

Meeting Date (?) 12/15/2015

Subject Matter* (?) Payment Card Industry (PCI) Compliance Service
This must match rolling agenda entry

Department of Origin* INFORMATION TECHNOLOGY

Submitted By* Bernie Acre

Type of Meeting* BCD Special Regular

Classification* Public Hearing Consent Statutory Regular

Ordinance* None First Read Second Read First & Only Read

Strategic Initiative* Public Safety Service
 Economic Development Infrastructure
 Quality of Life

Agenda Item Description* Consider approving a contract with Vaco Risk Solutions, of Memphis, Tennessee, for Payment Card Industry (PCI) Compliance Services in an amount not to exceed \$162,540 (total over five years). (Re-post of RFP #15-048, now RFP #15-067.)

Summary Statement* The Payment Card Industry Data Security Standard (PCI DSS) is a set of requirements designed to ensure organizations that process, store, or transmit credit card information maintain a secure environment. Essentially any merchant that has a Merchant ID (MID) should meet a minimum standard. The Payment Card Industry Security Standards Council (PCI SSC) was launched on September 7, 2006, to manage the ongoing evolution of the Payment Card Industry (PCI) security standards with focus on improving payment account security throughout the transaction process. The PCI DSS is administered and managed by the PCI SSC (www.pcisecuritystandards.org), an independent body created by the major payment card brands (Visa, MasterCard, American Express, and Discover).

Organizations found to be out of compliance with PCI may be subject to fines by the entity they use to process their credit card transactions. Organizations that have a data breach where credit card data is actually stolen will be subject to much larger fines and fees from the banks, card brands, etc., and are required to report the breach, which quickly makes the news and causes further reputational damage.

The PCI compliance services requested in RFP-067 are for ongoing onsite and electronic assessments to identify and report any gaps in compliance with respect to the PCI Data Security Standard.

Fifteen (15) sealed proposals for the Annual Price Agreement for PCI Compliance Services were received and opened on September 2, 2015. The proposal determined to provide the best value to the City of Bryan was submitted by Vaco Risk Solutions.

The five-year fee schedule is as follows:

Fiscal Year (FY) 2016 - \$44,625
FY 2017 - \$36,871
FY 2018 - \$31,702
FY 2019 - \$27,566
FY 2020 - \$21,776

The not to exceed amount over the next five years is \$162,540 for the City of Bryan. If this contract is approved, and future year funding is secured as part of the budget process, these costs will become a component of the Information Technology Department's annual budget and will not require annual City Council approval of this PCI services contract.

Staff Analysis & Recommendation*

The Information Technology Department respectfully requests the City Council approve the Vaco Contract for PCI Compliance Services in the not to exceed amount of \$162,540 (total over five years).

Options*

(In Suggested Order of Staff Preference)

- 1) Approve the contract with Vaco Risk Solutions
- 2) Do not approve the agreement and provide direction to staff

Funding Source*

Information Technology

Attachments

PCI Compliance Attachments.pdf

2.36MB

Please detail attachments and note attachments available for viewing in City Secretary's Office:

1. RFP 15-067 COB RFP PCI Audit- used to solicit responses for the audit.
2. Vaco Agreement-to be executed, if approved.

Dept. Head Signature



Bernie Acre

Deputy City Manager Signature



Hugh R. Walker

City Manager Signature



City Attorney Signature



Janis K. Hampton