

**Meeting Date (?)** 12/15/2015

**Subject Matter\* (?)** P&Z Commissioner appointments to CPAC  
This must match rolling agenda entry

**Department of Origin\*** DEVELOPMENT SERVICES

**Submitted By\*** Martin Zimmermann

**Type of Meeting\***  BCD  Special  Regular

**Classification\***  Public Hearing  Consent  Statutory  Regular

**Ordinance\***  None  First Read  Second Read  First & Only Read

**Strategic Initiative\***  Public Safety  Service  
 Economic Development  Infrastructure  
 Quality of Life

**Agenda Item Description\*** Appointment of two Planning and Zoning Commission representatives to the Comprehensive Plan Advisory Committee (CPAC).

**Summary Statement\*** On August 4, 2015, the City Council appointed a 28-member Comprehensive Plan Advisory committee to assist in the development of the ongoing Comprehensive Plan/Parks Master Plan Update. The CPAC members represent a wide range of community entities (see attached). The CPAC has already met twice, in August and September 2015, and will meet at least 5 more times throughout the project, to brainstorm ideas and issues, provide input, and review draft plan recommendations submitted by the consultant team.

Both CPAC representatives from the Planning and Zoning Commission (P&Z), Scott Hickle and Nancy Hardeman, will no longer serve on that Commission at the beginning of 2016. During its regular meeting on November 19, 2015, the P&Z unanimously recommended that Commissioners Bobby Gutierrez and Kyle Incardona replace Commissioners Hickle and Hardeman and represent the P&Z on the CPAC.

**Staff Analysis & Recommendation\*** Staff recommends that the City Council appoint two new P&Z Commissioners to replace the two outgoing Commissioners who have represented the P&Z on the CPAC.

**Options\*** (In Suggested Order of Staff Preference)  
1. appoint Commissioners Gutierrez and Incardona as P&Z representatives to the CPAC, as recommended by the P&Z;  
2. appoint two different Commissioners to the CPAC; or  
3. postpone making P&Z CPAC representative appointments to a future City Council meeting; or  
4. not appoint any P&Z representation to the CPAC.

**Funding Source\*** N/A

**Attachments** ATTACHMENTS CAF CPAC appointments.docx 26.95KB

Please detail attachments and note attachments available for viewing in City Secretary's Office:  
1. 2015-2016 Comprehensive Plan Advisory Committee  
2. Excerpt from November 19, 2015 Planning and Zoning Commission Meeting  
3. P&Z Commissioners serving after January 1, 2016

Dept. Head Signature



Deputy City Manager  
Signature



City Manager Signature



City Attorney Signature

*Janis K. Hampton*