

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: October 27, 2015		DATE SUBMITTED: October 12, 2015	
DEPARTMENT OF ORIGIN: Fire Department		SUBMITTED BY: R. McGregor	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consider authorizing the Fire Chief to execute a five (5) year contract with Target Solutions Learning LLC to provide internet-based training and records management for the Bryan Fire Department for a total cost of \$56,652.90.			
<p>SUMMARY STATEMENT: The Fire Department respectfully requests City Council approval to authorize the Fire Chief to execute a five (5) year contract with Target Solutions Learning LLC. Target Solutions provides a comprehensive library of internet-based classes and training programs for fire and EMS organizations. This program enables fire departments to achieve total fire and EMS training compliance, track employee training records more efficiently, and reduce costs. The available training is objective based and meets federal, state, and local requirements.</p> <p>The cost per year will be as follows:</p> <ul style="list-style-type: none"> • FY16 - \$10,804.60 • FY17 - \$11,060.70 • FY18 - \$11,324.60 • FY19 - \$11,593.70 • FY20 - \$11,869.30 <p>The cost is based on the number of users and anticipated price increases. The Bryan Fire Department has used the program for a trial period and believes it will be beneficial to continue in the future. The City of Bryan has a sole-source affidavit with Target Solutions Learning LLC.</p> <p>If approved, this contract will be beneficial in meeting all training requirements and will provide for more efficient management of training records for the Bryan Fire Department.</p>			
STAFF ANALYSIS AND RECOMMENDATION: By approving to authorize the Fire Chief to execute the five (5) year contract with Target Solutions Learning LLC, the Bryan Fire Department will be able to provide more objective based training for all personnel in order to better comply with state and national training standards while maintain training records much more efficiently. City of Bryan staff recommends approving the five (5) year contract with Target Solutions Learning LLC.			
OPTIONS (In Suggested Order of Staff Preference):			
<ol style="list-style-type: none"> 1. Approve contract with Target Solutions Learning LLC. 2. Do not approve the contract and continue with antiquated training processes and records management. 			
ATTACHMENTS: Proposed contract with Target Solutions Learning LLC (pdf file)			

FUNDING SOURCE: General Fund (these costs are part of budgeted costs within the Fire Department's budget)

APPROVALS: R. McGregor; Hugh R. Walker, 10/12/2015

APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register, 10-14-2015

APPROVED FOR SUBMITTAL: CITY ATTORNEY

Revised 05/2013