

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: June 25, 2013		DATE SUBMITTED: June 14, 2013			
DEPARTMENT OF ORIGIN: Fiscal		SUBMITTED BY: Joe Hegwood, CFO			
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:		
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input checked="" type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY		
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE		
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> STATUTORY		<input checked="" type="checkbox"/> ECONOMIC DEVELOP.		
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE		
			<input checked="" type="checkbox"/> QUALITY OF LIFE		
AGENDA ITEM DESCRIPTION: An ordinance amending Ordinance No. 1986 increasing the expenditure budget appropriations for Fiscal Year 2013 from \$328,605,447 to \$332,854,139.					
SUMMARY STATEMENT: As required by Ordinance No. 1968, and subsequently amended by ordinance No. 1986, which respectively authorized and amended City of Bryan Fiscal Year 2013 budget appropriations, budget expenditures and transfers in excess of annual appropriations require City Council authorization. The total requested increase in appropriations is \$4,248,692 which authorizes use of funds for services, programs, reimbursements, and transfers.					
<u>FY2013 Budget Appropriations History</u>		<u>Amendments</u>	<u>Appropriations</u>		
Ordinance No. 1968- 9/13/2011 – Initial Budget Appropriation			\$321,804,061		
Ordinance No. 1986 – 2/12/2013 – 1 st Amendment		\$6,801,386	\$328,605,447		
Proposed 2 nd Amendment – 6/25/2013		\$4,248,692	\$332,854,139		
Below and attached as Exhibit A are the proposed amounts for each fund included in this budget amendment.					
FUND	FY2013 Adopted Budget	Budget Amendment #1 (encumbrances)	FY2013 Current revised budget	Proposed Budget Amendment #2	FY2013 Revised w/ Proposed Amendment #2
GENERAL FUND	\$ 52,710,612	192,168	\$ 52,902,780	\$ 1,583,204	\$ 54,485,984
COMMUNITY DEV. FUND	2,411,868	31,791	2,443,659	-	2,443,659
HOTEL TAX FUND	586,600	36,000	622,600	190,000	812,600
STREET IMPROVEMENT FUN	6,612,634	2,169,655	8,782,289	-	8,782,289
DRAINAGE FUND	559,500	430,607	990,107	-	990,107
TIRZ #8 PARK HUDSON	195,756	1,709	197,465	2,374,488	2,571,953
WATER FUND	16,366,390	1,846,669	18,213,059	-	18,213,059
WASTEWATER FUND	16,799,820	1,428,466	18,228,286	-	18,228,286
COULTER AIRPORT	632,947	116,379	749,326	-	749,326
SOLID WASTE FUND	7,996,099	507,034	8,503,133	101,000	8,604,133
SELF INSURANCE FUND	2,612,250	40,908	2,653,158	-	2,653,158
ALL OTHER FUNDS	214,319,585	-	214,319,585	-	214,319,585
	\$ 321,804,061	6,801,386	\$ 328,605,447	\$ 4,248,692	\$ 332,854,139
The proposed amendment will increase appropriations for the following purposes:					

General Fund:

- Economic Development – Research Valley Technology Center and Texas Triangle Park - \$426,235
- Reimbursement to Wastewater Fund for FY12 funding for General Fund - \$445,000
- Texas Reds Festival - September 2013 event - \$260,000
- Unbudgeted staff additions - \$177,000
- Fire incident expenses (staffing and other) - \$149,969
- Transfer to TIRZ #10 Traditions (FY12 actual revenues less than estimated) - \$75,000
- Code enforcement mowing expense - \$30,000
- “Lights On” event and Queen Theatre - \$20,000

Total General Fund Expenditure Increase - \$1,583,204

Expenditure increases will be off-set by additional proceeds:

- With the approved closure of TIRZ #8 – Park Hudson, fund balance will be transferred to the General Fund - \$1,960,667
- \$150,000 will be a transfer from HOT funds - \$150,000
- Donations (restricted funds) are available for the “Lights On” event and the Queen Theatre -\$20,000

Hotel Occupancy Tax Fund:

- Contract Amendment for Downtown Bryan Association - \$40,000;
- Transfer to General Fund for unbudgeted September 2013 Texas Reds Festival - \$150,000

Hotel Occupancy Tax Fund balance will be used for these purposes.

Solid Waste Fund:

- Increase the fuel budget line item due to higher than anticipated diesel pricing - \$80,000;
- Automatic Vehicle Location System (AVL) – \$21,000

Solid Waste operating funds will be used for these purposes.

