

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: 9/22/15		DATE SUBMITTED: 8/28/15	
DEPARTMENT OF ORIGIN: Information Technology		SUBMITTED BY: Cray Crouse	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> STATUTORY		<input checked="" type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
<p>AGENDA ITEM DESCRIPTION: Consider approving a Blanket Purchase Order (BPO) in the amount of \$200,000.00 for the purchase of information technology (IT) infrastructure equipment and services from Netsync, Inc. (Houston, TX) through the State of Texas Department of Information Resources (DIR) contracts; the estimated FY16 annual expenditure is not to exceed \$200,000.00.</p>			
<p>SUMMARY STATEMENT: The budgeted items are to be purchased on an as-needed basis through the State of Texas, DIR-TSO-2542, DIR-SDD-2228 contracts, which includes the acquisition of compute, network and storage hardware, as well as existing and future maintenance agreements for said equipment, software, and professional services for hardware configuration.</p> <p>These expenditures are based on FY16 proposed departmental base budget.</p> <p>Historical compute, network, and storage hardware, as well as existing and future maintenance agreements for said equipment, software, and professional services for hardware configuration costs is as follows:</p> <p style="padding-left: 40px;">FY15 - \$197,998 FY14 - \$252,291</p> <p>Items to be purchased through this requested BPO include:</p> <ul style="list-style-type: none"> • Networking equipment • Hardware/Software to add capacity/functionality to City virtualized server environment • Desktop phones – replacing aging devices • Appropriate maintenance contracts for these systems • Professional services for equipment configuration <p>As City purchasing policy requires City Council approval of expenditures with any one vendor that will total over \$50,000 in any one fiscal year, the issuance of this BPO will facilitate and expedite the acquisition of IT related equipment.</p> <p>The Department of Information Resources (DIR) was created by the State of Texas to ensure the effective and efficient use of public funds for information technology services and equipment through the application of statewide services and technologies with emphasis on cooperative purchasing projects. The Interlocal Cooperation Act, Texas Government Code, Chapter 791, authorizes local governments to directly contract with DIR enabling participating entities to take advantage of the purchasing power of the State of Texas. Procuring information technology products</p>			

and services through DIR contracts saves the City time and money as all products offered have been subjected to a competitive bid process with vendors offering substantial discounts to all participating entities based on the State's anticipated volume of purchases.

STAFF ANALYSIS AND RECOMMENDATION: City Council approval of this request will allow the City to replace, maintain, and increase capacity of network, server, and storage type equipment to keep the high level of service and stability the citizens of Bryan expect.

The Information Technology Department respectfully requests that the City Council approve the BPO to Netsync for the amount of \$200,000.00.

OPTIONS (In Suggested Order of Staff Preference):

1. Approve the BPO as recommended.
2. Do not approve the BPO and provide staff direction.

ATTACHMENTS:

1. Contract for Products and Related Services (PDF document)

FUNDING SOURCE: Budgeted line items from General Fund (Information Technology Department) as approved in the FY16 Budget.

APPROVALS: Bernie Acre – 08/28/2015; Hugh R. Walker, 09/04/2015

APPROVED FOR SUBMITTAL: Kean Register, 9/1/2015

APPROVED FOR SUBMITTAL: Janis K. Hampton, 9/1/2015