

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: 9/22/15		DATE SUBMITTED: 08/28/15	
DEPARTMENT OF ORIGIN: Information Tech.		SUBMITTED BY: Cray Crouse	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> STATUTORY		<input checked="" type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consider approval of annual purchase for procurement of wireless/cellular services (voice and data) and related equipment through Verizon Wireless, LLC and AT&T Mobility in a total estimated annual expenditure amount not to exceed \$150,000.00. Contingent upon City Council approval, services and equipment will be purchased through various purchasing cooperative contracts.			
SUMMARY STATEMENT: The Information Technology Department is requesting City Council approval to participate in the following cooperative contracts for wireless/cellular services (voice and data) and related equipment:			
<ul style="list-style-type: none"> • Verizon Wireless Service, LLC: Services and equipment are available through the Texas Department of Information Resources (DIR) contract #DIR-SDD-1779 and General Services Administration (GSA) contract #GS-35-0119P. Estimated annual expenditure: \$125,000. • AT&T Mobility: Services and equipment are available through the Texas Department of Information Resources (DIR) contract #DIR-SDD-1777. Estimated annual expenditure: \$25,000. 			
Each product and service available through the above mentioned contracts have been competitively bid and awarded based on Texas statutes applicable to competitive bids. City staff continuously audits City cell phone data use and pricing plans to be assured they are as competitive and as cost-effective as possible.			
Previous 5-year history is as follows:			
FY15 – \$110,000			
FY14 – \$120,500			
FY13 – \$130,000			
FY12 – \$130,000			
FY11 – \$132,500			
The DIR was created by the State of Texas to ensure the effective and efficient use of public funds for information technology services and equipment through the application of statewide services and technologies with emphasis on cooperative purchasing projects. The Interlocal Cooperation Act, Texas Government Code, Chapter 791, authorizes local governments to directly contract with DIR enabling participating entities to take advantage of the purchasing power of the State of Texas. Procuring information technology products and services through DIR contracts will save the City time and money as all products and services offered through DIR contracts have been subjected to a competitive bid process with vendors offering substantial discounts to all participating entities based on the State's anticipated volume of purchases.			

Procuring information technology products and services through DIR and GSA contracts saves the City time and money as all products offered have been subjected to a competitive bid process with vendors offering substantial discounts to all participating entities based on the State's anticipated volume of purchases.

STAFF ANALYSIS AND RECOMMENDATION: The Information Technology Department respectfully requests City council approval to procure wireless/cellular services (voice and data) and related equipment from Verizon Wireless Services, LLC and AT&T Mobility through DIR and GSA contracts as described above. The total estimated FY16 expenditure is in an amount not to exceed \$150,000. The Wireless voice and data devices are necessary for employees to be responsive to the community and each other.

OPTIONS (In Suggested Order of Staff Preference):

1. Approve the annual blanket purchase order.
2. Do not approve and provide direction to Staff.

ATTACHMENTS:

1. Contract for Products and Related Services (pdf attachment)

FUNDING SOURCE: Various City Department Funds (General Fund and Enterprise Fund) as budgeted in the FY16 proposed budget

APPROVALS: Bernie Acre – 08/28/2015; Hugh R. Walker, 09/04/2015

APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register, 9/1/2015

APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 9/1/2015