

Meeting Date (?) 09/27/2016

Subject Matter* (?) Consideration to award a contract for pool and wastewater chemicals
This must match rolling agenda entry

Department of Origin* PARKS & RECREATION

Submitted By* M. Darrell Lovelette

Type of Meeting* BCD Special Regular

Classification* Public Hearing Consent Statutory Regular

Ordinance* None First Read Second Read First & Only Read

Strategic Initiative* Public Safety Economic Development Service Infrastructure
 Quality of Life

Agenda Item Description* Consider approving two (2) contracts for the purchase of swimming pool and wastewater treatment chemicals to Poolsure (Houston, Texas) in an amount not to exceed \$27,020.00 and to Leslie's Pool Services for an amount not exceed \$30,292.00. Two (2) contracts are being considered as this breakdown should provide the City the best overall pricing and timely delivery. Poolsure will receive a contract for supplying the City with Sodium Hypochlorite and Cyanuric Acid. Leslie's Pool Services will supply the other seven (7) items on the bid tab.

Summary Statement* The Parks and Recreation Department utilizes contracts for water disinfectant chemicals for four (4) City of Bryan swimming pools. Additionally, wastewater treatment uses a contract for calcium hypochlorite (dry chlorine) annually for algae and disinfection control purposes within the three (3) wastewater treatment plants.

On June 23, 2016, a Request for Bid (RFB) was issued for swimming pool chemicals. Eight (8) bids were received; for more information, the Bid Tabulation is attached. Based on the bids, staff recommends approving two (2) contracts for the purchase of swimming pool and wastewater treatment chemicals to Poolsure (Houston, Texas) in an amount not to exceed \$27,020.00 and to Leslie's Pool Services for an amount not exceed \$30,292.00. Two (2) contracts are being considered as this breakdown should provide the City the best overall pricing and timely delivery. Poolsure will receive a contract for supplying the City with Sodium Hypochlorite and Cyanuric Acid. Leslie's Pool Services will supply the other seven (7) items on the bid tab.

The City shall have the option of extending these contracts, subject to approval of funding and review of the service provided by the Contractors, for four (4) additional one (1) year terms to be extended one (1) year at a time. Contracts are extended upon mutual agreement of both the vendor and the City. The City of Bryan will not consider contract extensions that include any increase in unit bid prices.

In Fiscal Year 2016, the projected total expenditures for the pools and wastewater plants is approximately \$48,000. Therefore, the combined price of the two contracts (\$57,312) is reasonable and ensures the contract should provide flexibility throughout the fiscal year. As a reminder, the contract price is a not to exceed amount.

Poolsure served the City of Bryan as their provider of swimming pool and wastewater treatment chemicals from 2009 through 2014 and provided excellent service and has demonstrated reputable performance to the City of Bryan. Staff believes Poolsure will continue to perform satisfactorily and will meet all contractual obligations required by the bid. During 2015 and 2016, Brenntag provided the chemicals now being considered to be supplied by Poolsure.

Leslie's Pool Service will provide service to the City through their local store. Over the past couple years they have performed well responded quickly when specialized chemicals were needed for pools. City staff expects this type of service to continue with the award of this contract.

Staff Analysis & Recommendation* Poolsure and Leslie's Pool Service have proven to be reliable and customer-oriented businesses. They have been responsive to any and all requests made by the City of Bryan.

Therefore, the Parks & Recreation Department respectfully requests City Council approval to award contracts for swimming pool and wastewater treatment chemicals to Poolsure (Houston, TX) for an amount not to exceed \$27,020.00 and to Leslie's Pool Service for an amount not to exceed \$30,292.00. Both companies provide the best value to the City, while also providing reliable service as has been demonstrated in the past.

Options*

(In Suggested Order of Staff Preference)

(1) Award contracts to Poolsure and Leslie's Pool Service

(2) Award the entire contract to only one of the companies, which might result in a higher cost to the City (this option could require consideration at a future City Council meeting)

(3) Do not award the contracts and rebid the contract, which could result in a higher cost to the City

(4) Pursue another option

Funding Source*

Parks and Recreation Department (General Fund) and Wastewater Operating Fund (Enterprise Funds) – such funds are included in the proposed budget

Attachments

RFB 16-047 Swimmingpoolchemicals.doc

208.5KB

Bid Tabulation 16-047.pdf

36.42KB

Please detail attachments and note attachments available for viewing in City Secretary's Office:

1. Bid document for soliciting bids for the chemicals

2. Bid tabulation from the eight (8) firms that submitted bids.

Dept. Head Signature

M. Darrell Lovlette

**Deputy City Manager
Signature**

Hugh R. Walker

City Manager Signature



City Attorney Signature

Janis K. Hampton