



May 16, 2016

Will Smith  
Assistant Finance Director  
City of Bryan  
Attn: Fiscal Services  
P.O. Box 1000  
Bryan, Texas 77805

HANS HAMMOND  
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PRESIDENT-ELECT/  
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SANDI TRAPANI

CHRIS DYER  
CHIEF EXECUTIVE OFFICER

2275 DARTMOUTH STREET  
COLLEGE STATION, TX 77840

PH: 979 696-ARTS(2787)  
FAX: 979 680-1072  
INFO@ACBV.ORG

Dear Will,

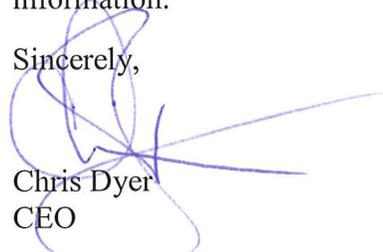
On behalf of the Arts Council, an organization that serves the Brazos Valley and a growing collective of over 60 arts, culture and heritage organizations, please see the attached funding request for \$96,000.00 for FY 2017. If awarded, these funds would be utilized to facilitate our Bryan/College Station arts granting program, increase our arts tourism marketing efforts, in the creation of new public art installations in downtown Bryan and to provide much needed support for a new facility for The Arts Council. The funds requested by the Arts Council for the coming fiscal year are at the same level as the previous fiscal year.

In the current fiscal year, organizations conducting programs and operating in Bryan will receive over \$115,000.00 in direct grant funding support through Arts Council programs, in addition to the wealth of marketing and professional development programs that we already provide. We expect to see demand for funding from our local arts affiliates continue to increase in the coming fiscal year.

Our commitment to the arts in the City of Bryan continues to grow—in the coming year we will work to increase our impact in Bryan through our Red Wasp Film Festival, Texas Reds Artist Showcase, creation of exciting new public art installations, establishment of the Kyle House Gallery, involvement with the Cultural Arts District and First Fridays, and through various partnerships with local businesses, hoteliers and artists. These efforts benefit the entire region by generating sales and hotel occupancy taxes, attracting new visitors, creative businesses and employment opportunities to our region, and greatly increasing the quality of life offered to your residents.

Thank you for your consideration of this request and please do not hesitate to contact me at [chris@acbv.org](mailto:chris@acbv.org) or (979)696-2787 should you require additional information.

Sincerely,

  
Chris Dyer  
CEO



**City of Bryan  
Budget Proposal  
FY2016-2017**

## **FY 2016 Activity Overview**

Our focus for the current and upcoming fiscal year is continuing to fulfill our mission: to make the arts accessible to all residents and visitors of the Brazos Valley. In the current fiscal year, the Arts Council focused on private fundraising efforts to continue to make our organization self-sustaining and to effectively promote the arts to visitors and residents of our community. For FY 2016/17, we will continue to aggressively fundraise and to grow and improve fundraising projects, events and programs including Empty Bowls, Jr., Boots & BBQ, Business and Regular Membership Programs, College Arts Scholarship Program, private donor cultivation, public art, grant writing, and Celebrating the Arts. In addition we will continue to manage and grow Red Wasp Film Festival and Texas Reds Artist Showcase, events which take place in Bryan annually. Both events attract visitors, filmmakers and artists from all over the country to Bryan. Lastly, we will continue to manage ArtFill in downtown Bryan, bringing in new and interactive public art installations created by artists from all over the United States.

The following is an overview of program, staff/administrative and financial activities conducted by the Arts Council since October 2015.

### **Arts Council Programs**

The Arts Council supports and enhances our community's art, culture and heritage efforts. Programs include operations of the Arts Center, funding opportunities, artistic learning opportunities and community outreach. Milestones achieved through our programs are listed below.

#### **Arts Center**

As an arts destination and the hub of information about the region's arts activities, the Arts Center is a critical service for the public and many Arts Council affiliate organizations. Gallery spaces operated by The Arts Council facilitate public interaction with the arts, including an arts and culture visitor's center. The center also provides affiliates a space to meet, work or host events vital to fulfilling their missions.

**Group Facility Use:** 26 meetings per month (average)

**Texas Gallery:** 9 exhibitions for FY 15/16; featured exhibitions include George Tobolowsky sculpture, *Texas 12* that included work by visual artists from all over the state, and *Into the Wood* featuring the work of engravers from all over the world.

