

**Meeting Date** (?) 03/22/2016

**Subject Matter** \* (?) Public Safety Records Management Software Agreement  
This must match rolling agenda entry

**Department of Origin** \* INFORMATION TECHNOLOGY

**Submitted By** \* Bernie Acre

**Type of Meeting** \*  BCD  Special  Regular

**Classification** \*  Public Hearing  Consent  Statutory  Regular

**Ordinance** \*  None  First Read  Second Read  First & Only Read

**Strategic Initiative** \*  Public Safety  Service  
 Economic Development  Infrastructure  
 Quality of Life

**Agenda Item Description** \* Request approval of a contractual agreement between the City of Bryan (COB) and TriTech Software Systems (TriTech) for a Records Management System (RMS) upgrade in a not to exceed amount of \$107,897.

**Summary Statement \***

On April 1, 2004 the COB acquired the Tiburon Computer Aided Dispatch (CAD) system and the associated Law Records Management System and Fire Records Management System (collectively known as RMS) for ~\$373,000. As part of this project, the COB also acquired a multi-agency license for use of the RMS with the expectation the County would at some point partner and share resources with the COB.

Since 2004, the County has utilized the COB's CAD system for dispatching its law enforcement officers. The County has historically paid a portion of the annual maintenance cost based on its percentage of calls for service. Additionally, the County was already using a rudimentary RMS software system and elected not to invest in an interface between the COB's Tiburon RMS and the County RMS. Therefore, the multi-agency license purchased in 2004 was not utilized and the County and the COB maintained law enforcement records separately in two (2) disparate systems.

The present system went live in 2006 and with regular hardware and software upgrades has supported Public Safety for the last ten (10) years.

In 2015, working in conjunction with Brazos County, an opportunity presented itself where the City upgraded the existing RMS system to a newer Tiburon platform at a much reduced cost, and the upgrade also enabled the County to deploy the same platform on a shared system. An Inter-Local Agreement (ILA) between the City and County was approved by both the City of Bryan Council and the County Commissioner's Court on May 2015 and the base RMS system was purchased by the COB for \$38,950. The COB had already invested in hardware technology that supported a joint-agency RMS with the County and it was agreed the COB would host this environment.

To support this ILA, the COB agreed to upgrade from its present version of Tiburon's records management system (RMS) to Total Enforcement RMS. This action was approved by the City Council on January 26, 2016. Attached are historic Council Action Forms as references for these actions.

In early 2015, Tiburon Inc. was purchased by TriTech Software Systems. The City's existing agreements and contracts were transferred to TriTech at that time. TriTech subsequently informed staff the Tiburon platform support would be phased out over the next three (3) years and all customers had an option to migrate to their TriTech Inform platform. TriTech offered a like-to-like (Tiburon-to-TriTech) system conversion at no additional cost than was previously agreed. During the contract amendment negotiations, Bryan Police Department and Information Technology identified additional features required to fully utilize the TriTech Inform system. Also identified during discussions was additional data conversion that was not included in the original conversion plan.

TriTech has provided a quote for these additional items that are outlined below. Because the COB requires data conversion and Brazos County does not, the COB bears 100% of the added conversion costs. However, the cost for additional modules are to be shared between the City of Bryan and Brazos County. The costs for additional modules will be split 50/50 between the two entities as follows:

COB:

Data Conversion: \$67,250 (100%)

Additional Modules and Services Split: (50/50 with County; City's cost are shown)

Inform IQ - \$4,850

Intelligence - \$10,890

Evidence/Bar Coding - \$7,397

Additional Project Management and Travel for implementation - \$15,075

Ongoing maintenance – \$2,435 (37% COB / 63% BC)

City of Bryan cost for additional functionality - \$107,897

**Staff Analysis & Recommendation \***

TriTech Inform RMS is a tier one public safety application that will benefit the City's Police officers in the application of their duties and the expenditure of \$107,897 is a sizable discount of what this system would cost if purchased new. We have committed resources to this project and need to make sure that the Police Department's requirements are met in functionality and historical data. With these items in mind, staff recommends that Council approves the purchase to allow the project to continue.

**Options \***

(In Suggested Order of Staff Preference)

1) Approve the Purchase

2) Do not approve the purchase and recommend alternative course of action

**Funding Source \***

Police Department General Fund Budget (as budgeted)

**Attachments**

Public Safety Records Management Software Agreement\_Attachment.pdf

3.89MB

Please detail attachments and note attachments available for viewing in City Secretary's Office:

\*\*all attachments are a single pdf file

1. System Purchase Agreement (signature required on page 32)
2. First Amendment to System Purchase Agreement (signature required on pg 105)
3. Software Support Agreement (signature required on pg 180)
4. City of Bryan/Brazos County ILA CAF (May 12, 2015) with ILA (May 12, 2015)
5. Amended City of Bryan/Brazos County ILA CAF (January 26, 2016) with ILA

**Dept. Head Signature**



*Bernie Acre*

**Deputy City Manager  
Signature**



*Hugh R. Walker*

**City Manager Signature**



**City Attorney Signature**



*Janis K. Hampton*