

## ACTION FORM BRYAN CITY COUNCIL

<b>DATE OF COUNCIL MEETING:</b> November 18, 2013		<b>DATE SUBMITTED:</b> October 29, 2013	
<b>DEPARTMENT OF ORIGIN:</b> Development Services		<b>SUBMITTED BY:</b> Martin Zimmermann	
<b>MEETING TYPE:</b>	<b>CLASSIFICATION:</b>	<b>ORDINANCE:</b>	<b>STRATEGIC INITIATIVE:</b>
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input checked="" type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input checked="" type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE
			<input checked="" type="checkbox"/> QUALITY OF LIFE
<b>AGENDA ITEM DESCRIPTION:</b> Consider awarding an annual contract for the demolition of structures with Jeffery Bailey Trucking, Inc. for a total amount not to exceed \$100,000 annually.			
<p><b>SUMMARY STATEMENT:</b> This is an annual contract with Jeffery Bailey Trucking, Inc. of Bryan, Texas, for the demolition of substandard structures. This bid (RFB#14-008) was released on October 14, 2013 and five (5) sealed bids were received and opened on October 29, 2013. Three (3) of the bids were considered nonresponsive as no bidder's bonds were provided. Based on staff's evaluation, it was determined that the bid providing the best value to the City was the lowest bid as submitted by Jeffery Bailey Trucking, Inc. at \$54/ton of demolition debris. Available funds for the demolition of dangerous structures as per the FY14 budget are \$100,000.</p> <p>The Police, Fire, and Development Services Departments are working with the Council-appointed Building and Standards Commission to make Bryan neighborhoods safe, strong and attractive. It is a great success when a substandard structure that poses as risk to public health and safety is restored to good condition or removed to provide opportunities for redevelopment. A proactive program to address substandard structures supports three of the Council's Strategic Initiatives: public safety, economic development and quality of life.</p> <p>Since 2011, City staff and the Building and Standards Commission have been able to streamline several aspects of the substandard structure review process, significantly increasing the number of properties considered, condemned, repaired and removed. While only one property was considered in FY10, more than 160 properties have been considered by the Commission in the three fiscal years since then. Eighty-one percent (81%) of those properties (130 properties) had structures that the Commission ordered to be demolished.</p> <p>Annually, only about sixty percent (60%) of structures ordered for demolition by the Building and Standards Commission after a public hearing are actually demolished by the property owner or another responsible party. Many condemned structures remain standing, causing blight upon their neighborhoods. As of the writing of this Council Action Form, structures on 36 properties that the Commission ordered to be demolished during the last 3 years have not been removed. Two of these 36 properties are manufactured home parks with a total of 35 condemned structures.</p> <p>This contract will be used to remove dangerous structures that have been condemned by Commission, if the responsible party fails to remove the structure as ordered. The contract will also be used to remove structures deemed by the Chief Building Official and Fire Marshal as imminently dangerous. Following demolition by the City's contractor, property owners are invoiced for the demolition cost incurred by the City. If no payment arrangements are made, then a lien is placed on the property for the amount owed to the City.</p>			

Services provided under this contract include the demolition and disposal of the main structure, removal of footings, slabs, asphalt pavement driveways, fences debris, accessory structures, and other undesirable objects. Services provided also include disconnecting and capping sanitary sewer service lines, removal and disposal of all excess material, debris and trash, as well as providing fill dirt material and grading demolition areas. If awarded, the City will have the option of extending this contract, subject to approval of funding and review of the service provided by the vendor, for four (4) additional one (1) year terms to be extended one (1) year at a time.

**STAFF ANALYSIS AND RECOMMENDATION:** Staff recommends awarding this contract to the lowest bidder, Jeffery Bailey Trucking, Inc. Proactive elimination of substandard structures increases neighborhood safety and long-term stability, improved property standards, and encourages revitalization and economic development in older neighborhoods of the City. Substandard structures are not only health and safety hazards to their occupants and surrounding residents, but also devalue properties and can lead to an escalation of neighborhood problems such as vandalism and more serious crime. Staff believes that proactive dangerous structure removal can dramatically improve the overall living quality and comfort of Bryan's neighborhoods.

**OPTIONS (In Suggested Order of Staff Preference):**

1. award contract to Jeffery Bailey Trucking, Inc., as recommended
2. award contract to a different vendor
3. reject all bids and re-bid contract.

**ATTACHMENTS:**

1. bid tabulation
2. contract (separate PDF document).

**FUNDING SOURCE:** General Fund

**APPROVALS:** Kevin Russell, 10-31-2013; Joey Dunn, 11-1-13

**APPROVED FOR SUBMITTAL: CITY MANAGER** Kean Register, 11/04/2013

**APPROVED FOR SUBMITTAL: CITY ATTORNEY** Janis K. Hampton, 11/11/2013

Revised 05/2013



**City of Bryan - Purchasing Department**  
**Bid Tabulation for #14-008**  
**Annual Contract for Demolition of Structures**  
**Open Date: 10/29 /13**

All bids submitted are reflected on this bid tab sheet. However, the listing of a bid should not be construed as any indication that the City accepts such bid as responsive. The City will notify the successful bidder upon award of contract.

		Jeffery Bailey Trucking	TDT, Inc.
Executed 5% Bidder's Bond (Y/N)		Y	Y
Certification from bid package (Y/N)		Y	Y
Acknowledged Addendum #1 (Y/N)		Y	Y
Felony Conviction Notification (Y/N)		Y	Y
Prompt Payment Discount:		N	N
References (Y/N)		Y	Y
ITEM	DESCRIPTION	UNIT PRICE PER TON OF DEMOLITION DEBRIS	UNIT PRICE PER TON OF DEMOLITION DEBRIS
1	Demolition of any/all structures (as per specifications)	\$ 54.00 /per ton	\$ 78.50 /per ton
2	Years of consecutive professional experience in Demolition of structures in similar scope of work.	15 years	18 years
3	Response time to commence demolition work in emergency situations in 24 hours. Can you comply with this requirement?	YES	YES

*Non-Responsive Bids Received (No Bid Bond Included): Albo, LLC, Taplin Trucking & Brazos Site Works*