

**Meeting Date** (?) 11/21/2016

**Subject Matter**\* (?) Consideration - Swear in Newly Elected Mayor  
This must match rolling agenda entry

**Department of Origin**\* CITY CLERK

**Submitted By**\* Mary Lynne Stratta

**Type of Meeting**\*  BCD  Special  Regular

**Classification**\*  Public Hearing  Consent  Statutory  Regular

**Ordinance**\*  None  First Read  Second Read  First & Only Read

**Strategic Initiative**\*  Public Safety  Service  
 Economic Development  Infrastructure  
 Quality of Life

**Agenda Item Description**\* Consideration - Swear in Newly Elected Mayor

Administer oath of office to newly elected Mayor for a three year term and present certificate election.

(Consideración – Administrar el juramento de su cargo al alcalde recién elegido para el tema de tres años y presentar certificado de elección. Reconocer el servicio del alcalde saliendo.)

**Summary Statement**\* Newly elected officials will have already executed the Statement of Elected Official prior to the meeting. At the City Council meeting, the oath of office will be administered and certificates of election presented to the newly elected officials. Gifts of appreciation for past service will be presented to elected officials leaving the City Council. Elections address the City Council's strategic initiative of quality of life.

**Staff Analysis & Recommendation**\* The Texas Constitution requires that newly elected officials take the oath of office before assuming their duties on the City Council. State law requires they be given a certificate of election.

**Options**\* (In Suggested Order of Staff Preference)

1. Administer the oath of office and present certificates of election to candidates who received a majority vote in the November 8 election.

2. Staff does not recommend a delay in this action as there is no basis for it. Any candidate receiving a majority vote in the November 8 election is entitled to take office after canvass.

**Funding Source**\* City Secretary's Election Budget

**Attachments**

Please detail attachments and note attachments available for viewing in City Secretary's Office:  
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**Dept. Head Signature**



**Deputy City Manager Signature**



**City Manager Signature**



**City Attorney Signature**