#### **SEAD Gallery**

In partnership with Advent GX, the Arts Council continued its role as curator of SEAD (Science, Engineering, Arts, & Design) Gallery through spring of 2016. Retail sales numbers in this gallery continue to be extremely high compared to our traditionally slow local art market. This is due in large part because of practices we have put in place at SEAD. Another

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goal that the Arts Council has with SEAD is to help us develop and learn what drives the Brazos Valley art market so that we can continue to build a sustainable art market in our community, which in turn will help us retain local artists and attract new creative businesses. Now that the gallery is self-sustaining, The Art Council has turned over management of SEAD to Advent GX and is moving forward with creating new and sustainable arts retail venues.

**SEAD Gallery:** 4 exhibitions for FY 15/16

**Historic Kyle House Gallery**

In partnership with Global Event Group and Kyle House Estates in Bryan, The Arts Council implemented a new retail gallery program at Kyle House located at 800 South Bryan Avenue in Bryan. The gallery has been a huge success featuring shows by artists David Sites (January 2016-April 2016) and Bets Davis (May 2016-July 2016). Similar to SEAD Gallery, the goal of this new gallery is to help us develop and learn what drives the Brazos Valley art market so that we can continue to build a sustainable art market in our community. As a result, this will help us retain local artists and attract new creative businesses to the Brazos Valley. Over 60 visitors attended the opening for David Sites and over 100 guests joined us for the opening of Bets Davis' show. Retail sales at both shows were extremely high. More exhibitions are planned for this gallery in the coming year.

**Gallery at Large:** 7 galleries, each with 7 exhibits for FY 15/16

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**Funding Programs as of May 2016**

The Arts Council operates five funding programs. The largest of the programs is the Annual Marketing & Program Grant, which is funded through the City of College Station and City of Bryan hotel occupancy tax funds. Funding supports projects only in Bryan and College Station.

<b>Grant Program</b>	<b>Proposals Funded (FY 15/16)</b>	<b>Funds to be Allocated (FY 15/16)</b>	<b>Persons Impacted (FY 15/16)</b>	<b>Hotel Nights Generated</b>
Annual Marketing & Program	20	\$394,400	179,921§	3,923§
City of Navasota Annual Marketing & Program	2	\$22,000	23,005§	390§
Designated	0	0	0	0
Rural Sub-granting (TCA)	8	\$6,500	8,000§	118§
College Arts Scholarships	5	\$10,000	5	N/A
<b>TOTAL</b>	<b>35</b>	<b>\$432,900</b>	<b>210,931**</b>	<b>4,431**</b>

\*\*Estimated. Impact totals are provided by affiliates receiving grant funding  
§ Numbers through May 2016. Many funded programs and events are still pending.

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**Summary of Grants Funded FY 2015/16 (as of March 2016 reports, reported by affiliate organizations)**

<b>Organization</b>	<b>FY15/16 Grant Award</b>	<b>Persons Impacted</b>	<b>Hotel Nights Generated</b>	<b>Project Description</b>
Aggie SWAMP Club	\$7,000	103	25	2016 Texas Independent Film Festival marketing and program support
Brazos Valley African American Museum	\$6,505	487	3	Annual Appreciation Banquet, website upgrade and wayfinding signs to the museum
Brazos Valley Chorale	\$9,046	670	41	2015-16 Season performances and marketing
Brazos Valley Natural History Museum	\$22,000	11,724	356	Ongoing natural history programs and exhibits, Boonville Days and Chuck wagon Cook-off, and Buffalo Stampede
Brazos Valley Stitchers	\$1,555	Report Pending	Report Pending	2016 Fiber Arts Workshop. Event should take place in summer of 2016.
Brazos Valley Symphony	\$53,065	4,041	117	Production and marketing expenses for 2015-2016 season concerts, as well as the annual 4 <sup>th</sup> of July Fireworks Show, Derby Day, and Premiere Market
Brazos Valley WorldFest	\$20,000	9,500	400	Program and marketing support for the 2015 WorldFest festival
Downtown Bryan Association	\$7,000	Report Pending	Report Pending	Marketing for 2016 Texas Reds Festival. Event takes place in September 2016.
Fiestas Patrias Mexicanas of B/CS	\$7,000	Report Pending	Report Pending	Program and marketing support for the 2016 Fiestas Patrias Festival in downtown Bryan. Event takes place in September 2016.
Friends of Chamber Music	\$7,500	1,350	38	Providing music events that are open to the public, free of charge
George Bush Presidential Library and Museum	\$71,246	66,869	2,153	Marketing FY15/16 exhibits and programs

