders of Protection List - > Select additional columns to be printed -> Click Print List button	Orders of Protection list was printed successfully	
	13	Print List of Permits/Licenses	Modules -> Permits/License -> Permits/License List -> Click Print List button on Permits/License List - > Select additional columns to be printed -> Click Print List button	Permits/License list was printed successfully	
	14	Print List of Permits/Licenses Billing Records	Modules -> Permits/License -> Permits/License Billing List -> Click Print List button on Permits/License List - > Select additional columns to be printed -> Click Print List button	Permits/License Billing list was printed successfully	

	15	Print List of Master Property Records	Modules -> Property -> Master Property List -> Click Print List button on Master Property List - > Select additional columns to be printed -> Click Print List button	Master Property List was printed successfully	
	16	Print List of Property Invoice Records	Modules -> Property -> Property Invoice List -> Click Print List button on Property Invoice List - > Select additional columns to be printed -> Click Print List button	Property Invoice List was printed successfully	
	17	Print List of Vacant House Records	Modules -> Vacant House -> Vacant House List -> Click Print List button on Vacant House List - > Select additional columns to be printed -> Click Print List button	Vacant House List was printed successfully	
	18	Print List of Warrant Records	Modules -> Warrant -> Warrant List -> Click Print List button on Warrant List - > Select additional columns to be printed -> Click Print List button	Warrant List was printed successfully	
	1	Print Reports of Accident Records	1. Modules -> Accident -> Accident List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button 2. Select additional reports to print if required	Selected Accident Report printed successfully	
	2	Print Reports of Aided Case Records	1. Modules -> Aided Case -> Aided Case List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button 2. Select additional reports to print if required	Selected Aided Case Report printed successfully	
	3	Print Reports of Alarm Records	1. Modules -> Alarm -> Alarm List -> Select record to print report -> Click Print Report button -> Select Report to Print and dates -> Click Print button 2. Select additional reports to print if required	Selected Alarm Report printed successfully	

	4	Print Reports of Alarm Billing Records	1. Modules -> Alarm -> Alarm Billing List -> Select record to print report -> Click Print Report button -> Select Report to Print and dates -> Click Print button 2. Select additional reports to print if required	Selected Alarm Billing Report printed successfully	
	5	Print Reports of Arrest Records	1. Modules -> Arrest -> Arrest List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button 2. Select additional reports to print if required	Selected Arrest Report printed successfully	
	6	Print Reports of Case Report Records	1. Modules -> Case Report -> Case Report List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button2. Select additional reports to print if required	Selected Case Report printed successfully	
	7	Print Reports of Citation Records	1. Modules -> Citation -> Citation List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button 2. Select additional reports to print if required	Selected Citation Report printed successfully	
	8	Print Reports of Diary Records	1. Modules -> Diary -> Diary List -> Select record to print report -> Click Print Report button	Selected Diary Report printed successfully	
	9	Print Reports of Event Records	1. Modules -> Event -> Event List -> Select record to print report -> Click Print Report button -> Select Report and dates to Print -> Click Print button 2. Select additional reports to print if required	Selected Event Report printed successfully	
	10	Print Reports of Field Interview Records	1. Modules -> Field Interview -> Field Interview List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button 2. Select additional reports to print if	Selected Field Interview Report printed successfully	

			required		
	11	Print Reports of Impound Records	1. Modules -> Impound -> Impound List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button 2. Select additional reports to print if required	Selected Impound Report printed successfully	
	12	Print Reports of Orders of Protection	1. Modules -> Orders of Protection -> Orders of Protection List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button 2. Select additional reports to print if required	Selected Orders of Protection Report printed successfully	
	13	Print Reports of Permits/Licenses	1. Modules -> Permits/License -> List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button 2. Select additional reports to print if required	Selected Permits/License Report printed successfully	
	14	Print Reports of Permits/Licenses Billing Record	1. Modules -> Permits/License -> Permits/License List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button 2. Select additional reports to print if required	Selected Permits/License Report printed successfully	
	15	Print Reports of Master Property Records	1. Modules -> Property-> Master Property List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button 2. Select additional reports to print if required	Selected Master Property Report printed successfully	

