

Meeting Date (?) 11/13/2015

Subject Matter* (?) Swear in Newly Elected Councilmembers
This must match rolling agenda entry

Department of Origin* CITY CLERK

Submitted By* Mary Lynne Stratta

Type of Meeting* BCD Special Regular

Classification* Public Hearing Consent Statutory Regular

Ordinance* None First Read Second Read First & Only Read

Strategic Initiative* Public Safety Service
 Economic Development Infrastructure
 Quality of Life

Agenda Item Description* Consideration - Swear In Newly Elected Councilmembers

Administer the oath of office to the newly elected Councilmember, Single Member District Number Five, and the newly elected Councilmember At Large, Place 6, for three year terms and present certificates of election. Recognize outgoing Councilmembers for their past service.

Summary Statement* Newly elected Councilmembers will have already executed the Statement of Elected Official prior to the meeting. At the City Council meeting, the oath of office will be administered to the two newly elected Councilmembers and they will be presented certificates of election. Outgoing Councilmembers will be recognized for their past service and presented gifts of appreciation. Elections address the Council's strategic initiative of quality of life.

Staff Analysis & Recommendation* The Texas Constitution requires that newly elected officials take the oath of office before assuming their duties on the City Council. State law requires that they be given a certificate of election. Outgoing Councilmembers will be thanked for their service and presented tokens of appreciation for their dedication. November 16 is the last day this election can be canvassed. Once canvass has occurred, the newly elected officials can be sworn in.

Options* (In Suggested Order of Staff Preference)
Administer the oath of office and present certificates of election to candidates who received a majority vote in the November 3 election. Staff does not recommend a delay since November 16 is the last day to canvass by law, and there is no basis for delaying administering the oath so these newly elected Councilmembers can assume their duties. The City Council has traditionally then recognized outgoing Councilmembers for their past service.

Funding Source* N/A

Attachments

Please detail attachments and note attachments available for viewing in City Secretary's Office:

Dept. Head Signature

Mary Lynne Stratta

Deputy City Manager Signature

Mary Lynne Stratta

City Manager Signature

Mary Lynne Stratta

City Attorney Signature

Janis K. Hampton