

Meeting Date (?) 09/13/2016

Subject Matter* (?) Health District Budget/Funding
This must match rolling agenda entry

Department of Origin* EXECUTIVE

Submitted By* Hugh R. Walker

Type of Meeting* BCD Special Regular

Classification* Public Hearing Consent Statutory Regular

Ordinance* None First Read Second Read First & Only Read

Strategic Initiative* Public Safety Service
 Economic Development Infrastructure
 Quality of Life

Agenda Item Description* Consideration of the Brazos County Health District Fiscal Year 2017 Proposed Budget, which is in the amount of \$4,237,531, with the City of Bryan's funding amount being \$326,500.

Summary Statement*

The Brazos County Health District has a Cooperative Agreement, which includes Brazos County and the cities of Bryan and College Station. The Cooperative Agreement, effective in 2009 (FY2010), includes budget information (Section 5.1 – Budget), requires an annual audit (Section 5.4 – Annual Audit), and the contribution formula for the three member entities (Section 5.6 – District Member Contributions). The Health District is commonly referred to as the Brazos County Health Department.

The Health District provides services to the community, including the cities of Bryan and College Station and Brazos County, and in general, the Health District provides services to promote and preserve the health and safety of the public. The Health District's Mission Statement states, "The Brazos County Health Department is dedicated to preventing disease, protecting life, and promoting a healthy lifestyle." Specific services provided by the Health District include: community health services (e.g., clinical, health counseling, group education, treating and preventing disease, promoting healthy lifestyles, etc.), inspections and permits (e.g., retail food service inspections, on-site sewage facilities, temporary food events, foodborne-illness surveillance/investigation, etc.), food-handler classes, emergency preparedness, disease reporting, health education, and water testing.

The Health District is governed by a Board of Health. The City of Bryan is represented on the Board by City of Bryan Councilmembers Greg Owens and Buppy Simank. On May 23, 2016, the Board approved the Health District's preliminary FY17 proposed budget, and at that time, Councilmembers Saenz and Simank represented the City of Bryan on the Health District Board.

The Health District FY17 proposed budget is in the amount of \$4,237,531 and the City of Bryan's funding portion is \$326,500. The City of Bryan's funding portion has remained the same for the last six years, if including FY17. The total budget is an increase of \$488,729 (or about 13%) from the FY16 proposed budget (\$3,748,802). When comparing the FY16 projected budget (\$4,042,404) to the FY17 proposed budget (\$4,237,531), the increase is \$195,127 or about 4.5%. Increased funding revenue for FY17 is mostly drawing down the fund balance and an increase in in-kind services; increased proposed FY17 expenses address a possible 3% across-the-board cost-of-living increase for employees; possible increases in employee insurance and other related benefits; plus increased various operational costs. Budget variances from year to year and even from budget to actual are most frequently caused by funding levels contributed by the Department of State Health Services and the Health & Human Services Commission; other funding sources remain relatively constant. The following represents historic Health District budgets and City of Bryan funding amounts respectively:

- FY12: \$3,553,501 and \$326,500
- FY13: \$3,540,431 and \$326,500
- FY14: \$3,808,125 and \$326,500
- FY15: \$3,672,929 and \$326,500
- FY16: \$3,748,802 and \$326,500
- FY17: \$4,237,531 and \$326,500 (proposed)

Note: As provided above, the proposed budgets and actual budgets may differ based on final State funding levels and other funding indicators.

If approved, the City's funding portion will be included in the City of Bryan FY17 Budget as part of a General Fund expense. The City of Bryan proposed FY17 budget includes the Health District's proposed amount from the City of Bryan (\$326,500) as an annual expense. The different Health District budget amounts from fiscal year to fiscal year are typically mostly impacted by State funding amounts.

Staff Analysis & Recommendation*

Staff recommends approving the Brazos County Health District Fiscal Year 2017 budget (\$4,237,531) and the City of Bryan's funding portion (\$326,500). The Health District provides beneficial services to the community, including promoting and preserving the health and safety of the public.

Options*

(In Suggested Order of Staff Preference)

1. Approve the Brazos County Health District Fiscal Year 2017 Proposed Budget, which is in the amount of \$4,237,531 with the City of Bryan's funding amount being \$326,500.00
2. Make changes to the Brazos County Health District Fiscal Year 2017 Proposed Budget and/or the City's funding portion and then consider taking action, which may require additional Health District Board consideration, review by the other partners, and consideration by the City of Bryan City Council at a future City Council meeting
3. Do not approve the Brazos County Health District Fiscal Year 2017 Proposed Budget, which is in the amount of \$4,237,531 with the City of Bryan's funding amount being \$326,500.00, and provide direction to the City's representatives on the Health District Board and to City staff

Funding Source*

General Fund; Fiscal Year 2017 Budget (If approved, the City's funding portion will be included in the City of Bryan FY2017 Budget. The City of Bryan proposed FY17 budget includes the Health District's proposed amount from the City of Bryan (\$326,500) as an annual expense.)

Attachments

HealthDistrictCAF_Attachment_FY17BudgetDocs.pdf	218.61KB
2009_Health_District_Agreement Bryan.pdf	14.95MB

Please detail attachments and note attachments available for viewing in City Secretary's Office:

1. Brazos County Health District FY2017 Proposed Budget (as approved for forwarding by the Brazos County Health District Board on May 23, 2016) (pdf)

2. Brazos County Public Health District Cooperative Agreement dated October 1, 2009 (refer to Section 5.1 Budget on Page 8, and Section 5.6 District Member Contributions on Page 9) (pdf)

Dept. Head Signature



**Deputy City Manager
Signature**



City Manager Signature



City Attorney Signature