	16	Print Reports of Property Invoice Records	1. Modules -> Property-> Property Invoice List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button2. Select additional reports to print if required	Selected Property Invoice Report printed successfully	
	17	Print Reports of Vacant House Records	1. Modules -> Vacant House -> Vacant House List -> Select record to print report -> Click Print Report button -> Select Report and dates to Print -> Click Print button 2. Select additional reports to print if required	Selected Vacant House Report printed successfully	
	18	Print Reports List of Warrant Records	1. Modules -> Warrant -> Warrant List -> Select record to print report -> Click Print Report button -> Select Report to Print -> Click Print button 2. Select additional reports to print if required	Selected Warrant Report printed successfully	
5. Modules - Add, Edit, Delete Accident Record					
Pass/Fail		**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Accident Record	Modules -> Accident -> New Accident -> Add record	New Accident record was added successfully	
	2	Edit an existing Accident Record	Modules -> Accident -> Accident List, Select Existing Accident -> Click Edit to edit record	Existing Accident record was edited successfully	
	3	Delete an existing Accident Record	Modules -> Accident -> Accident List, Select Existing Accident -> Click Delete to Delete record	Existing Accident record was deleted successfully	
	4	Add a New iyeTek Accident Record	Modules -> Accident -> New iyeTek Accident - > Add record	New iyeTek Accident record was added successfully	
	5	Search the Accident List	1. Modules -> Accident -> Accident List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	

6. Modules - Add, Edit, Delete Aided Case Record					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Aided Case Record	Modules -> Aided Case -> New Aided Case -> Add record	New Aided Case record was added successfully	
	2	Edit an existing Aided Case Record	Modules -> Aided Case -> Aided Case List -> Select Existing Aided Case record -> Click Edit to edit record	Existing Aided Case record was edited successfully	
	3	Delete an existing Aided Case Record	Modules -> Aided Case -> Aided Case List -> Select Existing Aided Case record -> Click Delete to Delete record	Existing Aided Case record was deleted successfully	
	4	Search the Aided Case List	1. Modules -> Aided Case -> Aided Case List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	
7. Modules - Add, Edit, Delete Alarm Record					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Alarm Record	Modules -> Alarm -> New Alarm -> Add record	New Alarm record was added successfully	
	2	Edit an existing Alarm Record	Modules -> Alarm List -> Alarm -> Select Existing Alarm record -> Click Edit to edit record	Existing Alarm record was edited successfully	
	3	Delete an existing Alarm Record	Modules -> Alarm List -> Alarm -> Select Existing Alarm record -> Click Delete to Delete record	Existing Alarm record was deleted successfully	
	4	Add a New Alarm Invoice Record	Modules -> Alarm Billing List -> Alarm Invoice List -> Select an existing invoice -> Click Add to Add new invoice	New Alarm invoice record was added successfully	
	5	Edit an existing Alarm Invoice Record	Modules -> Alarm Billing List -> Alarm Invoice List -> Select an existing invoice -> Click Edit to Edit to existing invoice	Existing Alarm invoice record was edited successfully	

	6	Delete an existing Alarm Invoice Record	Modules -> Alarm Billing List -> Alarm Invoice List -> Select an existing invoice -> Click Delete to Delete existing invoice	Existing Alarm Invoice was deleted successfully	
	7	Search the Alarm List	1. Modules -> Alarm -> Alarm Case List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to Search selection criteria	
	8	Search the Alarm Billing List	1. Modules -> Alarm -> Alarm Billing List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to Search selection criteria	
8. Modules - Add, Edit, Delete Arrest Record					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Arrest Record	Modules -> Arrest -> New Arrest -> Add record Standard Adult	New Arrest record was added successfully Standard Adult	
	2	Add a New Arrest Record	Modules -> Arrest -> New Arrest -> Add record Standard Juvenile	New Arrest record was added successfully Standard Juvenile	
	3	Edit an existing Arrest Record	Modules -> Arrest -> Arrest List -> Select existing arrest -> Click Edit to edit record	Existing Arrest record was edited successfully	
	4	Delete an existing Arrest Record	Modules -> Arrest -> Arrest List -> Select existing arrest record -> Click Delete to delete record	Existing Arrest record was deleted successfully	
	5	Add a New Pending Arrest Record	Modules -> Arrest -> New Arrest (pending standard or pending juvenile) -> Add record	New pending arrest record was added successfully	
	6	Edit an existing Pending Arrest Record	Modules -> Arrest -> Arrest List -> Select existing pending arrest -> Click Edit to edit record	Existing pending arrest record was edited successfully	

