

ACTION FORM BRYAN CITY COUNCIL

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| DATE OF COUNCIL MEETING: October 13, 2015 | | DATE SUBMITTED: September 29, 2015 | |
| DEPARTMENT OF ORIGIN: City Secretary | | SUBMITTED BY: Mary Lynne Stratta | |
| MEETING TYPE: | CLASSIFICATION: | ORDINANCE: | STRATEGIC INITIATIVE: |
| <input type="checkbox"/> BCD | <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> 1ST READING | <input type="checkbox"/> PUBLIC SAFETY |
| <input type="checkbox"/> SPECIAL | <input checked="" type="checkbox"/> CONSENT | <input type="checkbox"/> 2ND READING | <input checked="" type="checkbox"/> SERVICE |
| <input checked="" type="checkbox"/> REGULAR | <input type="checkbox"/> STATUTORY | | <input type="checkbox"/> ECONOMIC DEVELOP. |
| <input type="checkbox"/> WORKSHOP | <input type="checkbox"/> REGULAR | | <input type="checkbox"/> INFRASTRUCTURE |
| | | | <input checked="" type="checkbox"/> QUALITY OF LIFE |
| AGENDA ITEM DESCRIPTION: Resolution – Appointing Election Officials | | | |
| <p>A resolution appointing election officials for designated vote centers, Central Counting Station and the Early Voting Ballot Board for the City of Bryan general election to be held on November 3, 2015, jointly with the Brazos County election; setting forth other routine election processes.</p> | | | |
| SUMMARY STATEMENT: The City Council has already ordered the general election to be held on November 3, 2015, to elect one Councilmember from Single Member District Five and one Councilmember At Large, Place 6. This election shall be held jointly with the elections being conducted by Brazos County on November 3. The City Council's earlier action ordering this election sets out that the City will utilize the same election officials as Brazos County. The attached resolution formalizes that process and sets forth the election officials as appointed by the Brazos County Commissioners Court. The City Council also previously adopted a resolution supporting the use of vote centers for this election. The Secretary of State approved Brazos County's request to utilize vote centers in this election. | | | |
| STAFF ANALYSIS AND RECOMMENDATION: Although this action is ministerial in nature, the staff recommends adoption of the resolution to allow the City Secretary to issue Writs of Election and Notices of Appointment to election officials as set forth in the Texas Election Code. The conduct of elections addresses the City Council's strategic initiatives of service and quality of life. | | | |
| OPTIONS (In Suggested Order of Staff Preference): | | | |
| <ol style="list-style-type: none"> 1. Adopt the resolution. 2. Postpone action, although there is a deadline for writs/notices. 3. Take no action. | | | |
| ATTACHMENTS: Resolution | | | |
| FUNDING SOURCE: City Secretary's Election Budget | | | |
| APPROVALS: Mary Lynne Stratta 9-23-2014; Hugh R. Walker, 09/29/2015 | | | |
| APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register, 10-01-2015 | | | |
| APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 10-01-2015 | | | |

RESOLUTION NO. _____

A RESOLUTION APPOINTING ELECTION OFFICIALS FOR DESIGNATED VOTE CENTERS, CENTRAL COUNTING STATION AND THE EARLY VOTING BALLOT BOARD FOR THE CITY OF BRYAN GENERAL ELECTION TO BE CONDUCTED ON NOVEMBER 3, 2015, JOINTLY WITH THE BRAZOS COUNTY ELECTION; SETTING FORTH OTHER ROUTINE ELECTION PROCESSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Whereas, the Bryan City Council ordered a general election to be held on November 3, 2015, for the purpose of electing one Councilmember from Single Member District Five and one Councilmember At Large, Place 6; and

Whereas, the City Council has ordered that the City general election be held jointly with other elections to be conducted by Brazos County, Texas, on said date; and

Whereas, Brazos County, Texas, has now established vote centers and election officials for said election, and the Bryan City Council earlier voted to utilize the same election officials as Brazos County, and is required by law to use the same polling locations; and

Whereas, the Texas Secretary of State has approved the use of vote centers as listed below;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYAN:

Section 1. The polls for said elections shall be open from 7:00 a.m. to 7:00 p.m. at the following vote centers on November 3, 2015. The vote center election officials designated by Brazos County and hereby ratified by the Bryan City Council for said election are as follows:

Vote Centers:

Election Officials:

