

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: 10/22/2013		DATE SUBMITTED: 10/4/2013	
DEPARTMENT OF ORIGIN: Information Technology		SUBMITTED BY: Bernie Acre	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input checked="" type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consideration of Annual Maintenance Agreement for Sungard HTE Application in the sum of \$91,309.08.			
<p>SUMMARY STATEMENT: This Council Action Form is for the required Annual Maintenance Agreement for City of Bryan's HTE/ONESolution Software Applications; the Maintenance Agreement Period is November 1, 2013 through October 31, 2014.</p> <p>HTE is a mission critical suite of applications used by numerous departments across the City. These applications include modules for all of the City's financial applications, as well as many other integrated systems. Some examples are Human Resources for employee tracking, Payroll, Building Permits and Inspections, Work Order management for Public Works, Land Management, and Code Enforcement case tracking.</p> <p>The City first installed HTE applications in 1997 starting with the Financial applications, and has since then grown to the current status of 17 applications and other related integrated features. The City has considerable resources (e.g., time and funds) invested in HTE applications and changing software at this time would be cost prohibitive.</p> <p>The software maintenance covers many items including 8x5 NBD (Next Business Day) telephone support and website access to HTE global support center. Also included are software patches and updates in addition to new releases as they become available with added features and enhancements to the software application.</p> <p>The previous five (5) years of HTE software maintenance costs are as follows:</p> <ul style="list-style-type: none"> • 2012-2013: \$89,377.28 • 2011-2012: \$95,302.65 • 2010-2011: \$98,494.65 • 2009-2010: \$98,494.65 (reduction due to Bryan becoming a Beta test partner for ONESolution) • 2008-2009: \$102,736.00 (reduction due to renegotiation of maintenance terms) <p>The 2% increase between FY2013 and FY2014 represents a standard industry increase, which is typical with maintenance agreements. The City was fortunate in previous years to have a reduction in maintenance costs mainly due to the City being a Beta test site for ONESolution.</p>			
STAFF ANALYSIS AND RECOMMENDATION: Staff recommends that the City Council approve the payment to Sungard for annual maintenance and support. The HTE/ONESolution application is sole source, and as such, if the support is not available and the application fails, the City does not have the staff programming expertise to correct issues that may arise.			

Because of the proprietary nature and unique functionality of this software application, the vendor has not licensed or approved other third party agencies to provide software support.

OPTIONS (In Suggested Order of Staff Preference):

1. Approve the annual maintenance and support agreement.
2. Do not approve the annual maintenance and support agreement, and provide direction to staff.

ATTACHMENTS: (all attachments are in a single pdf)

1. Annual maintenance invoices (#71607 and #71724) totaling \$91,309.08
2. Original and updated maintenance agreements between Sungard HTE and the City of Bryan

FUNDING SOURCE: General Fund, IT Budgeted Line Item within the Equipment Maintenance/Software License Agreements (as budgeted in the FY2014 budget)

APPROVALS: Hugh R. Walker, 10/04/2013

APPROVED FOR SUBMITTAL: Kean Register, 10/07/2013

APPROVED FOR SUBMITTAL: Janis K. Hampton, 10/14/2013

Revised 04/2013