	7	Delete an existing Pending Arrest Record	Modules -> Arrest -> Arrest List -> Select existing pending arrest record -> Click Delete to delete record	Existing pending arrest record was deleted successfully	
	8	Search the Arrest List	1. Modules -> Arrest -> Arrest List, Click Search button2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible2. Records display according to Search selection criteria	
9. Modules - Add, Edit, Delete Case Report Record					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Case Report Record	Modules -> Case Report -> New Case Report -> Add record	New Case Report record was added successfully	
	2	Edit an existing Case Report Record	Modules -> Case Report List -> Select existing Case Report -> Click Edit to edit record	Existing Case Report record was edited successfully	
	3	Delete an existing Case Report Record	Modules -> Case Report List -> Select existing Case Report -> Click Delete to delete record	Existing Case Report record was deleted successfully	
	4	Add a New Supplemental Case Report Record	Modules -> Case Report List -> Select existing Case Report -> Open record -> Click on Supplemental Case Report button -> new Case Report form opens -> Add record	New Supplemental Case Report record was added successfully	
	5	Edit an existing Supplemental Case Report Record	Modules -> Case Report List -> Select existing Case Report -> Click Edit to edit record	Existing Supplemental Case Report record was edited successfully	
	6	Delete an existing Supplemental Case Report Record	Modules -> Case Report List -> Select existing Case Report -> Click Delete to delete record	Existing Supplemental Case Report record was deleted successfully	
	7	Search the Case Report List	1. Modules -> Case Report -> Case Report List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to Search selection criteria	
10. Modules - Add, Edit, Delete Citation Record					

Pass/Fail	#	Functionality	Test Steps	Expected Results	Actual Results
	1	Add a New Citation Record	Citation -> New Citation -> Add record	New Citation record was added successfully	
	2	Edit an existing Citation Record	Modules -> Citation List -> Selecting existing Citation -> Click Edit to edit record	Existing Citation record was edited successfully	
	3	Delete an existing Citation Record	Modules -> Citation List -> Selecting existing Citation -> Click Delete to delete record	Existing Citation record was deleted successfully	
	4	Add a New iyeTek Citation Record	Citation -> New iyeTek Citation -> Add record	New iyeTek Citation record was added successfully	
	5	Search the Citation List	1. Modules -> Case Report -> Case Report List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	
11. Modules - Add, Edit, Delete Diary Record					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Diary Record	Modules -> New Diary -> Add record	New Diary record was added successfully	
	2	Edit an existing Diary Record	Modules -> Diary List -> Select existing Diary record -> Click Edit to edit record	Existing Diary record was edited successfully	
	3	Delete an existing Diary Record	Modules -> Diary List -> Select existing Diary record -> Click Delete to delete record	Existing Diary record was deleted successfully	
	4	Search the Diary List	1. Modules -> Diary -> Diary List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	
12. Modules - Add, Edit, Delete Event					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Event Record	Modules -> New Event -> Add record	New Event record was added successfully	

	2	Edit an existing Event Record	Modules -> Event List -> Select existing Event record -> Click Edit to edit record	Existing Event record was edited successfully	
	3	Delete an existing Event Record	Modules -> Event List -> Select existing Event record -> Click Delete to delete record	Existing Event record was deleted successfully	
	4	Search the Event List	1. Modules -> Event -> Event List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	
13. Modules - Add, Edit, Delete Field Interview					
Pass/Fail	#	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Field Interview Record	Modules -> New Field Interview -> Add record	New Field Interview record was added successfully	
	2	Edit an existing Field Interview Record	Modules -> Field Interview List -> Select existing Field Interview record -> Click Edit to edit record	Existing Field Interview record was edited successfully	
	3	Delete an existing Field Interview Record	Modules -> Field List -> Select existing Field Interview record -> Click Delete to delete record	Existing Field Interview record was deleted successfully	
	4	Search the Field Interview List	1. Modules -> Field Interview -> Field Interview List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	
14. Modules - Add, Edit, Delete Impounds					
Pass/Fail	#	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Impound Record	Modules -> New Impound -> Add record	New Impound record was added successfully	
	2	Edit an existing Impound Record	Modules -> Impound List -> Select existing Impound record -> Click Edit to edit record	Existing Impound record was edited successfully	

	3	Delete an existing Impound Record	Modules -> Impound List -> Select existing Impound record -> Click Delete to delete record	Existing Impound record was deleted successfully	
	4	Search the Impound List	1. Modules -> Impound -> Impound List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	
15. Modules - Add, Edit, Delete Orders of Protection					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Orders of Protection Record	Modules -> New OOP -> Add record	New Orders of Protection record was added successfully	
	2	Edit an existing Orders of Protection Record	Modules -> OOP List -> Select existing OOP record -> Click Edit to edit record	Existing Orders of Protection record was edited successfully	
	3	Delete an existing Orders of Protection Record	Modules -> OOP List -> Select existing OOP record -> Click Delete to delete record	Existing Orders of Protection record was deleted successfully	
	4	Search the Orders of Protection List	1. Modules -> Orders of Protection ->Orders of Protection List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	
16. Modules - Add, Edit, Delete Permits/Licenses					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Permits/Licenses Record	Modules -> New Permits/License -> Add record	New Permits/Licenses record was added successfully	
	2	Edit an existing Permits/Licenses Record	Modules -> Permits//License List -> Select existing Permits/License record -> Click Edit to edit record	Existing Permits/Licenses record was edited successfully	
	3	Delete an existing Permits/Licenses Record	Modules -> Permits/License List -> Select existing Permits/License record -> Click Delete to delete record	Existing Permits/Licenses record was deleted successfully	

