

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: September 22, 2015		DATE SUBMITTED: September 8, 2015	
DEPARTMENT OF ORIGIN: Water Services		SUBMITTED BY: J. Barfknecht	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input checked="" type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consider approving the purchase of one F-550 Regular Cab Utility Vehicle from Caldwell Country Ford - Chevrolet for the total purchase price of \$68,252. Contingent upon City Council approval, the vehicle will be purchased under Buyboard Bid 430-13.			
SUMMARY STATEMENT: The Water Services Department is requesting City Council approval authorizing Purchasing staff to place a purchase order (PO) with the contracted vendor, Caldwell Country Ford - Chevrolet through the Buyboard contract. Buyboard conforms to the requirements of the Texas statutes that are applicable to competitive bids. The total purchase price of this vehicle is \$68,252. This unit was approved for replacement in the FY2015 budget with an allocated funding of \$80,000.			
<p>The internal Department standard of 10 years and 160,000 miles is the benchmark set for replacing diesel units. Although this unit does not meet the age requirement (2008 model), it far exceeds the mileage limit (187,442). Unit age and condition were weighed in the decision making process. This vehicle is utilized by Water Services personnel to monitor lift station operations. This unit is operated 7 days/week, 365 days/year. It is outfitted with a crane to assist with the removal and installation of pumps. As one of only two vehicles of this type in the Department's fleet, and the only one dedicated to lift station maintenance, reliability is critical.</p> <p>Water Services recommends the City Council approve the purchase of this unit.</p>			
STAFF ANALYSIS AND RECOMMENDATION: Water Services respectfully requests the City Council approve this purchase. This equipment is a vital component to the daily operation of Water Services. By not approving the purchase of this equipment, Water Services will need to invest funds into equipment that is well past its useful life.			
OPTIONS (In Suggested Order of Staff Preference):			
<ol style="list-style-type: none"> 1. Approve the purchase of this vehicle. 2. Do not approve the purchase of this vehicle and formally bid through the City of Bryan Purchasing Department. 3. Do not approve the purchase of this vehicle. 			
ATTACHMENTS: Buyboard Quotes (PDF)			
FUNDING SOURCE: Water Operating Funds (as budgeted in the FY15 budget)			
APPROVALS: Jayson E. Barfknecht 09/11/15; Hugh R. Walker, 09/11/2015			

APPROVED FOR SUBMITTAL: CITY MANAGER

APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 09/14/2015