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KAMU-FM	\$32,500	40,000	40	Free broadcasts and programs impacting 20,000 people weekly that serves as a portal for the arts for listeners. Remote station now broadcasting from Stephenville, reaching DFW area.
KEOS-FM	\$9,500	Report Pending	Report Pending	Lone Star Music Series, underwriting for remote station that broadcasts out of Bastrop, reaching Austin. Lone Star Music to take place in June 2016.
Mic Check	\$9,250	1,378	50	Texas Grand Slam and Speak Up, Speak Out (Texas Youth Poetry Slam) poetry festivals attracting participants and visitors from across the state
MSC OPAS	\$37,705	6,909	142	Marketing for the 2015-16 season of performances
Museum of the American G.I. - Museum	\$21,803	3,946	157	Program support for "Lest We Forget" – the travelling Vietnam Memorial exhibit; living history and open house event support; museum exhibits and marketing of the museum
Museum of the American G.I. – Museum Collective	\$9,635	18,937*	28*	Marketing for the Brazos Valley Museum Collective
StageCenter	\$14,600	912	127	Production and marketing for comedic and dramatic productions as part of their 2015/16 season
The Children's Museum	\$990	5,867	150	Wayfinding signs to the museum
Theatre Company	\$31,500	6,778	38	2015-16 season including 6 full productions (with as many as 65 performances annually) for visitors from across and outside Texas.
Wright Gallery (TAMU Department of Visualization)	\$15,000	450	58	Wright Gallery programming and advertising, annual Viz-a-Go-Go program support and advertising
Navasota Blues Fest	\$12,000	Report Pending	Report Pending	Blues Fest Concert honoring blues legend and Navasota native Mance Lipscomb attracting visitors from all over the state. Takes place in August 2016.

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Washington on the Brazos State Park Association	\$10,000	23,005	390	2016 Texas Independence Day Celebration program and marketing support, as well as general marketing for the park
Brenham Children's Chorus	\$1,200	Report Pending	Report Pending	2016 Annual Spring Concert
ROLL CALL – Friends of Camp Hearne	\$700	Report Pending	Report Pending	WWII Living History Days
Heritage Society of Washington County	\$750	Report Pending	Report Pending	Educational tour signs for three historical homes
Navasota Theatre Alliance	\$800	Report Pending	Report Pending	2016 Summer Youth Theatre Camps & performances
Star of the Republic Museum	\$1,000	8,000+	118	Pioneer Playroom exhibit, which opened in conjunction with the 2016 Texas Independence Day celebration
Texas Cotton Gin Museum	\$450	Report Pending	Report Pending	Design, printing, and distribution of the museum's information brochures
Unity Theatre	\$900	Report Pending	Report Pending	2016 Summer Drama Camps
Washington on the Brazos State Park Association	\$700	8,500**	130**	Performance of the Texas A&M Singing Cadets at the 2016 Texas Independence Day Celebration
<b>Totals</b>	<b>\$422,900</b>	<b>210,926</b>	<b>4,431</b>	

**\*Museum Collective Totals** include total reported by all museum collective members, minus those numbers already claimed under the individual member's reports.

**\*\*Total Impacted & Total Hotel Numbers** do NOT include these Washington on the Brazos numbers in order to avoid double counting.

### **Artistic Learning Opportunities**

#### Art Reaching Teens for Life (ART for Life)

**Purpose:** Working with youth in detention and on probation to create public art. This program helps youth develop creativity and life skills to keep them from returning to jail.

**Project:** Poetry workshops and public performances at Village Café in Bryan; designing and painting a mural in Neal Recreation Center in Bryan; summer museum trip to art museums in Waco and Austin, exposing participants to further arts and culture avenues. Planned future projects include the creation of a mural at the Brazos County Courthouse and additional poetry workshops.

**Number of Participants:** 25-35

**Total Expenses (estimated):** \$13,000.00

#### Reflections

**Purpose:** Works with special-needs students in Life Skills classes in Navasota elementary schools, providing an opportunity to express themselves through art. The program provides supplies, instruction, and support in a nurturing environment.

**Number of Participants:** 25 (estimates include area school children and volunteers)

**Total expenses (estimated):** \$1,000.00

#### Artist in Residency Programs (AIR)

**Purpose:** Help aspiring artists develop professionally and create and market a new body of work

**Project:** College Station residency: Create a body of work and host a gallery show at the Arts Center. Navasota residency: Create a body of work and maintain a retail gallery location that is open to the public at the Horlock House.