	4	Add a New Permits/Licenses Billing Invoice Record	Modules -> Permits/License > Permits/License Billing List -> New Permit/License Invoice	New Permits/Licenses Billing Invoice record was added successfully	
	5	Edit an existing Permits/License Billing Invoice Record	Modules -> Permits/License > Permits/License Billing List -> New Permit/License Invoice -> Click Edit Permit/License button	Existing Permits/Licenses Billing Invoice record was edited successfully	
	6	Delete an existing Permits/License Billing Invoice Record	Modules -> Permits/License Billing List -> Select existing Permits/License Billing record -> Click Delete to delete record	Existing Permits/License Billing record was deleted successfully	
	7	Search the Permits/License List	1. Modules -> Permits/License -> Permits/License List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	
	8	Search the Permits/License Billing List	1. Modules -> Permits/License -> Permits/License Billing List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	
17. Modules - Add, Edit, Delete Property					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Property Invoice	Modules -> Property -> New Property Invoice -> Items -> Click Add - add data to record	New Property Invoice was added successfully	
	2	Edit an existing Property Invoice	Modules -> Property -> Property Invoice List -> Select an existing record - Click Edit - edit data in record	Existing Property Invoice was edited successfully	
	3	Delete an existing Property Invoice	Modules -> Property -> New Property Invoice List -> Select Invoice to delete and click Delete button	Existing Property Invoice was deleted successfully	
	4	Search Property Invoice List	Modules -> Property -> Property Invoice List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	

	5	Edit an existing Property Item	Modules -> Property -> Master Property List ->Select existing property item -> Click Edit button to Edit	Existing Property Item was edited successfully	
	6	Delete an existing Property Item	Modules -> Property -> Master Property List ->Select existing property item -> Click Delete button to Delete	Existing Property Item was deleted successfully	
	7	Search Master Property List	Modules -> Property -> Master Property List -> Property List, Click Search Button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	
18. Modules - Add, Edit, Delete Vacant House					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Vacant House Record	Modules -> New Vacant House -> Add record	New Vacant House record was added successfully	
	2	Edit an existing Vacant House Record	Modules -> Vacant House List -> Select existing Vacant House record -> Click Edit to edit record	Existing Vacant House record was edited successfully	
	3	Delete an existing Vacant House Record	Modules -> Vacant House List -> Select existing Vacant House record -> Click Delete to delete record	Existing Vacant House record was deleted successfully	
	4	Search the Vacant House List	1. Modules -> Vacant House -> Vacant House List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	
19. Modules - Add, Edit, Delete Warrants					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add a New Warrant Record	Modules -> New Warrant -> Add record	New Warrant record was added successfully	
	2	Edit an existing Warrant Record	Modules -> Warrant List -> Select existing Warrant record -> Click Edit to edit record	Existing Warrant record was edited successfully	

	3	Delete an existing Warrant Record	Modules -> Warrant List -> Select existing Warrant record -> Click Delete to delete record	Existing Warrant record was deleted successfully	
	4	Search the Warrant List	1. Modules -> Warrant -> Warrant List, Click Search button 2. Enter selection criteria and click search button	1. All existing records display with first 250 accessible 2. Records display according to selection criteria	
20. Tools					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Perform an Address Validation	Tools -> Address Validation -> enter address, click Search Button	1. Validated "correct address" appears in results window 2. Lat/Long is retrieved from Get map	
	2	Perform a System Search	Tools -> System Search (Search by Search Options listed below) 1. Person 2. Location 3. Address 4. Phone No. 5. Vehicle 6. Property Item 7. Offense 8. Narrative 9. Personnel 10. Organization a. Search by Master Persons b. Search by Record-Level Persons c. Search by Both d. Search by different search criteria within each Search Option	1. Correct number of Records display according to: a. Master Persons Search b. Record-Level Persons Search c. Both Search d. Different Search criteria that is search option specific 2. Correct data is returned based on search options and search criteria 3. Reports print correctly for all tabs	
	3	Add New Photo Pack	Tools -> Photo Packs -> New Photo Pack -> Add new Photo Pack	A new Photo Pack was added successfully	

