

Meeting Date (?) 09/13/2016

Subject Matter* (?) 911 Budget FY2017
This must match rolling agenda entry

Department of Origin* POLICE

Submitted By* Eric Buske

Type of Meeting* BCD Special Regular

Classification* Public Hearing Consent Statutory Regular

Ordinance* None First Read Second Read First & Only Read

Strategic Initiative* Public Safety Service
 Economic Development Infrastructure
 Quality of Life

Agenda Item Description* Consider a Resolution approving the Fiscal Year 2017 Brazos County Emergency Communications District (911 District) budget in the amount of \$4,383,804, which is inclusive of 911 District cost, City of Bryan Dispatch Services cost, and Brazos County Dispatch Services cost.

Summary Statement*

This Council Action Form and related resolution is one of two 911 District agenda items for the City Council to consider on the same agenda. This agenda item is the 911 District Fiscal Year 2017 proposed budget, which includes the funding for the dispatch services to the City of Bryan, dispatch services to Brazos County, and the 911 operations. The other agenda item relates to the emergency communications dispatching services agreement for the services the 911 District provides to the City of Bryan.

This agenda item is for the City of Bryan City Council to consider approving the Brazos County Emergency Communications District (911 District) budget for Fiscal Year 2017 in the amount of \$4,383,804. During the July 12, 2016, the City's proposed General Fund budget was reviewed, and this review included the City's funding amount for the 911 District to provide dispatch services to the City of Bryan.

The 911 District provides a valuable service to the City of Bryan Fire and Police Departments, the City of College Station Fire and Police Departments, Texas A&M University EMS and Police Departments, as well as the Brazos County Sheriff's Department, Brazos County Constables, and Brazos County Volunteer Fire Departments. On July 16, 2016, the Brazos County Emergency Communications District Board approved forwarding the 911 District's FY2016 proposed budget to the entities serviced by the 911 District. Entities served by the 911 District include Brazos County, City of Bryan, City of College Station, City of Kurten, City of Wixon Valley, City of Navasota, and the Volunteer Fire Departments in Brazos County.

The FY2017 budget represents an increase of \$297,341 when compared to the FY2016 budget. The increase can be attributed to personnel costs related to raises and slightly higher benefit costs for their employees and an increase of one call-taker/dispatcher in FY2017, in order to maintain service with higher demands in call-taking and dispatch. There also is a new Emergency Fire Dispatching Protocol (\$63,939) included. A historical budget perspective for the 911 District is below:

911 District Dispatch Agreement, COB Budget, and Actual Amounts

-Year	-911 Total Budget	-COB Agreement	-COB Budget(1)	-COB Actual(1)
-FY2010	-\$3,293,250	-\$1,295,248	-\$1,297,114	-\$1,274,692(2)
-FY2011	-\$3,318,593	-\$1,287,033	-\$1,287,033	-\$1,325,702(3)
-FY2012	-\$3,428,087	-\$1,343,721	-\$1,352,492	-\$1,346,138(4)
-FY2013	-\$3,466,965(5)	-\$1,381,763	-\$1,381,763	-\$1,381,763(6)
-FY2014	-\$4,663,970(7)	-\$1,456,959	-\$1,456,959	-\$1,456,959(6)
-FY2015	-\$3,818,320	-\$1,528,981	-\$1,528,981	-\$1,556,824
-FY2016(8)	-\$4,032,634	-\$1,582,564	-\$1,582,564	-na
-FY2017(8)	-\$4,383,804	-\$1,755,670	-\$1,755,670	-na

- (1) Budget amount and Agreement amounts may differ based on when the two were finalized
- (2) at year end, the 911 District made a true-up payment of \$20,556.00
- (3) at year end, the City of Bryan made a true-up payment of \$38,669.00
- (4) at year end, the City of Bryan made a true-up payment of \$2,417.44
- (5) adjusted in FY2014 to reflect approved budget change not previously captured
- (6) a true-up was not in the agreement
- (7) includes capital costs: facility improvements (~\$250K) & 911 equipment upgrades (~\$1M)
- (8) Proposed (a true-up is not in the agreement)

According to information provided by the 911 District Executive Director, entities (including the City of Bryan) have 45 days to review, submit changes, and consider the 911 District budget. In a letter dated July 22, 2016, from the 911 District, the Executive Director states, "In Accordance with Section 772.309 of the Texas Health and Safety Code, the District is required to provide your entity with a copy of our proposed budget and allow you a period of 45 days to review the document and submit any comments back to our Board of Managers prior to the adoption of the budget. If we do not receive your approval or disapproval within 60 days, your consent will be assumed." Based on this information and the timing of the 911 District budget process, taking action on the 911 District budget allows the 911 District to plan for FY2016 911 services (including dispatch services for the City of Bryan).

The 911 District Board includes five (5) voting members and one (1) non-voting member. Representing Brazos County are Commissioners Sammy Catalena and Lloyd Wassermann (911 District Chair); representing 911 District cities are College Station Fire Chief Eric Hurt and Bryan Police Chief Eric Buske; representing the Brazos County Volunteer Fire Departments is Ken Utz; and, the non-voting member representing the principal service supplier (Verizon) is Mike Hood.

Staff Analysis & Recommendation*

City of Bryan staff recommends approving the Brazos County Emergency Communications District budget for Fiscal Year 2017. The 911 District provides a valuable service to the City of Bryan Fire and Police Departments, the City of College Station Fire and Police Departments, Texas A&M University EMS and Police Departments, as well as the Brazos County Sheriff's Department, Brazos County Constables, and Brazos County Volunteer Fire Departments. Providing dispatch services internally would likely result in an increase in cost to the City.

On July 21, 2016, the Brazos County Emergency Communications District Board approved forwarding the 911 District's FY2017 proposed budget to the entities serviced by the 911 District.

Options*

(In Suggested Order of Staff Preference)

1. Approve the 911 District proposed budget for FY2017
2. Recommend modifications to the 911 District proposed budget for FY2017. (This action may require consideration by the City Council at a future City Council meeting, further negotiations with the 911 District, and consideration and action by the 911 District Board.)
3. Do not approve the 911 District budget for FY2017 and provide direction to staff.

Funding Source*

Emergency Service Fee funds are generated by wire line, wireless, and voice over IP (VOIP) telephones; City of Bryan (for dispatch services); and, Brazos County (for dispatch services). The City of Bryan provides funding from the General Fund and such funds have been included in the City's FY2017 proposed budget.

Attachments

911 Budget FY17 Resolution.pdf	8.19MB
911 Budget FY2017_Budget Summary.pdf	1.54MB
911 Budget FY2017_Dispatch Agreement.docx	18.45KB

Please detail attachments and note attachments available for viewing in City Secretary's Office:

1. Resolution, including FY17 911 Budget (pdf)
2. FY17 Proposed Budget Summary (pdf)
3. FY17 911 Dispatch Agreement (Word document)

Dept. Head Signature



Deputy City Manager Signature



City Manager Signature



City Attorney Signature