**Number of Participants:** 1-6

**Locations:** College Station, Navasota, and Downtown Bryan.

#### **State and Community Outreach**

- Supported 63 affiliate arts, culture and heritage organizations through funding, marketing and professional development opportunities.
- CEO appointed to serve on Texas Association of Museums governing board.
- CEO appointed to serve on Summerlee Commission Advisory Panel for sustainability of history organizations.
- CEO appointed to serve as *ex-officio* member of BCS Convention and Visitors Bureau, Brazos Valley Veterans Memorial and Sister Cities boards.
- Continued to lead monthly meetings and work closely with the Brazos Valley Museum Collective to create collaborative programs, marketing and resource sharing opportunities for area museums. In addition, continued promoting the Brazos Valley Museum pass that is marketed to tourists to the Bryan/College Station area.

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- Continued hosting professional development workshop series free of charge to local arts nonprofit organizations. Topics in the current fiscal year included Charitable Giving Best Practices, Development Strategies, Creating Endowments and IRS Regulatory Updates.
- Continued to lead monthly meetings and work closely with the Brazos Valley Theatre Collective to encourage local theater groups to collaborate more closely, share resources, reduce conflicts in annual show scheduling, and develop marketing partnerships. A new Brazos Valley Theatre Collective marketing piece has been designed and the collective is focusing on partnering with local restaurants to increase ticket sales and awareness.
- Partnered with College Station, Bryan, Franklin and Richards ISD schools, Allen Academy, and Bryan Broadcasting to host the 2016 *Empty Bowls, Jr.* event, showcasing approximately 1,000 artistic bowls created by local students and raising awareness of hunger in the Brazos Valley. All proceeds from *Empty Bowls, Jr.* directly benefitted the Arts Council and also generated over \$4,000 in direct funding support to local student food pantries including A&M Consolidated High School, College Station High School and Project Hope at Bryan ISD.
- Working with private donors, coordinated and organized field trips to museums in Austin and Waco for 20 local at-risk students, including Art Reaching Teens for Life participants. This program will continue in the coming summer.
- Coordinated over 300 pieces of art in the Community Gallery-at-Large program.
- Promoted and maintained 26 outdoor sculptures through the Arts Council Public Art program and installed 15 new sculptures at Wolf Pen Creek Park including *George Tobolowsky, Sculpture 308, Art Fill*, and *Texas 12* exhibitions.
- Partnered with Messina Hof Winery and Resort to coordinate the 2016 statewide wine label competition. Over 40 entries were received from all over the state. 2016 marked the second year in a row that a Brazos Valley artist was selected.
- Managed a national call for entry for a temporary site-specific sculpture for ArtFill in Downtown Bryan. The selected artist was John McGee from Bryan, who installed his new metal sculpture entitled *Hand of God* in May 2016.
- In the coming fiscal year, we will continue to focus on securing new art for ArtFill and are working to bring even more public art opportunities to the Brazos Valley. This includes ArtFill installation, outdoor sculpture exhibitions at Wolf Pen Creek Park and a new round of Artists in Residence in Navasota and College Station.
- Thirty-four artists participated in the Texas Reds Festival with individuals from all over the United States joining local artists on Main Street. Painters, jewelers, sculpture artists, photographers, and glassworkers helped attract attendees to the festival and reinforced Downtown Bryan's reputation as a hub for the arts. Artists again sold thousands of dollars of merchandise and our vendors alone generated multiple local hotel nights. The Arts Council is already recruiting artists from across the country for Texas Reds 2016. Our ultimate goal is to steadily grow artist participation at the event to 60 vendors over the next couple of years.
- The Arts Council coordinated and hosted the 13<sup>th</sup> Annual Red Wasp Film Festival on March 5, 2016 at Messina Hof Winery in Bryan. The event attracted filmmakers from all over the world. Forty entries were received and the top 16 independent films were screened at the festival from filmmakers hailing from Texas, France, Germany, India, New Zealand

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and Canada. Over 120 attendees from across Texas came to the festival this year, more than doubling attendance from the previous year. The festival is continuing to grow in quality, visibility and notoriety, and we expect attendance to steadily grow in coming years.

- Reached innumerable residents and visitors through regular marketing and outreach programs from mailings, advertisements, brochures, radio spots and our website, [www.acbv.org](http://www.acbv.org). Outreach includes weekly appearances on KBTX, KAGS, Bryan Broadcasting, KWBC Navasota, WTAW, KAMU, KEOS and art spots in the *Bryan/College Station Eagle*. The ACBVoice newsletter now reaches over 2,850 individuals each month. For the current fiscal year, the Arts Council will invest over \$60,000 in marketing local arts organizations to residents and visitors to our area.
- Arts Council staff continues to serve on the management boards of the Brazos Valley Veterans Memorial, Sister Cities, Brazos Valley Theatre Collective and Brazos Valley Museum Collective.