	4	Edit Existing Photo Pack	Tools -> Photo Packs -> Photo Pack List -> Select existing photo pack from list -> Edit Photo Pack	Existing Photo Pack was successfully edited	
	5	Print Photo Packs - one page	Tools -> Photo Packs -> Photo Pack List -> Print -> Photo Pack Reports -> Print Photo Pack one page, both Agency and Public copies	One page Photo Pack was printed successfully: 1. Agency Copy 2. Public Copy	
	6	Print Photo Packs - individual pages	Tools -> Photo Packs -> Photo Pack List -> Print -> Photo Pack Reports -> Print Photo Pack individual pages, both Agency and Public copies	Individual page Photo Pack was printed successfully: 1. Agency Copy 2. Public Copy	
	7	Delete Existing Photo Pack	Tools -> Photo Packs -> Photo Pack List -> Select existing photo pack from list -> Delete Photo Pack	Existing Photo Pack was successfully deleted	
	8	Perform a Photo Pack List Search	Tools -> Photo Pack -> Photo Pack List -> Search 1, Created From 2. Created To 3. Photo Pack Name 4. Subject	Search criteria produces the correct results	
	9	Perform an Inter-Agency Search	Perform an Inter-Agency Search on one or multiple Agencies.Tools -> Inter-Agency Search, check "All Agencies"1. Person Search2. Location Search3. Vehicle Search4. Organization Search5. PropertyItemSearchEnter search criteria specific to each search category	Search criteria produces the correct results	
	12	Display Log Lists -> User Log	Tools -> Log Lists -> User log	User log displays Logged in and Logged out Activity of all users correctly.	

	13	Display Log Lists -> Activity By User Log	1. Tools -> Log Lists -> Activity By User Log -> Find -> Click Find next to User Name field -> enter User Name, click Search -> Highlight User Name and Click OK -> Click Search button on Activity By User screen (select From -To dates or uncheck to get all available Activity) 2. Click "Expand All" to display details for each Activity	1. All Activities connected to the searched user display to the screen 2. User is able to expand Activities to view details 3. Displayed Activity is valid as per the Selected user (validate against list type or function)	

	14	Display Log Lists -> Module Audit Logs	1. Tools -> Log Lists -> Module Audit Logs Click on each log, display all actions, query based on date range and query based on search criteria. 2. Print List from each log list > 1. Accident > 2. Aided Case > 3. Alarm > 4. Alarm Billing List > 5. Arrest > 6. CAD > 7. Case Report > 8. Citation > 9. Crime Report > 10. Diary > 11. Event > 12. Field Interview > 13. Impounds > 14. Orders of Protection > 15. Permits/Licenses > 16. Permit/License Billing List > 17. Property Invoice > 18. Vacant House > 19. Warrants > 20. Default Desk Officer > 21. Incoming Call Display Monitor > 22. Tour Unit - Officer Assignments	1. Each Module Audit Log is accessible from each of the Log Buttons 2. Actions display based on selection criteria 3. All available actions display when date From-To criteria is unchecked 4. Log lists print correctly and can be validated back to the screen display 5. View Changes link displays Changes made by the user as per each record referenced	

	15	Displays Log Lists -> Maintenance Audit Log	Tools -> Log Lists -> Maintenance Audit LogClick on each log, display all actions, query based on date range and query based on search criteria. 2. Print List from each log list> 1. Case Classification> 2. Master Locations> 3. Master Organization> 4. Master Vehicles> 5. Master Property> 6. Department Profile> 7. Response Setup	1. Each Maintenance Audit Log is accessible from each of the Log Buttons2. Actions display based on selection criteria3. All available actions display when date From-To criteria is unchecked4. Log lists print correctly and can be validated back to the screen display	
	16	Display Log Lists -> Other Tools Audit Log	Tools -> Log Lists -> Other Tools Audit Log Click on each log, display all actions, query based on date range and query based on search criteria. 2. Print List from each log list > 1. Custom Report > 2. File Attachments > 3. Chat	1. Each Other Tools Audit Log is accessible from each of the Log Buttons 2. Actions display based on selection criteria 3. All available actions display when date From-To criteria is unchecked 4. Log lists print correctly and can be validated back to the screen display	
	17	Display Log Lists -> Security Audit Log	Tools -> Log Lists -> Security Audit Log Click on each log, display all actions, query based on date range and query based on search criteria. 2. Print List from each log list > 1. Roles > 2. Users	1. Each Security Audit Log is accessible from each of the Log Buttons 2. Actions display based on selection criteria 3. All available actions display when date From-To criteria is unchecked 4. Log lists print correctly and can be validated back to the screen display	

