

Meeting Date (?) 08/16/2016

Subject Matter* (?) Collection of Delinquent Municipal Court Fines and Fees - Contract Extension
This must match rolling agenda entry

Department of Origin* MUNICIPAL COURT

Submitted By* Chad Eixmann

Type of Meeting* BCD Special Regular

Classification* Public Hearing Consent Statutory Regular

Ordinance* None First Read Second Read First & Only Read

Strategic Initiative* Public Safety Service
 Economic Development Infrastructure
 Quality of Life

Agenda Item Description* Consideration - 1st Extension of Contract No. 14-051 "Collection of Delinquent Municipal Court Fines and Fees"

Consider extending the current contract for Municipal Court Delinquent Fines and Fees Collections with McCreary, Veselka, Bragg & Allen, P.C., (MVBA) for an additional one-year period.

Summary Statement* On August 28, 2014 the City Council awarded a contract to McCreary, Veselka, Bragg & Allen, P.C., (MVBA) for collections of delinquent Municipal Court Fines and Fees. The contract was for an initial two-year period with the option to renew up to three one-year extensions. The current contract will expire on August 28, 2016. MVBA has agreed to extend Contract No. 14-051 with the City of Bryan under the same terms, conditions, and provisions as those contained in the original contract upon approval by the City Council.

Municipal Court staff reports absolutely no problems with MVBA throughout the performance of the current contract and has not received any outside complaints regarding their practices. MVBA works extremely well with the staff and accepts all filings electronically. The firm not only locates and maintains contacts with the individuals who owe the Court money but they also collect the money, including setting up payment plans, and remit the amount collected on a weekly basis. MVBA has never missed a payment or been late with a payment to the City of Bryan.

MVBA's collection activities save the City personnel and money by taking a large workload off the Municipal Court staff. In addition to the phone calls and letters sent out on delinquent cases remitted to them, MVBA also graciously mails out thousands of letters to individuals prior to the City's participation in the Great State of Texas Warrant Roundup on cases not even remitted to them for collections. This service is a big savings to the Court as they do this at their own cost, which is above and beyond the services required by the current contract.

Staff Analysis & Recommendation* Municipal Court staff respectfully requests the City Council to approve the 1st (one-year) extension of contract No. 14-051 with McCreary, Veselka, Bragg & Allen, P.C., (MVBA) for the collection of delinquent Municipal Court Fines and Fees. There is no cost to the City for this service as the defendant pays an additional fee to the collection firm. The amount of delinquent fines and fees collected has increased every year since MVBA started collections for the City of Bryan Municipal Court despite the decrease in number of citations being filed.

Options* (In Suggested Order of Staff Preference)

1. Approve the first of three possible one-year extensions of contract No. 14-051 "Collection of Delinquent Municipal Court Fines and Fees" with McCreary, Veselka, Bragg & Allen, P.C., (MVBA).
2. Do not approve the extension and provide direction to staff.

Funding Source*

There is no cost to the City as the defendant pays an additional fee to the collection firm as provided by state law.

Attachments

MVBA Extension Ltr Signed.pdf

774.41KB

Please detail attachments and note attachments available for viewing in City Secretary's Office:

1. Contract extension letter dated June 01, 2016

Dept. Head Signature



Chad Eimann

**Deputy City Manager
Signature**



Hugh R. Walker

City Manager Signature



[Handwritten Signature]

City Attorney Signature



Janis K. Hampton