**Administrative Activities**

The Arts Council continued its very successful private fundraising activities and strategic planning efforts for FY 2015/16 and will continue to do so in FY 16/17. These efforts were highlighted this fiscal year when The Arts Council received a private individual contribution of \$146,000. The Arts Council's current lease with the City of College Station expires in spring of 2018, so our capital fundraising efforts will be focused on a new facility project. The Arts Council has a governing Board of 17 Brazos Valley residents and has three full-time staff and a part-time bookkeeper. Staff includes Amy Salvaggio, Program Manager, Holly Kozlowski, Development and Marketing Director, Cynthia Brown, Bookkeeper and Chris Dyer, CEO. Each brings an extensive background in arts, nonprofit management, marketing, event planning, policy development, financial management, grant writing and fundraising.

The Arts Center continues to be open to the public a minimum of 48 hours a week, but often exceeds that due to special events, affiliate meetings and programs hosted after regular hours.

The Arts Council, in partnership with the Cities of College Station and Bryan, is focused on creating a new, centrally located facility space from which to best serve the residents and visitors to the Brazos Valley. The Arts Council continues to increase its presence and image in the community and has done so by maintaining and growing media partnerships with *The Eagle*, Bryan Broadcasting, KBTX, KAMU-FM and -TV, KAGS, KEOS, *The Navasota Examiner*, as well as media outlets throughout the state targeted at arts tourism audiences. The goal of the process is to make the Arts Council and the economic impact of the arts more known and visible to the public. Our social media and e-newsletter presence along with our website visitation continues to grow exponentially.

### **FY 2015/2016 Budget Request Narrative**

The Arts Council requests approximately 8% occupancy tax funds available through the City of Bryan, equating to \$96,000 in fiscal year 2016/17 based on the estimated collection rate of hotel occupancy tax by the City in the current fiscal year. This funding request is the same amount made by the Arts Council in the previous fiscal year and would be used to continue to facilitate our granting, marketing and outreach programs, support of a new tourism destination facility for our organization, and to support the programs of the Arts Council.

A longstanding role of the Arts Council has been to evaluate and administrate arts, culture and heritage grant proposals, many of which originate from arts organizations in Bryan. This very important role will continue to be a priority but the Arts Council is also focused on making the arts more visible in our community, making more funding available for the arts, attracting more visitors to the Brazos Valley, and increasing the economic impact of the arts. Marketing, and professional development of local arts organizations to help make local arts activities more sustainable also remain high priorities.

In FY 2016/17, we anticipate that we will receive up to 50 funding requests greatly exceeding \$560,000 from Brazos Valley nonprofit arts, culture and heritage organizations. Through the generous support for the arts shown by Bryan, College Station, Navasota, Brazos County, Texas Commission on the Arts, Astin Winkler Charitable Trust, Mullens Trust, and private donors, we hope to continue to be able to fund approximately \$425,000 of these requests. In the current fiscal year, the Arts Council will fund more than \$422,000 in funding requests, over \$115,000 of which hail from arts organizations operating in the City of Bryan.

Partners like the City of Bryan make it possible to serve the many residents and visitors to the Brazos Valley. The Arts Council will continue working with its growing collective of 63 affiliates to increase the positive impact on the economy while creating an arts sector that is sustainable to benefit our community.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY OF BRYAN, TEXAS APPROVING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017, INCLUSIVE, FOR THE ARTS COUNCIL OF BRAZOS VALLEY WITH TOTAL EXPENDITURES OF \$954,640.00 AND REVENUES IN THE COMBINED TOTAL AMOUNT OF \$1,023,569.35; AND AUTHORIZING THE MAYOR TO SIGN AN AMENDMENT TO THE CONTRACT FOR SERVICES WITH THE ARTS COUNCIL OF BRAZOS VALLEY TO PROVIDE FUNDING FOR FISCAL YEAR 2017 IN THE AMOUNT OF \$96,000.00; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Bryan (CITY) and the ARTS COUNCIL OF BRAZOS VALLEY (ARTS COUNCIL) have partnered for more than thirty-five years; and

**WHEREAS**, the ARTS COUNCIL provides support for tourism in the City of Bryan and the region; and

**WHEREAS**, the CITY plans to utilize hotel/motel tax revenues to support the operations of the ARTS COUNCIL, and

**WHEREAS**, the CITY is required to approve the budget of the ARTS COUNCIL; and

**WHEREAS**, Section 1 of the Contract for Services between the City of Bryan and the Arts Council of Brazos Valley dated November 13, 1978, must be amended upon approval of Fiscal Year 2017 ARTS COUNCIL budget;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYAN, TEXAS, THAT:**

1.

The budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, with combined expenditures in the sum of \$954,640.00 and combined revenues in the sum of \$1,023,569.35 be approved as indicated in the accompanying "Exhibit A" ARTS COUNCIL OF BRAZOS VALLEY FISCAL YEAR 2016-2017 Budget.

2.

Expenditures shall conform to the provisions of Chapter 351.101 of the Texas Tax Code.

3.

The Mayor is authorized to sign the AMENDMENT TO CONTRACT FOR SERVICES between the City of Bryan and the Arts Council Brazos Valley, attached hereto as Exhibit "B", providing for funding in the amount of \$96,000.00.

4.

This Resolution shall go into effect November 8, 2016.

ADOPTED BY VOTE OF THE CITY COUNCIL OF THE CITY OF BRYAN, TEXAS, at a meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

CITY OF BRYAN:

\_\_\_\_\_  
Mary Lynne Stratta, City Secretary

\_\_\_\_\_  
Jason P. Bienski, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Janis K. Hampton, City Attorney

Exhibit "A" (page 1)

ARTS COUNCIL OF BRAZOS VALLEY FISCAL YEAR 2016-2017 Budget

The Arts Council  
 FY 16/17 Proposed Budget  
 October 2016 through September 2017

	Budget
Ordinary Income/Expense	
Income	
430 - Contributed Income	
431 - Membership Dues	38,000.00
432 - Fundraising Events	
4322 - ACBV Events	15,300.00
4324 - Celebrating the Arts	98,000.00
Total 432 - Fundraising Events	113,300.00
433 - Government Grants	
4331 - College Station	35,000.00
4332 - College Station HOT	482,900.00
4333 - Bryan HOT	96,000.00
4334 - Brazos County	8,000.00
4335 - TCA	21,000.00
4336 - Navasota HOT	28,800.00
Total 433 - Government Grants	671,700.00
434 - Foundation & Trust Grants	3,000.00
430 - Contributed Income - Other	150,000.00
Total 430 - Contributed Income	976,000.00
440 - Program Service Revenue	24,314.00
450 - Other Revenue	
451 - Investments	1,500.00
452 - Rentals	750.00
Total 450 - Other Revenue	2,250.00
460 - Miscellaneous Revenue	
460 - Miscellaneous Revenue - Other	9,005.35
Total 460 - Miscellaneous Revenue	9,005.35
46000 - Merchandise Sales	12,000.00
48600 - Service Sales	
Total Income	1,023,569.35
Gross Profit	1,023,569.35
Expense	

Exhibit "A" (continued, page 2)

ARTS COUNCIL OF BRAZOS VALLEY FISCAL YEAR 2016-2017 Budget

	<u>Budget</u>
600 - Awards and Grants	
601 - Awards & Grants-Organizations	424,900.00
602 - Awards & Grants-Individuals	11,000.00
Total 600 - Awards and Grants	<u>435,900.00</u>
610 - Salaries and Related Expenses	
611 - Salaries & Wages	201,000.00
612 - IRA Employer Contributions	6,030.00
613 - Employee Benefits-not pension	0.00
614 - Payroll taxes & fees	15,276.00
610 - Salaries and Related Expenses - Other	12,000.00
Total 610 - Salaries and Related Expenses	<u>234,306.00</u>
620 - Fees for Services	
621 - Accounting Fees	24,174.00
622 - Legal Fees	1,000.00
Total 620 - Fees for Services	<u>25,174.00</u>
630 - Advertising, Printing, Promo.	55,000.00
631 - Programs	
6311 - Reflections	1,000.00
6312 - ART for Life	12,000.00
6313 - Texas Gallery	6,000.00
6314 - Camps & Classes	8,504.00
6315 - Community Festivals	19,378.00
6316 - Public Art	12,000.00
631 - Programs - Other	8,500.00
Total 631 - Programs	<u>67,382.00</u>
632 - Fundraising	
6322 - ACBV Events	6,600.00
6324 - Celebrating the Arts	30,000.00
632 - Fundraising - Other	600.00
Total 632 - Fundraising	<u>37,200.00</u>
640 - Office Expenses	
641 - Postage, Mailing Service	800.00
640 - Office Expenses - Other	2,050.00
Total 640 - Office Expenses	<u>2,850.00</u>
650 - Information Technology	4,020.00
660 - Occupancy	

Exhibit "A" (continued, page 3)