	18	Display Log Lists -> System Admin Audit Log	Tools -> Log Lists -> System Admin Audit Log Click on each log, display all actions, query based on date range and query based on search criteria. > 1. Device Maintenance > 2. Emails Sent > 3. Global Configuration > 4. Personnel > 5. Ticket Management	1. Each System Admin Audit Log is accessible from each of the Log Buttons 2. Actions display based on selection criteria 3. All available actions display when date From-To criteria is unchecked 4. Log lists print correctly and can be validated back to the screen display	
	19	Display Log Lists -> Data Sharing Audit Logs	Tools -> Log Lists -> Data Sharing Audit Logs Click on each log, display all actions, query based on date range and query based on search criteria.> 1. Incoming Location Queries> 2. Outgoing Location Queries> 3. Incoming Location Queries> 4. Outgoing Organization Queries> 5. Incoming Person Queries> 6. Outgoing Person Queries> 7. Incoming Property Item Queries> 8. Outgoing Property Item Queries > 9. Incoming Vehicle Queries> 10. Outgoing Vehicle Queries	1. Each Inter-Agency Data Sharing Audit Log is accessible from each of the Log Buttons2. Actions display based on selection criteria3. All available actions display when date From-To criteria is unchecked4. Log lists print correctly and can be validated back to the screen display	

	20	Display Alerts in Alerts Central -> Person Alerts	Tools -> Alerts Central -> Person Alerts Search and Report	1. The Person Alerts Search and Report Log is accessible via menu choice 2. Records display based on selection criteria 3. User is able to open the Master Person record that the alert is attached to 4. Data displays correctly based on type of Person Alert selected 5. Print List prints a list of all available Alerts records and can be verified back to the screen display 6. Valid addresses are pinned to the Pin map 7. Valid addresses are pinned to the Polygon Map	
	21	Display Alerts in Alerts Central -> Vehicle Alerts	Tools -> Alerts Central -> Vehicle Alerts Search and Report	1. The Vehicle Alerts Search and Report Log is accessible via menu choice 2. Records display based on selection criteria 3. User is able to open the Master Vehicle record that the alert is attached to 4. Data displays correctly based on type of Vehicle Alert selected 5. Print List prints a list of all available Alerts records and can be verified back to the screen display 6. User is able to open the record that is associated to the vehicle alert	

	22	Display Alerts in Alerts Central -> Location Alerts	Tools -> Alerts Central -> Location Alerts Search and Report	1. The Location Alerts Search and Report Log is accessible via menu choice2. Records display based on selection criteria 3. User is able to open the Master Location record that the alert is attached to4. Data displays correctly based on type of Location Alert selected5. Print List prints a list of all available Alerts records and can be verified back to the screen display6. User is able to open the record that is associated to the location alert	
	23	Display Alerts in Alerts Central -> Property Alerts	Tools -> Alerts Central -> Property Alerts Search and Report	1. The Location Alerts Search and Report Log is accessible via menu choice 2. Records display based on selection criteria 3. User is able to open the Master Vehicle record that the alert is attached to 4. Data displays correctly based on type of Vehicle Alert selected 5. Print List prints a list of all available Alerts records and can be verified back to the screen display 6. User is able to open the record that is associated to the vehicle alert	

	24	Display Alerts in Alerts Central -> Organization Alerts	Tools -> Alerts Central -> Organization Alerts Search and Report	1. The Organization Alerts Search and Report Log is accessible via menu choice 2. Records display based on selection criteria 3. User is able to open the Master Organization record that the alert is attached to 4. Data displays correctly based on type of Organization Alert selected 5. Print List prints a list of all available Alerts records and can be verified back to the screen display 6. User is able to open the record that is associated to the organization alert	
	25	Offline Management -> Perform a Synchronization	Tools -> Offline Management -> Synchronize Local Data with Server -> Click on Full Sync button	Full synchronization is successfully completed without errors	
	26	Offline Management -> Perform a Record upload	Tools -> Offline Management -> Click Upload button to upload records created offline1. Click "Go Offline" and create a record2. Click "Go Online"3. Select Tools -> Offline Management4. Check off record that you want to upload and Click Upload button	1. Selected Record will be uploaded successfully without errors2. Uploaded record will be assigned a valid record number according to the type of record that was uploaded3. Record can be opened from the appropriate list screen4. All data entered offline is validated in the record after upload5. Uploaded record can be edited and saved online successfully	
21. Maintenance - Add, Edit, Delete and Print Records					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**

