

Meeting Date (?) 11/21/2016

Subject Matter* (?) Approval of a Contract for Mowing Services to Water Services' Facilities
This must match rolling agenda entry

Department of Origin* WATER SERVICES

Submitted By* Mark Jurica

Type of Meeting* BCD Special Regular

Classification* Public Hearing Consent Statutory Regular

Ordinance* None First Read Second Read First & Only Read

Strategic Initiative* Public Safety Service
 Economic Development Infrastructure
 Quality of Life

Agenda Item Description* Consider approving the first extension of a price agreement for mowing of Water Services' facilities with Green Teams, Inc. of Bryan, TX in a not to exceed amount of \$56,350.00.

Summary Statement* On September 17, 2014, five (5) sealed bids were received and publicly opened for contracted mowing associated with RFB No. 14-078, "Mowing of Various Water Department Locations." Services performed under this price agreement will provide mowing to the Water Department's wastewater treatment plants, lift stations, and water production sites. This contract was for an initial two (2) years and provided for three 1 year extensions, if both parties agreed.

The bid providing the best value to the City of Bryan was the lowest bid as submitted by Green Teams, Inc. of Bryan, TX in a total not to exceed amount of \$56,350.00. This Request for Bid (RFB) is set to allow a maximum mowing frequency of twenty-five (25) cuts/location/year. Demand for mowing is heavily influenced by rainfall, season, and service appeal. These factors may result in less than twenty-five (25) cuts being performed. Historical expenses for mowing of Water Services' facilities are as follows:

- Current BPO #150482 (24 month contract cycle, est. 12/16/2014): \$68,158.92 spent/2 years.
- BPO #130499 (2013): \$20,058.00

Water Services respectfully request the City Council approve the first extension for mowing services with Green Teams Inc. of Bryan, TX for an additional one (1) year term in an amount not to exceed \$56,350.00. The City of Bryan shall have the option of extending this price agreement, subject to approval of funding and review of the service provided by the vendor, for one (1) additional 1 year term. This expense is budgeted in Water and Wastewater operational budgets for FY17.

Staff Analysis & Recommendation* Water Services respectfully request the City Council approve this price agreement with Green Teams, Inc. of Bryan, TX in the amount of \$56,350.00. Mowing service is needed to ensure the proper upkeep and aesthetical value of City resources and facilities.

- Options*** (In Suggested Order of Staff Preference)
1. Approve award of price agreement with Green Teams, Inc.
 2. Re-bid.
 3. Provide staff other direction.

Funding Source* Water and Wastewater Operating Funds (as budgeted)

Attachments MwingCAF_Attachments.pdf 455.93KB

Please detail attachments and note attachments available for viewing in City Secretary's Office:

1. Extension Letter Notice
2. Bid Tabulation

Dept. Head Signature

JAYSON E. PARFENIUK 11/07/16

Deputy City Manager
Signature

Hugh R. Walker

City Manager Signature



City Attorney Signature

Janis K. Hampton