ARTS COUNCIL OF BRAZOS VALLEY FISCAL YEAR 2016-2017 Budget

	<u>Budget</u>
669 Construction/New Facility	60,000.00
661 - Facilities & Equipment Rental	2,500.00
Total 660 - Occupancy	62,500.00
670 - Travel	
671 - Travel & In-Region Mileage	3,000.00
Total 670 - Travel	3,000.00
680 - Insurance	6,000.00
690 - Other expenses	
691 - Bank Charges	600.00
6911 - Investment Losses	1,800.00
692 - Credit Card Charges	2,508.00
694 - Memberships and Dues	1,800.00
695 - Training & Development	5,000.00
697 - Artist Commission	8,400.00
699 - Other Costs	1,200.00
Total 690 - Other expenses	<u>21,308.00</u>
Total Expense	<u>954,640.00</u>
Net Ordinary Income	<u>68,929.35</u>
Net Income	<u><u>68,929.35</u></u>

Exhibit "B"

**AMENDMENT TO CONTRACT FOR SERVICES  
FROM ARTS COUNCIL OF BRAZOS VALLEY**

STATE OF TEXAS           (,)  
   (,)     **KNOW ALL MEN BY THESE PRESENTS:**  
COUNTY OF BRAZOS       (,)

That the Contract for Services from Arts Council of Brazos Valley (hereinafter referred to as "ARTS COUNCIL") which was executed on November 13, 1978, is hereby amended by substituting a new Item Number 1 to read as follows:

1.

"City of Bryan (hereinafter referred to as "CITY") agrees to pay the total sum of \$96,000.00 to ARTS COUNCIL for the Fiscal Year 2016-2017 operations. Payment will be made in four (4) payments as detailed below:

<u>Payment Date</u>	<u>Payment Amount</u>
November 15, 2016	\$24,000.00
February 15, 2017	24,000.00
May 15, 2017	24,000.00
August 15, 2017	24,000.00

ARTS COUNCIL will provide the Chief Financial Officer of CITY with copies of the ARTS COUNCIL audit and the ARTS COUNCIL Annual reports which details the use of the money and outlines the benefits the City has received from this expenditure.

ARTS COUNCIL shall submit annual and quarterly reports in accordance with Section 4 of the City of Bryan Hotel Occupancy Tax Fund Disbursement Policy (City of Bryan Resolution 3621, effective October 1, 2015). Quarterly reports shall be received by the Chief Financial Officer or designee not later than the twentieth (20th) business day following the end of each calendar quarter. These quarterly reports shall be submitted to:

Chief Financial Officer  
Fiscal Services  
City of Bryan  
P.O. Box 1000  
Bryan, TX 77805

On an annual basis, not later than May 31<sup>st</sup> of each budget year, ARTS COUNCIL shall submit its proposed budget, proposed service levels and performance measures for the following year to the CITY for review. At the same time, the ARTS COUNCIL shall present to the Bryan City Council a report on their year to date activities and accomplishments and also present information with regard to proposed projects and activities. Funding by CITY shall be subject to annual review and allocation.

CITY shall make such payments solely from the tax upon the costs of hotel-motel occupancy in the City of Bryan as established as Ordinance Number 736.

CITY has reviewed ARTS COUNCIL FY 2016-2017 budget for the use of these funds and approves such budget. ARTS COUNCIL has reviewed and agrees to comply with the provision of Chapter 351.101 of the Texas Tax Code.

ARTS COUNCIL shall maintain its records in a manner consistent with the requirements of the Texas Public Information Act and shall cooperate with CITY in responding to any public information request (“open records request”) filed with CITY pursuant to the Texas Public Information Act. ARTS COUNCIL meetings shall be conducted in compliance with the Texas Open Meetings Act as if ARTS COUNCIL’S board was a governmental body, and board members will complete any training required by the Act. ARTS COUNCIL officers and directors shall follow the provisions of CITY’S Code of Ethics for Elected and Appointed Officials (as adopted March 26, 2013), Sections A.8 and 9.

That all of the terms and conditions of the Contract executed on November 13, 1978, between the CITY and the ARTS COUNCIL shall remain in full force and effect for CITY's Fiscal Year of 2016-2017, except as modified by this amendment.

IN WITNESS WHEREOF, the parties hereto, acting under authority of their governing body and board of directors, have caused this amendment to contract to be duly executed in two counterparts, each of which will constitute an original, as of the \_\_\_ day of \_\_\_\_\_, 2016.