	1	Add a New Location to the Master Location List	Maintenance -> Master Location List -> Click New Button -> Add New Master Location record	New Master Location record was added successfully	
	2	Edit a Location in the Master Location List	Maintenance -> Master Location List -> Select and existing record from the list -> Click Edit Button -> Edit Master Location record	Master Location record was edited successfully	
	3	Delete a Location in the Master Location List	Maintenance -> Master Location List -> Select and existing record from the list -> Click Delete Button -> Delete Master Location record	Master Location record was deleted successfully	
	4	Print List -> Master Location List	Maintenance -> Master Location List -> Click Print List	List of all available records is printed successfully	
	5	Add a New Vehicle to the Master Vehicle List	Maintenance -> Master Vehicle List -> Click New Button -> Add New Master Vehicle record	New Master Vehicle record was added successfully	
	6	Edit a Vehicle in the Master Vehicle List	Maintenance -> Master Vehicle List -> Select and existing record from the list -> Click Edit Button -> Edit Master Vehicle record	Master Vehicle record was edited successfully	
	7	Delete a Vehicle in the Master Vehicle List	Maintenance -> Master Vehicle List -> Select and existing record from the list -> Click Delete Button -> Delete Master Vehicle record	Master Vehicle record was deleted successfully	
	8	Print List -> Master Location List	Maintenance -> Master Vehicle List -> Click Print List	List of all available records is printed successfully	
	9	Add a New Organization to the Master Organization List	Maintenance -> Master Vehicle List -> Click New Button -> Add New Master Vehicle record	New Master Vehicle record was added successfully	
	10	Edit an Organization in the Master Organization List	Maintenance -> Master Organization List -> Select and existing record from the list -> Click Edit Button -> Edit Master Organization record	Master Organization record was edited successfully	
	11	Delete an Organization in the Master Vehicle List	Maintenance -> Master Organization List -> Select and existing record from the list -> Click Delete Button -> Delete Master Organization record	Master Organization record was deleted successfully	

	12	Print List -> Master Organization List	Maintenance -> Master Organization List -> Click Print List	List of all available records is printed successfully	
22. Associations To Existing Records - All Modules					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Associate New Accident to: New Property Invoice	1. Modules -> Accident -> New Accident -> Click Associations Tab -> Associate Accident record to New Property Invoice 2. Verify that all associated records data now display in the new accident record	1. Associations are successfully executed without errors or exceptions 2. Associated records data is displayed in the new Accident record	
	2	Associate New Aided Case to: New Property Invoice	1. Modules -> Aided Case -> New Aided Case -> Click Associations Tab -> Associate Aided Case record to New Property Invoice 2. Verify that all associated records data now display in the new aided case record	1. Associations are successfully executed without errors or exceptions 2. Associated records data is displayed in the new Aided Case record	
	3	Associate New Alarm to: New Property Invoice	1. Modules -> Alarm -> New Alarm -> Click Associations Tab -> Associate Alarm record to New Property Invoice 2. Verify that all associated records data now display in the new alarm record	1. Associations are successfully executed without errors or exceptions 2. Associated records data is displayed in the new Alarm record	
	4	Associate New Arrest to: New Property Invoice	1. Modules -> Arrest -> New Arrest -> Click Associations Tab -> Associate Arrest record to New Property Invoice ** Repeat for all arrest types 2. Verify that all associated records data now display in the new arrest record	1. Associations are successfully executed without errors or exceptions 2. Associated records data is displayed in the new Arrest record	

	5	Associate New Case Report to: New Property Invoice	1. Modules -> Case Report -> New Case Report -> Click Associations Tab -> Associate Case Report record to New Property Invoice 2. Verify that all associated records data now display in the new case report record	1. Associations are successfully executed without errors or exceptions 2. Associated records data is displayed in the new Case Report record	
	6	Associate New Citation to: New Property Invoice	1. Modules -> Citation -> New Citation -> Click Associations Tab -> Associate Citation record to New Property Invoice 2. Verify that all associated records data now display in the new citation record	1. Associations are successfully executed without errors or exceptions 2. Associated records data is displayed in the new Citation record	
	7	Associate New Event to: New Property Invoice	Modules -> Event -> New Event -> Click Associations Tab -> Associate Event record to New Property Invoice 2. Verify that all associated records data now display in the new event record	1. Associations are successfully executed without errors or exceptions 2. Associated records data is displayed in the new Event record	
	8	Associate Field Interview to: New Property Invoice	Modules -> Field Interview -> New Field Interview -> Click Associations Tab -> Associate Field Interview record to existing records for all modules as listed 2. Verify that all associated records data now display in the new event record	1. Associations are successfully executed without errors or exceptions 2. Associated records data is displayed in the new Field Interview record	
	9	Associate New Impound to: New Property Invoice	Modules -> Impound -> New Impound -> Click Associations Tab -> Associate Impound record to New Property Invoice 2. Verify that all associated records data now display in the new impound record	1. Associations are successfully executed without errors or exceptions2. Associated records data is displayed in the Impound new record	

