

Meeting Date (?) 05/24/2016

Subject Matter* (?) Threshold Land Acquisition Contract
This must match rolling agenda entry

Department of Origin* ENGINEERING DEVELOPMENT

Submitted By* W. Paul Kaspar

Type of Meeting* BCD Special Regular

Classification* Public Hearing Consent Statutory Regular

Ordinance* None First Read Second Read First & Only Read

Strategic Initiative* Public Safety Service
 Economic Development Infrastructure
 Quality of Life

Agenda Item Description* Consider approval of a professional services contract with Threshold Land Services Inc. for land and easement acquisition services for various City of Bryan projects in the form of a Blanket Purchase Order with a not to exceed amount of \$350,000.

Summary Statement* Staff is requesting Council consider approving a professional services contract with Threshold Land Services Inc. for land and easement acquisition services for various City of Bryan projects in the form of a Blanket Purchase Order with a not to exceed amount of \$350,000. Services performed under this contract will be billed as the work is completed and the billing will be subtotaled for each project assignment. This contract will not encumber funds, but rather as projects are identified funding sources will be applied to this Blanket Purchase order each time an invoice is paid, this allows this one contract to serve multiple city projects from varying departments with different fund sources. Prior to notice to proceed being issued for each engagement, Threshold will prepare a project budget similar to the one attached to the contract for the West Water Transmission Main.

Threshold Land Services, Inc. was determined to be the most qualified and the only local provider of these services through the City's RFQ 14-037 for Land and Easement Acquisition Services. Two other non-local providers were determined to be highly qualified and can be used should Threshold Land Services fail to perform. Threshold offers the best combination of local knowledge and low fees in comparison to the other firms.

Staff Analysis & Recommendation* Engineering Services respectfully requests City Council approve this professional services contract with Threshold Land Services Inc. for land and easement acquisition services for various City of Bryan projects in the form of a Blanket Purchase Order with a not to exceed amount of \$350,000.

Options* (In Suggested Order of Staff Preference)
1. Approve proposed blanket purchase order contract
2. Do not approve proposed blanket purchase order contract and provide alternative direction

Funding Source* Various funds to be determined when projects established.

Attachments Threshold Land Services BPO Contract.pdf 527.09KB

Please detail attachments and note attachments available for viewing in City Secretary's Office:
Contract for Land Acquisition Services, Threshold Land Services, Inc.

Dept. Head Signature

JAYSON E. BARFNECHT 05/16/16

Deputy City Manager
Signature



City Manager Signature



City Attorney Signature

Janis K. Hampton