Millican Community Center

Clyde Goen, Judge
Jimmy Mathis, Alternate Judge

Siegert Center-Smetana

Harold Eaton, Judge
Nathan Cook, Alternate Judge

Galilee Baptist Church

Shirley Carter, Judge
Tori Ellis, Alternate Judge

Zion Church of Kurten

Carol Nichols, Judge
Marianne Arnold, Alternate Judge

Parkway Baptist Church

Donald Tracy, Judge
Jack Miller, Alternate Judge

College Heights Assembly of God Church

Arthur Pinto, Judge
Bobby Slovak, Alternate Judge

First Baptist Church of Bryan

Diana Davis, Judge
Susan Spears, Alternate Judge

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| Beacon Baptist Church | Nicholas Perez-Hernandez, Judge Princess Jones, Alternate Judge |
| Momentum Church | Jesse Ostiguin, Judge Joe Moreno, Alternate Judge |
| Brazos County Administration Building | Barry Clar, Judge Robert Bruce, Alternate Judge |
| Memorial Student Center, TAMU | Boyd Cherry, Judge Bob Presley, Alternate Judge |
| George Williams Tabernacle | Denise Ray, Judge Ron Treat, Alternate Judge |
| Precinct 4-Brushy Volunteer Fire Station | Ruby Ellis, Judge Susie Cohen, Alternate Judge |
| Lincoln Center | Andre Steen, Judge Murray Bennett, Alternate Judge |
| College Station City Hall | Gary Thomas, Judge Joe Callaway, Alternate Judge |
| College Station ISD Administration Building | Debbie Foster, Judge Faye Daily, Alternate Judge |
| Fellowship Freewill Baptist Church | E. J. Biskup, Judge Oscar Chavarria, Alternate Judge |
| Castle Heights Baptist Church | Barbara Cooper, Judge Lola Peterson, Alternate Judge |
| St. Francis Episcopal Church | Bill Edison, Judge Rosemarie Swanson, Alternate Judge |
| Aldersgate Methodist Church | Peter Grandjean, Judge Joyce Louis, Alternate Judge |
| Christ United Methodist Church | Dixie Tracy, Judge Brian Bochner, Alternate Judge |
| Arena Hall | George McDonald, Judge Lynn Kruger, Alternate Judge |
| Brazos Center | Marla Calvin, Judge Barry Bauerschlag, Alternate Judge |
| Wellborn Community Center | Patricia Lassiter, Judge Tina Hanna, Alternate Judge |

Living Hope Baptist Church

CeCi Matthews, Judge
Charles Fraser, Alternate Judge

Church of the Nazarene

Debbie Pipes, Judge
Corbet Perkins, Alternate Judge

Section 2. An Early Ballot Board is hereby designated to canvass the early votes cast by mail and by personal appearance. Bob Davis is duly appointed as Presiding Judge of said Board, and he shall appoint such other members as provided in the Texas Election Code, Section 87.002(b). The Alternate Judge for said Board is Elizabeth Scott.

Section 3. The following slate of officials and other designated persons are hereby authorized to be present at the Central Counting Station to observe the election counting process:

- a. Representatives of Hart Intercivic and Texas Voting Systems, Inc.
- b. The Secretary of State and/or his authorized representative
- c. The Brazos County Clerk
- d. The Bryan City Secretary
- e. Central Counting Station Manager Darlene Nichols
- f. Central Counting Station Judge Bob Davis
- g. Clerks to be appointed by Presiding Judge

Section 4. The Brazos Center located at 3232 Briarcrest Drive, Bryan, Texas, is hereby established as the Central Counting Station to receive and tabulate votes and ballots cast in said election.

Section 5. The following persons are hereby authorized and approved as persons employed and designated to handle the ballots, operate the tabulating equipment, count the ballots, and be present in the Central Counting Station:

- a. Central Counting Station Manager Darlene Nichols
- b. Central Counting Station Judge Bob Davis
- c. Clerks to be appointed by the Presiding Judge
- d. City Secretary Mary Lynne Stratta
- e. County Clerk Karen McQueen
- f. Tabulation Supervisor Cray Crouse
- g. Consultants for Hart Intercivic and Texas Voting Systems, Inc.
- h. Assistant Tabulator Tracy Price.

Section 6. A committee is hereby established of the following persons to hold three computer accuracy tests. The first test shall be conducted at least 48 hours before the count of voted ballots. The second test shall be conducted immediately prior to the start and the third test immediately subsequent to the count of voted ballots to ascertain that the computer will accurately count the votes cast for the offices to be voted upon in said election:

- a. Central Counting Station Judge Bob Davis
- b. Central Counting Station Manager Darlene Nichols
- c. County Clerk Karen McQueen
- d. Representative of Hart Intercivic
- e. City Secretary Mary Lynne Stratta
- f. Tabulation Supervisor Cray Crouse
- g. Consultant for Texas Voting Systems, Inc.

h. Assistant Tabulator Tracy Price.

Section 7. Early voting by personal appearance will be conducted by the Office of the Brazos County Clerk as follows: Monday-Friday, October 19-23, 2015, from 8:00 a.m. until 5:00 p.m.; Monday-Wednesday, October 26-28, 2015, from 8:00 a.m. until 5:00 p.m., and Thursday-Friday, October 29-30, 2015, from 8:00 a.m. until 8:00 p.m. The following locations shall serve as polling places for early voting by personal appearance: Brazos County Administration Building, 200 South Texas Avenue, Bryan; Arena Hall, 2906 Tabor Road, Bryan; Galilee Baptist Church, 804 North Logan, Bryan; College Station Utilities Training Facility, 1603 Graham Road, College Station; and Memorial Student Center, Joe Routt Boulevard, Texas A&M University, College Station.

Section 8. The rate of pay for all election workers shall be \$8.50 per hour, as established by the Brazos County Commissioners Court.

Section 9. Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respects said remaining portion shall be and remain in full force and effect.

Section 10. That this resolution shall be effective immediately upon adoption.

APPROVED AND ADOPTED by the City Council of the City of Bryan this 13th day of October, 2015.

ATTEST:

CITY OF BRYAN:

Mary Lynne Stratta, City Secretary

Jason P. Bienski, Mayor

APPROVED AS TO FORM:

Janis K. Hampton, City Attorney