	10	Associate New Orders of Protection to: New Property Invoice	1. Modules -> Orders of Protection -> New Orders of Protection -> Click Associations Tab -> Associate Orders of Protection record to New Property Invoice 2. Verify that all associated records data now display in the new OOP record	1. Associations are successfully executed without errors or exceptions 2. Associated records data is displayed in the new Orders of Protection record	
	11	Associate New Property Invoice to: New Property Invoice	Modules -> Property -> New Property Invoice -> Click Associations Tab -> Associate Property Invoice record to New Property Invoice 2. Verify that all associated records data now display in the new property invoice record	1. Associations are successfully executed without errors or exceptions 2. Associated records data is displayed in the new Property Invoice record	
	12	Associate New Vacant House to: New Property Invoice	1. Modules -> Vacant House -> New Vacant House -> Click Associations Tab -> Associate Vacant House record to New Property Invoice 2. Verify that all associated records data now display in the new vacant house record	1. Associations are successfully executed without errors or exceptions 2. Associated records data is displayed in the new Vacant House record	
	13	Associate New Warrant to: New Property Invoice	1. Modules -> Warrant -> New Warrant -> Click Associations Tab -> Associate Warrant record to New Property Invoice 2. Verify that all associated records data now display in the new warrant record	1. Associations are successfully executed without errors or exceptions 2. Associated records data is displayed in the new Warrant record	

23. Reports

Pass/Fail	#	Functionality	Test Steps	Expected Results	Actual Results
	1	Custom Reports List	Reports -> Custom Report List -> Custom Reports are displayed	After clicking run button, the selected report displays on the screen	

	2	Department Activity	Reports -> Department Activity -> Print Department Activity	Department Activity Prints by Date Range and the following: 1. All Offenses 2. Highest Offense Only	
	3	Department Statistics	Reports -> Department Statistics -> Print Department Statistics	Department Statistics Report prints successfully by module	
	4	Annual Report	Reports -> Annual Report -> Select from the Following: 1. Module Breakdown by date range 2. Yearly Statistical by Year Click Print button	All record counts should be accurate by Module and record Type	
	5	Department Members	Reports -> Department Members -> Select from the Following:1. All Ranks2. Individual Ranks (check off) 3. Show all Members4. Show only active MembersClick Print Button	1. All Ranks are printed successfully2. Individual Ranks are printed successfully3. All Members are printed successfully4. Only Active members are printed successfully	
	6	Device Report	Reports -> Device Report -> Select from the Following: 1. Selected Device 2. All Device Click Print Button	1. Selected record is retrieved 2. All records are retrieved 3. Records added successfully	
	7	Master Person Duplicates	Reports -> Master Person Duplicates -> Select from the Following: 1. Matching First X (def val = 3) Last Name Characters where X is a numeric value 2. Matching First X (def val = 4) First Name Characters where X is a numeric value 3. DOB Range within X (def val = 5) years where X is a numeric value Click Search button OR Edit SQL Query to Select a Master Person Duplicates	1. Duplicate records are displayed 2. User can successfully merge duplicate records 3. When records are merged, all data that is selected for the final record is persisted	

	8	DWI Arrest Support Statistics	Reports -> DWI Arrest Support Statistics -> Select Date Rage for Activity From - Activity To Click Print Button	DWI Statistics are retrieved and printed successfully	
24. System Admin					
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1	Add Personnel	System Admin -> Personnel	Custom Actions can be added successfully	
	2	Security Center	System Admin -> Security Center -> Roles System Admin -> Security Center -> Users System Admin -> Security Center -> Custom Actions System Admin -> Security Center -> Reports -> User Reports	1. User Reports print with the selected username and roles it belongs to 2. The correct user count displays for the selected criteria	
	3	Local Settings	System Admin -> Local Settings -> Edit all available local settings	All available local settings are edited successfully	
	4	User Settings	System Admin -> User Settings -> Edit all available user settings	All available user settings are edited successfully	
	5	Global Configuration	System Admin -> Global Configuration -> Email Settings -> edit email settings	Email settings are set and saved	
	6	Reset Edit Users	System Admin -> Reset Edit Users -> Record Edit List 1. Select Record type from the dropdown menu 2. Click Search button	1. Record Type can be selected and the correct record type displays 2. When no specific record type is selected, all records are displayed 3. When the Clear Selected Record Edits button is clicked, the selected record is cleared from the list	

	7	Device List	System Admin -> Device list -> Click Search1. Display all available devices2. Click New to add new device3. Click Edit to edit existing device4. Click Delete to delete existing device5. Click Print List to print list of devices6. Click Open Current Device to display device details and edit current options7. Search by the following: > Device Name > IP Address > Machine Name	1. New device is added successfully2. Existing device is edited successfully3. Existing device is deleted successfully4. Device list is printed successfully5. Device list can be searched by device name, IP address and Machine Name	
	8	Language	System Admin -> Language 1. English (US) 2. Spanish (Dominican Republic)	Checkmark displays after selecting a different language the next time the language function is accessed	
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1				
	2				
Pass/Fail	**#**	**Functionality**	**Test Steps**	**Expected Results**	**Actual Results**
	1				
	2				