

Meeting Date (?) 02/23/2016

Subject Matter* (?) Consider Approval of the Clara B. Mounce Elevator Modernization
This must match rolling agenda entry

Department of Origin* FACILITY SERVICES

Submitted By* Bill Ebner

Type of Meeting* BCD Special Regular

Classification* Public Hearing Consent Statutory Regular

Ordinance* None First Read Second Read First & Only Read

Strategic Initiative* Public Safety Service
 Economic Development Infrastructure
 Quality of Life

Agenda Item Description* Consider approval of the elevator modernization at the Clara B. Mounce Library to Otis Elevator in the total project amount of \$112,000.00.

Summary Statement* Current elevator equipment at the Clara B. Mounce Library was installed at time of construction in 1968 and is becoming obsolete. Performing the modernization will improve reliability and minimize the possibility of a total failure.

Current cost for preventive maintenance is \$3,000.00 annually with additional repairs billed by time/materials at \$244.00/hour (\$414.00/hour for overtime), plus parts cost. Requests for service calls outside of preventive maintenance have averaged 2.5 per month. The current maintenance contract has covered these repairs at no additional cost; future contracts may require time/material billing due to age/condition of the equipment. Elevator technicians have stated that some critical parts of the control system and other components are not available; failure of these parts will cause the elevator to be inoperable. Elevator repairs cost, inclusive of preventative maintenance, for the last three (3) years are:

- \$4,950.00 (2013)
- \$3,420.00 (2014)
- \$5,488.00 (2015)

If approved, preventative maintenance cost will be \$3,000.00/year. The preventative maintenance contract will cover all maintenance cost listed under the service agreement for one (1) year with the option to renew for a total agreement term of five (5) years.

Performing a modernization upgrade replaces obsolete controls, motor, and cab components. New cab buttons and indicator lights also are included to assist persons with disabilities. A decision package in the amount of \$125,000 for the elevator improvements was submitted and approved in the Fiscal Year 2016 Budget.

Staff Analysis & Recommendation* On December 3, 2015, Facility Services received two (2) proposals for the modernization of the Clara B. Mounce elevator: one proposal was from ThyssenKrupp Elevator (\$144,046.00) and the other was from Otis Elevator Company (\$112,000.00). After reviewing and negotiating the payment terms, Facility Services staff recommends awarding the proposed project to Otis Elevator Company in the amount of \$112,000.00. The payment schedule for the project will include 30% for engineering, 30% for manufacturing, 20% with delivery of equipment to jobsite, and 20% upon final completion and acceptance by owner.

Staff recommends approving the elevator modernization at the Clara B. Mounce Library to Otis Elevator in the total project amount of \$112,000.00.

Options*

(In Suggested Order of Staff Preference)

- Approve award of contract to Otis Elevator Company in the amount of \$112,000.00.
- Do not award the contract and provide direction to staff.
- Re-Bid

Funding Source*

Facility Services 2016 Budget; General Fund (as budgeted in the FY2016 Budget)

Attachments

CONTRACT FOR ELEVATOR MODERNIZATION FOR CITY OF BRYAN CLARA MOUNCE LIBRARY (002).pdf 439.23KB

Please detail attachments and note attachments available for viewing in City Secretary's Office:

1. Contract Otis Elevator

Dept. Head Signature



Billy Ebner

Deputy City Manager
Signature



Hugh R. Walker

City Manager Signature



City Attorney Signature



Janis K. Hampton