

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: 10/22/2013		DATE SUBMITTED: 10/7/2013	
DEPARTMENT OF ORIGIN: Information Technology		SUBMITTED BY: Bernie Acre	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
<p>AGENDA ITEM DESCRIPTION: Consider approval of annual purchase for procurement of wireless/cellular services (voice and data) and related equipment through Verizon Wireless, LLC and AT&T Mobility. The total estimated annual expenditure to procure said services is: \$150,000. Contingent upon Council approval, services and equipment will be purchased through various purchasing cooperative contracts.</p>			
<p>SUMMARY STATEMENT: The Information Technology Department is requesting City Council approval to participate in the following cooperative contracts for wireless/cellular services (voice and data) and related equipment:</p> <ul style="list-style-type: none"> • Verizon Wireless Service, LLC: Said services and equipment are available through the Texas Department of Information Resources (DIR) contract #DIR-SDD-1779 and General Services Administration (GSA) contract #GS-35-0119P. Estimated annual expenditure: \$120,000. • AT&T Mobility: Said services and equipment are available through the Texas Department of Information Resources (DIR) contract #DIR-SDD-1777. Estimated annual expenditure: \$30,000. <p>Each product and service available through above mentioned contracts have been competitively bid and awarded based on Texas Statutes applicable to competitive bids. City staff continuously audits City cell phone use and pricing plans to be assured plans are as competitive and as cost-effective as possible.</p> <p>Previous 5-year history is as follows:</p> <p style="margin-left: 40px;">FY13 – \$130,000 FY12 – \$130,000 FY11 – \$132,500 FY10 – \$140,000</p>			
<p>STAFF ANALYSIS AND RECOMMENDATION: The Information Technology Department respectfully requests City Council approval to procure wireless/cellular services (voice and data) and related equipment from Verizon Wireless Services, LLC and AT&T Mobility through DIR and GSA contracts as described above. Total estimated FY2014 expenditure for such services and equipment is \$150,000. The Wireless voice and data devices are necessary for employees to be responsive to each other and the community.</p>			
<p>OPTIONS (In Suggested Order of Staff Preference):</p> <ol style="list-style-type: none"> 1. Approve the annual blanket purchase order. 2. Do not approve the annual blanket purchase order and formally bid the required services and equipment. 3. Provide staff other direction. 			

ATTACHMENTS: (both attachments are in a single pdf file)

1. AT&T contract information
2. Verizon contract information

FUNDING SOURCE: Various City Department Funds (General Fund and Enterprise Fund), Budgeted FY14

APPROVALS: Hugh R. Walker, 10/04/2013

APPROVED FOR SUBMITTAL: Kean Register, 10/07/2013

APPROVED FOR SUBMITTAL: Janis K. Hampton, 10/14/2013

Revised 04/2013