

## ACTION FORM BRYAN CITY COUNCIL

<b>DATE OF COUNCIL MEETING:</b> November 12, 2013		<b>DATE SUBMITTED:</b> October 14, 2013	
<b>DEPARTMENT OF ORIGIN:</b> CMO		<b>SUBMITTED BY:</b> Joey Dunn	
<b>MEETING TYPE:</b>	<b>CLASSIFICATION:</b>	<b>ORDINANCE:</b>	<b>STRATEGIC INITIATIVE:</b>
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input checked="" type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
<b>AGENDA ITEM DESCRIPTION:</b> Consideration of a proposed agreement with US Teltec Inc., for economic development consulting services for the City of Bryan in an amount not to exceed \$62,464.74, for a six-month period effective October 1, 2013, and extending through April 1, 2014, with an option to renew for an additional six-month period.			
<b>SUMMARY STATEMENT:</b> US Teltec, Inc. provides consulting services in furtherance of the City of Bryan economic development initiatives. Under this contract, US Teltec shall have an individual, being Mr. Dennis Goehring, provide the City economic development consulting services and also to serve as liaison to the Bryan Business Council (BBC) and the Research Valley Partnership (RVP).			
This proposed agreement extends the City's contract with US Teltec, Inc. for a six month period, effective October 1, 2013, until April 1, 2014, at the same professional service fee of \$10,410.79 per month, not exceeding \$62,464.74 in FY2014. The BBC will continue to be responsible for reimbursing US Teltec Inc. for appropriate expenses incurred by Mr. Goehring during the course of providing economic development consulting services for the City of Bryan.			
<b>STAFF ANALYSIS AND RECOMMENDATION:</b> Staff recommends approving this contract extension as Mr. Goehring is involved in negotiations with current economic development prospects and projects presently underway. Approval of this agreement allows the City to move forward with current and future economic development activities without interruptions in current relationships or negotiations. Conversely, this agreement causes the City to incur continued costs for economic development consulting services.			
<b>OPTIONS (In Suggested Order of Staff Preference):</b>			
<ol style="list-style-type: none"> <li>1. Approve proposed agreement</li> <li>2. Modify proposed agreement for approval, which may require consideration at a future City Council meeting</li> <li>3. Do not approve proposed agreement and re-direct staff</li> </ol>			
<b>ATTACHMENTS:</b> Proposed Agreement			
<b>FUNDING SOURCE:</b> General Fund (as budgeted in the FY2014 budget); Mr. Goehring's professional service fee is set at \$10,206.66 per month.			
<b>APPROVALS:</b> Hugh R. Walker, 10/15/2013			
<b>APPROVED FOR SUBMITTAL: CITY MANAGER</b> Kean Register, 10/28/2013			
<b>APPROVED FOR SUBMITTAL: CITY ATTORNEY</b> Janis K. Hampton, 11/04/2013			