

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: 10/22/2013		DATE SUBMITTED: 10/4/2013	
DEPARTMENT OF ORIGIN: Information Technology		SUBMITTED BY: Bernie Acre	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consider City Council authorization to approve the budgeted payment of \$60,688.39 to Key Government Finance for the third (3 rd) annual payment of a five (5) year term for Cisco maintenance for support of all Cisco hardware and software utilized by the City.			
SUMMARY STATEMENT: This maintenance agreement provides the City technical support needed for the network and phone system infrastructure. This is year 3 of a 5-year contract approved by the City Council in October 2010, which averages hardware maintenance costs over a 5-year term. By continuing this 5-year agreement, the City avoids an expected 8% annual maintenance increase and continues to receive a 22% guaranteed discount per year. This FY2014 Smartnet maintenance agreement covers the City's Cisco network hardware, software and the Voice Over IP (VoIP) telephone system.			
<p>This Agreement provides 24x7 phone support, patches, upgrades, and hardware replacement, if necessary. If the voice and data systems are not covered, there are risks of having critical systems failure with no technical support or hardware replacement, which can be extremely costly. These types of failures could potentially jeopardize public safety as these systems require the network to be functioning 24x7. This agreement is through the State of Texas Department of Information Resources (DIR) agreement number DIR-SDD-1386.</p> <p>The DIR was created by the State of Texas to ensure the effective and efficient use of public funds for information technology services and equipment through the application of statewide services and technologies with emphasis on cooperative purchasing projects. The Inter-local Cooperation Act, Texas Government Code, Chapter 791, authorizes local governments to directly contract with DIR enabling participating entities to take advantage of the purchasing power of the State of Texas. Procuring information technology products and services through DIR contracts saves the City time and money as all products offered have been subjected to a competitive bid process with vendors offering substantial discounts to all participating entities based on the State's anticipated volume of purchases.</p> <p>Past Cisco Smartnet Maintenance:</p> <ul style="list-style-type: none"> • FY2013: \$60,688.39 (Year 2 payment of 5 year agreement) • FY2012: \$60,688.39 (Year 1 payment of 5 year agreement) • FY2011: \$82,163.32 • FY2010: \$93,993.89 (included a major upgrade) 			
STAFF ANALYSIS AND RECOMMENDATION: By continuing this negotiated 5-year agreement, the City experiences receives discounted fees by locking in maintenance costs for an extended period of time (i.e., instead of a more typical 3-year term, this agreement is a 5-year term).			

The Information Technology Department respectfully requests City Council approval of the third year payment to ensure continued 24x7 support for networking equipment (routers, switches, etc.) and VOIP (Voice Over Internet Protocol) phone system with Cisco through the next year.

OPTIONS (In Suggested Order of Staff Preference):

1. Approve the third annual payment of \$60,688.36 to Key Government Finance for Cisco support.
2. Do not approve the payment, and direct Staff to bring forth a standard one (1) year agreement at approximately \$103,500 for this year, plus an estimated 8% increase each year thereafter, with no guarantee of a 20% discount for each of the next two (2) fiscal years.
3. Provide staff other direction.

ATTACHMENTS: (all attachments are a single pdf file)

1. FY2014 invoice and related attachments
2. Current Contract

FUNDING SOURCE: General Fund, IT Budgeted Line Item, Computer Administration, Equipment Maintenance/Software Lic. Agreements (as budgeted in the FY2014 budget)

APPROVALS:

APPROVED FOR SUBMITTAL: Kean Register, 10/07/2013

APPROVED FOR SUBMITTAL: Janis K. Hampton, 10/14/2013