TIRZ #8 – Park Hudson

- Refund BISD \$179,174 and Brazos County \$234,647 due to closure of TIRZ #8
- Approved closure of TIRZ #8 – transfer fund balance to General Fund \$1,960,667

TIRZ #8 Park Hudson fund balance will be used for these purposes.

STAFF ANALYSIS AND RECOMMENDATION:

By approving this ordinance, the City Council will allow for the appropriation and expenditure of funds for authorized purposes. Staff recommends the approval of all items included in the budget amendment within this Council Action Form.

OPTIONS (In Suggested Order of Staff Preference):

1. Approve all items as proposed
2. Approve some of the items as proposed, which may require consideration at a future City Council meeting
3. Do not approve the budget amendment, which could result in the City not being able to cover the cost of goods and service for which the City is contractually obligated to pay.

ATTACHMENTS: Proposed Budget Amendment #2 as Exhibit A

FUNDING SOURCE: Shown by amendment amount and fund in the table included above in the Summary Statement

APPROVALS: Hugh R. Walker, 06/14/2013

APPROVED FOR SUBMITTAL: CITY MANAGER

APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis Hampton, 6/18/13

Revised 04/2013

**City of Bryan, Texas
Proposed Budget Amendment #2 - Exhibit A**

Purpose	Restricted Funds	Unrestricted Funds
Economic Development - Research Valley Technology Center & Triangle Park		426,235
Vehicle funding authorized by reimbursement resolution		445,000
Texas Reds (\$150,000 from Hotel Tax Fund)	150,000	110,000
Unbudgeted additional staff		177,000
Fire incident expenses (staffing and other)		149,969
Transfer to TIRZ #10 Traditions		75,000
Development services code enforcement mowing		30,000
"Lights On" event and Queen Theatre	20,000	-
General Fund Total	\$ 170,000	\$ 1,413,204
Downtown Bryan Association contract amendment		40,000
Funding for September 2013 Texas Reds Event		150,000
Hotel Occupancy Tax Fund	\$ -	\$ 190,000
Diesel fuel budget increase and Automatic Vehicle Location System		101,000
Solid Waste Fund Total	\$ -	\$ 101,000
TIRZ #8 - Park Hudson Closure - Refunds to County & School District		413,821
TIRZ #8 - Park Hudson Closure - Transfer balance to General Fund		1,960,667
TIRZ #8 Park Hudson Total	\$ -	\$ 2,374,488
Total Restricted & Unrestricted	\$ 170,000	\$ 4,078,692
TOTAL EXPENDITURE INCREASE		\$ 4,248,692

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO.1986; INCREASING EXPENDITURE APPROPRIATIONS FOR FISCAL YEAR 2013 FROM \$328,605,447 to \$332,854,139; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; FINDING AND DETERMINING THAT THE MEETINGS AT WHICH THE ORDINANCE IS PASSED ARE OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, state law requires that municipal budget appropriations be increased when spending exceeds the amount appropriated, and

WHEREAS, the City of Bryan wishes to increase appropriations to facilitate the payment of contractual obligations which were not included in the Fiscal Year 2013 budget upon adoption,

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRYAN, TEXAS:

1.

That the City of Bryan City Council approves increases in appropriations in the amount of \$4,248,692.

2.

That Ordinance No. 1986 the appropriations ordinance for the fiscal year beginning October 1, 2012 and ending September 30, 2013; be amended to reflect total expenditures for the City of Bryan be increased from \$328,605,447 to \$332,854,139.

3.

That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

4.

That should any section, paragraph, sentence, clause, phrase or word of this ordinance be declared unconstitutional or invalid for any reason, the remainder of this ordinance shall not be affected thereby, and to this end the provisions of this ordinance are declared to be severable.

5.

That it is hereby found and determined that the meetings at which this ordinance was passed were open to the public, as required by Section 551.001 et seq., Texas Government Code, and that advance public notice of time, place and purpose of said meetings was given.

6.

That this ordinance shall take effect immediately after its second and final reading.

PRESENTED AND GIVEN first reading the 25th day of June, 2013 at a regular meeting of the City Council of the City of Bryan, Texas; and given second reading, passed and approved on the 9th day of

July, 2013 by a vote of _____ ayes and ___ nays at a _____ meeting of the City Council of the City of Bryan, Texas.

ATTEST:

CITY OF BRYAN:

Mary Lynne Stratta, City Secretary

Jason P. Bienski, Mayor

APPROVED AS TO FORM:

Janis K. Hampton, City Attorney