

**Meeting Date (?)** 05/10/2016

**Subject Matter\* (?)** Appointment to Vacancy on Joint Relief Funding Review Committee  
This must match rolling agenda entry

**Department of Origin\*** CITY CLERK

**Submitted By\*** Mary Lynne Stratta

**Type of Meeting\***  BCD  Special  Regular

**Classification\***  Public Hearing  Consent  Statutory  Regular

**Ordinance\***  None  First Read  Second Read  First & Only Read

**Strategic Initiative\***  Public Safety  Service  
 Economic Development  Infrastructure  
 Quality of Life

**Agenda Item Description\*** Consider Appointment to Vacancy on Joint Relief Funding Review Committee

Consider the appointment of one (1) individual to fill a vacancy on the Joint Relief Funding Review Committee for an unexpired term ending December 31, 2018.

**Summary Statement\*** The individual in Place 3 on the Joint Relief Funding Review Committee submitted his resignation from the Committee effective immediately. The term for that place ends on December 31, 2018. It is important that as the JRFRC begins its annual review of funding requests, the City of Bryan have full membership on this joint panel.

**Staff Analysis & Recommendation\*** With this resignation there is a vacancy on the Joint Relief Funding Review Committee. Filling the position will allow the Joint Relief Funding Review Committee to continue their work with a full panel. Currently the Committee is in the process of considering funding requests and the timely appointment to this vacancy will assist them with their work. Therefore, staff recommends filling the position.

The Joint Relief Funding Review Committee addresses the City Council strategic initiative of quality of life. The Joint Relief Funding Review Committee is a joint committee with three (3) members appointed by the Bryan City Council and three (3) members appointed by the College Station City Council. This committee reviews all funding requests to the cities of Bryan and College Station from charitable or assistance-type agencies, public or private, for federal grant monies.

**Options\*** (In Suggested Order of Staff Preference)  
1. Fill the vacancy  
2. Delay action  
3. Take no action

**Funding Source\*** Not applicable.

**Attachments**

Please detail attachments and note attachments available for viewing in City Secretary's Office: Applications for the Joint Relief Funding Review Committee will be sent to the City Council under separate cover.

**Dept. Head Signature**

*Mary Lynne Stratta*

Deputy City Manager  
Signature

*Hugh R. Walker*

City Manager Signature

A stylized, handwritten signature in black ink, appearing to be the initials 'LD' with a long horizontal stroke extending to the right.

City Attorney Signature

*Janis K. Hampton*