

<b>Meeting Date (?)</b>	12/15/2015
<b>Subject Matter* (?)</b>	Transportation Engineer Contract This must match rolling agenda entry
<b>Department of Origin*</b>	ENGINEERING DEVELOPMENT
<b>Submitted By*</b>	W. Paul Kaspar
<b>Type of Meeting*</b>	<input type="radio"/> BCD <input type="radio"/> Special <input checked="" type="radio"/> Regular
<b>Classification*</b>	<input type="radio"/> Public Hearing <input checked="" type="radio"/> Consent <input type="radio"/> Statutory <input type="radio"/> Regular
<b>Ordinance*</b>	<input checked="" type="radio"/> None <input type="radio"/> First Read <input type="radio"/> Second Read <input type="radio"/> First & Only Read
<b>Strategic Initiative*</b>	<input checked="" type="checkbox"/> Public Safety <input checked="" type="checkbox"/> Service <input type="checkbox"/> Economic Development <input checked="" type="checkbox"/> Infrastructure <input checked="" type="checkbox"/> Quality of Life
<b>Agenda Item Description*</b>	Consider awarding a professional services contract for City of Bryan Transportation Engineer Consultant to Gary Schatz, PE, PTOE, Texas PE Firm F-16936, for the not to exceed amount of \$150,000.
<b>Summary Statement*</b>	<p>This proposed contract continues the working relationship developed over the last six (6) months with Mr. Gary Schatz who has provided valuable guidance and transportation engineering services to the City of Bryan. His existing \$49,500 contract will come to an end soon and in order to not lose momentum on a number of key transportation projects for the City of Bryan, staff respectfully requests approval of a new contract to carry us through calendar year 2016. Mr. Schatz has been instrumental in developing the Local Area Traffic Management Program (LATM) that staff is planning on launching in early 2016 and having his continued involvement for the first year of implementation will be critical to the success of that program. Other projects include signal optimization, roundabout deployment, thoroughfare and bicycle masterplan development, and Railroad Quiet Zone development for Downtown Bryan. A more detailed list of projects that Mr. Schatz could be involved in is located in his letter, which is Attachment A to the contract.</p> <p>Mr. Schatz's hourly rate will increase from the existing contract rate of \$53/hour (which was a discounted rate agreed to by Mr. Schatz) to his normal rate of \$75/hour, which is a reasonable billing rate for an Engineer with 30 years' experience as a Transportation Engineer. This rate includes weekly travel and accommodation expenses incurred by Mr. Schatz as he resides in Katy, Texas. Mileage, travel, meals and lodging will not be reimbursed unless approved in advance by the City and such would be an unusual circumstance.</p>
<b>Staff Analysis &amp; Recommendation*</b>	Staff recommends authorizing the Mayor to execute the professional services contract for City of Bryan Transportation Engineer Consultant to Gary Schatz, PE, PTOE, Texas PE Firm F-16936, for the not to exceed amount of \$150,000. The embedment of Mr. Schatz as a quasi-city staff member has paid great dividends not only to train existing engineering and traffic operations staff but his expertise in development of the LATM program with which he has "been there and done that" experience has been invaluable. There are a number of unfinished items such as Quiet Zone development for Downtown that he will be working on this next year, if this contract is approved. Having Mr. Schatz guide our staff through the first year of LATM implementation will be critical for the success of that program.
<b>Options*</b>	(In Suggested Order of Staff Preference) 1. Award the Professional Services Contract. 2. Do not award the Professional Services Contract and provide direction to staff.
<b>Funding Source*</b>	Fund 240 – Transportation Fee
<b>Attachments</b>	Gary Schatz Contract 2016.pdf <span style="float: right;">2.07MB</span>

Please detail attachments and note attachments available for viewing in City Secretary's Office:

1. Professional Services Contract
2. Firm Registration
3. Gary Schatz Resume

Dept. Head Signature

JAYSON E. PALFHECHT 11/30/15

Deputy City Manager  
Signature

*Hugh R. Walker*

City Manager Signature



City Attorney Signature

*Janis K. Hampton*