

<b>Meeting Date (?)</b>	12/15/2015
<b>Subject Matter* (?)</b>	Amended Contract for Professional Services Bryan Aquatic Center This must match rolling agenda entry
<b>Department of Origin*</b>	PARKS & RECREATION
<b>Submitted By*</b>	M. Darrell Lovelette
<b>Type of Meeting*</b>	<input type="radio"/> BCD <input type="radio"/> Special <input checked="" type="radio"/> Regular
<b>Classification*</b>	<input type="radio"/> Public Hearing <input checked="" type="radio"/> Consent <input type="radio"/> Statutory <input type="radio"/> Regular
<b>Ordinance*</b>	<input checked="" type="radio"/> None <input type="radio"/> First Read <input type="radio"/> Second Read <input type="radio"/> First & Only Read
<b>Strategic Initiative*</b>	<input type="checkbox"/> Public Safety <input checked="" type="checkbox"/> Service <input type="checkbox"/> Economic Development <input checked="" type="checkbox"/> Infrastructure <input checked="" type="checkbox"/> Quality of Life
<b>Agenda Item Description*</b>	Consider approval to award an Amended Contract for Professional Services with the C.T. Brannon Corporation for renovation, design, and construction services for the Bryan Aquatic Center for a fixed fee not to exceed amount of forty-eight thousand dollars (\$48,000). This amended contract includes all labor, travel expenses, supervision, reporting, and document production. (Note: This proposed Amended Contract for Professional Services amends and restates an Engineering Agreement approved by the City Council on November 10, 2015 - agreement date is November 18, 2015.)
<b>Summary Statement*</b>	<p>At the November 10, 2015, City Council Meeting an Engineering Agreement with the C.T Brannon Corporation was considered and approved as a Consent Agenda Item (10.c) by the City Council. After that meeting and while the agreement was being circulated for signatures, a determination was made that the previous agreement with Brannon Corporation is more appropriate as a "Contract for Professional Services" and not an engineering contract. For consistency purposes, staff requests the City Council approve the proposed "Amended Contract for Professional Services," which better addresses insurance and indemnification requirements.</p> <p>The attached contract addresses the scope of services as outlined in the Engineering Agreement previously approved by City Council at the November 10 meeting; the attachments to the Engineering Agreement are attached as Exhibit "A." The proposed contract also includes more detailed insurance information that was included in the pool review contract from almost a year ago, but was missing from the recently approved Engineering Agreement.</p> <p>The attached proposed Contract does not change the intent of the agreement or the services the engineer (C.T. Brannon Corporation) will provide the City of Bryan.</p>
<b>Staff Analysis &amp; Recommendation*</b>	<p>The Parks and Recreation Department staff respectfully requests City Council approve the Contract for Professional Services with the C.T Brannon Corporation for a fixed amount not to exceed forty-eight thousand dollars (\$48,000).</p> <p>The services in the previously approved Engineering Agreement have not changed. The changes made in this proposed contract better reflect all City requirements for contracts. The attachments to the previously approved Engineering Agreement are attached to the Professional Services contract as Exhibit "A."</p>

**Options \***

(In Suggested Order of Staff Preference)

1. Award the Contract for Professional Services to The C.T. Brannon Corporation.

2. Do not award the Contract for Professional Services and seek other proposals. (As a reminder, the City Council has already approved an Engineering Agreement with the Brannon Corporation for the services identified in the proposed Contract. Through this Council Action Form, the request is to use a Contract for Professional Services instead of the Engineering Agreement; however, the attachments to the Engineering Agreement are attached to the Professional Services contract as Exhibit "A.")

3. Provide other direction to staff.

**Funding Source \***

Parks and Recreation Department -- General Fund (as budgeted in the FY2016 budget) (Note: based on initial estimates provided by The C.T. Brannon Corporation, budgeted funds for the BAC project are anticipated to be \$253,000 to \$510,000 short; possible funds to cover part of the shortfall could be unexpended funds from the skatepark project.

**Attachments**

AmendedContractForProfessionalServices\_BAC\_December2015.doc

121.5KB

Please detail attachments and note attachments available for viewing in City Secretary's Office:

1. Proposed Amended Contract for Professional Services

**Dept. Head Signature****Deputy City Manager  
Signature****City Manager Signature****City Attorney Signature**