CITY OF BRYAN

ATTEST:

\_\_\_\_\_  
Jason P. Bienski, Mayor

\_\_\_\_\_  
Mary Lynne Stratta, City Secretary

\_\_\_\_\_  
Kean Register, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Janis K. Hampton, City Attorney

ARTS COUNCIL OF BRAZOS VALLEY

\_\_\_\_\_  
Hans Hammond, President

\_\_\_\_\_  
Chris Dyer, Executive Director

Original Agreement

CONTRACT FOR SERVICES FROM ARTS COUNCIL  
OF BRAZOS VALLEY

THE STATE OF TEXAS    |  
COUNTY OF BRAZOS    |

This Agreement, made and entered into by the City of Bryan, a home rule city of the State of Texas, hereinafter referred to as "City", and the Arts Council of Brazos Valley, a non-profit corporation, hereinafter referred to as "ACBV", each acting by and through its authorized officials:

WITNESSETH:

WHEREAS, ACSV is a non-profit corporation established solely for public purposes as set forth in its Articles of Incorporation; and

WHEREAS, there is sufficient assurance by reason of the conditions of the contract that the definite public purposes contracted for herein will be accomplished; and

WHEREAS, there is an adequacy of consideration in the exchange of service for the stated amount of financial assistance to be paid; and

WHEREAS, the production and promotion of arts and cultural programs will enrich the lives of those in the community, provide needed recreational activities, and attract visitors to the area; and

WHEREAS, Section 3c of Article 1269j-4.1, V.A.T.C.S., allows cities to use a portion of the hotel-motel occupancy tax for the encouragement, promotion, improvement and application of the arts:

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1.

City agrees to pay a total of \$5,100.00 plus in kind use of municipal facilities valued at \$3,100.00 to ACSV for the fiscal year 1978-79, with the payments to be made semiannually, the first payment to be made on November 15, 1978, and the second payment to be made on April 16, 1979. City shall make such payments solely from available hotel-motel occupancy

- 2.2 Publish a calendar of arts activities in the community on a regular basis;
- 2.3 Produce and promote cultural programs, such as Youth Symphony Concerts;
- 2.4 Initiate further study and planning to:
  - 2.4.1 Provide space for existing arts, humanities and natural science organizations as well as providing meeting space for other local organizations;
  - 2.4.2 Create a hub of activity for the two cities as well as offering cultural outlets for the entire Brazos Valley;
  - 2.4.3 Provide programming, exhibits, and activities which would serve as a quality visitor attraction to the Bryan-College Station community;
- 2.5 Provide "Council Speakers";
- 2.6 Research and make proposals for grants for the community in the area of arts and cultural activities.

3.

ACBV agrees and warrants to City as follows:

- 3.1 That the public purposes herein stated will be effectuated in accordance with Section 3c(a)(4) of Article 1269j-4.1 of V.A.T.C.S.;
  - 3.2 That it will provide, at a minimum, a reasonable quality of services;
  - 3.3 That when charges are made to the public for services rendered by ACBV or its participating groups, such charges will be reasonable and without discrimination;
  - 3.4 That ACBV will operate as a public agency for the benefit of the general public;
  - 3.5 That ACBV will establish and maintain budget control and furnish a copy of each budget and budget change to the City Secretary
-

- 3.6 That ACBV will establish, operate and maintain an accounting system that will allow for adequate review of its income, expenses and financial status of the corporation at the end of each fiscal year;
- 3.7 That ACBV will have its books reviewed at the end of each fiscal year by an independent public accountant who will furnish a financial report to the City;
- 3.8 That all present and future rules, regulations and policies of ACBV will be reduced to writing and filed with the City Secretary.

4.

If any of the agreements or warranties hereby made by the ACBV are not complied with, the City is authorized to refuse to make any further payments until the condition on which the complaint is based is corrected to the satisfaction of the City Council.

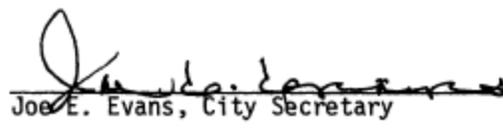
5.

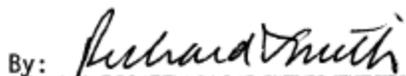
This contract shall be subject to all valid rules, regulations, and laws applicable thereto as promulgated by the United States of America, State of Texas, or any other governmental body or agency having lawful jurisdiction.

IN WITNESS WHEREOF, the parties hereto, acting under authority of their governing body and board of directors, have caused this contract to be duly executed in two counterparts, each of which will constitute an original, as of the 13th day of November, 1978.

ATTEST:

CITY OF BRYAN

  
Joe E. Evans, City Secretary

By:   
Richard Smith, Mayor