

Meeting Date (?) 08/16/2016

Subject Matter * (?) EMS Supplies Contract Renewal
This must match rolling agenda entry

Department of Origin * FIRE

Submitted By * R. McGregor

Type of Meeting * BCD Special Regular

Classification * Public Hearing Consent Statutory Regular

Ordinance * None First Read Second Read First & Only Read

Strategic Initiative * Public Safety Service
 Economic Development Infrastructure
 Quality of Life

Agenda Item Description * Consider renewal of "Annual Price Agreement for Emergency Medical Supplies and Pharmaceuticals for the Bryan Fire Department" to Bound Tree Medical LLC (Dublin, OH). Estimated annual expenditure for this contract is \$275,000.00. These medical supplies and pharmaceuticals are used daily in the treatment of patients involved in the delivery of emergency medical services.

Summary Statement * Bound Tree Medical LLC was awarded the EMS supplies contract in July 2013. Bound Tree Medical continues to provide the best value to the City. The medical supplies and pharmaceuticals purchased through this agreement are used daily in the treatment of patients involved in the delivery of emergency medical services. Historically, actual expenses have been:
2012: \$176,324.44
2013: \$152,710.23
2014: \$149,818.85
2015: \$167,206.89
2016: \$155,540.73 (expended so far this year)

If approved, this extension will be the third extension of Contract No. 13-043, entitled "Annual Price Agreement for Emergency Medical Services and Pharmaceuticals". This renewal is for one (1) additional year beginning the day following expiration date of said contract. The current contract expires August 19, 2016.

Staff Analysis & Recommendation * City of Bryan staff recommends approving the proposed contract extension to Bound Tree Medical, LLC (Dublin, OH). In comparing packaging/per cost differences, Bound Tree Medical appears to be the best value to the City. The amount requested (\$275,000) should be sufficient to cover unplanned costs; that amount is a not to exceed amount. As demonstrated in previous years, staff expends only what is necessary to continue to provide appropriate services. Additionally, \$275,000 has been approved as a not to exceed amount in the previous three (3) years.

Additional information: The initial contract was for one (1) year with the possibility of four (4) one-year extensions. Consequently, next year (2017) will be the last opportunity to extend the contract. An eight percent (8%) annual increase is allowed on pricing.

Options * (In Suggested Order of Staff Preference)
1. Approve contract with Bound Tree Medical LLC Dublin OH
2. Do not approve the contract and rebid

Funding Source * General Fund (these costs are part of budgeted costs within the Fire Department's budget)

Attachments CAF 8-16-16 Bound Tree Medical 3rd Extension Letter and price increase notice.pdf 912.43KB

Please detail attachments and note attachments available for viewing in City Secretary's Office:

1. Bound Tree Medical 3rd Extension Letter and price increase notice (pdf document).

Dept. Head Signature



Randy McGregor

**Deputy City Manager
Signature**



Hugh R. Walker

City Manager Signature



[Handwritten Signature]

City Attorney Signature



Janis K. Hampton