

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: November 18, 2013		DATE SUBMITTED: October 31, 2013	
DEPARTMENT OF ORIGIN: Fiscal Services		SUBMITTED BY: Joe Hegwood	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input checked="" type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input checked="" type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE
			<input type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Discussion, consideration and possible action to authorize expenditures for the Brazos County Appraisal District (BCAD) for services provided to the City of Bryan in the amount of \$245,521 for Fiscal Year 2014 pursuant to Chapter 6.06 (D) of the Property Tax Code.			
SUMMARY STATEMENT: Chapter 6, Section 6.01 of the Property Tax Code calls for an appraisal district to be established in each county; in Brazos County, it is the Brazos County Appraisal District (BCAD). The district is responsible for appraising property in the district for ad valorem tax purposes of each taxing unit that imposes ad valorem taxes in the district. Chapter 6, Section 6.06 (D) stipulates how the funding is allocated: "Each taxing unit participating in the district is allocated a portion of the amount of the budget equal to the proportion that the total dollar amount of property taxes imposed in the district by the unit for the tax year in which the budget proposal is prepared bears to the sum of the total dollar amount of property taxes imposed in the district by each participating unit for that year."			
The adopted Fiscal Year 2014 budget includes an estimated \$249,525 for the operational support of the Brazos County Appraisal District (BCAD). Formal action by the City Council on this item will authorize the City of Bryan to make quarterly payment in the amount of \$61,380.25 each to the Brazos County Appraisal District for tax appraisal services provided to the City of Bryan.			
STAFF ANALYSIS AND RECOMMENDATION: Contributions to the operating budget of the Brazos County Appraisal District allows for continuation of tax collection and appraisal services used by the City of Bryan.			
Staff recommends approval of the expenditure of \$245,521 to the Brazos County Appraisal District. By providing funding, the City of Bryan continues to receive appraisal services from the BCAD and the City does not violate the Texas Property Tax Code.			
OPTIONS (In Suggested Order of Staff Preference):			
<ol style="list-style-type: none"> 1. Approve the proposed expenditure as dictated by Section 6.06 of the Texas Property Tax Code. 2. Do not approve proposed expenditure as dictated by Section 6.06 of the Texas Property Tax Code, which could result in the City being in violation of such code. 3. Provide other direction to staff realizing such direction may be in violation of the Texas Property Tax Code. 			
ATTACHMENTS:			
<ol style="list-style-type: none"> 1. Letter from Mark Price, Chief Appraiser, regarding City of Bryan's allotment; 2. 2014 Entity Allotment schedule which includes a line item for the City of Bryan allotment (SIGNED COPY to be 			

received and attached on November 13th)

FUNDING SOURCE: General Fund (as budgeted in the FY2014 budget)

APPROVALS:

APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register, 10-31-2013

APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 11-02-2013

Revised 04/2013

Brazos Central Appraisal District
1673 Briarcrest Dr., Suite A-101
Bryan, Texas 77802
Telephone: (979) 774-4100



Mark W. Price
Chief Appraiser

October 9, 2013

Mr. Joe Hegwood
Chief Financial Officer, City of Bryan
P O Box 1000
Bryan, TX 77805

Dear Mr. Hegwood:

The Board of Directors of the Brazos County Appraisal District will meet on Tuesday November 12, 2013 at 8:30 A.M. and among other things, will consider an amendment to the 2014 Operating Budget. The purpose of this amendment is to adjust the funding allotments based on the calculated 2013 levies.

The Board of Directors met on September 10th to adopt the 2014 budget. The budget was adopted at \$2,686,460 with funding to be provided by the local entities in the amount of \$2,675,960. The actual 2013 levy amounts were not known when the 2014 budget was adopted; therefore the individual entity allotments were estimated.

The Brazos County Tax Office has now completed the process of calculating the 2013 levies. Enclosed you will receive a summary copy of the 2014 budget including the proposed amendment as it will be presented on November 12th. Based on the 2013 levies, your annual allotment under the proposed amendment will be \$245,521.

I would be happy to answer any questions that you might have.

Sincerely,

A handwritten signature in cursive script that reads "Mark W. Price".

Mark W. Price
Chief Appraiser

Brazos Central Appraisal District
1673 Briarcrest Dr., Suite A-101
Bryan, Texas 77802
Telephone: (979) 774-4100
Facsimile: (979) 774-4196



Mark W. Price
Chief Appraiser

Mr. Kean Register
City of Bryan
P O Box 1000
Bryan, TX 77805

November 12, 2013

STATEMENT

Below are the quarterly payment amounts and due dates for the 2014 Brazos County Appraisal District Operating Budget, as mandated by State Law.

Section 6.06 State Property Tax Code states:

"Unless the governing body of a unit and the chief appraiser agree to a different method of payment, each taxing unit shall pay its allocation in four equal payments to be made at the end of each calendar quarter, and the first payment shall be made before January 1 of the year in which the budget takes effect. A payment is delinquent if not paid on the date it is due. A delinquent payment incurs a penalty of 5 percent of the amount of the payment and accrues interest at an annual rate of 10 percent. If the budget is amended, any change in the amount of a unit's allocation is apportioned among the payments remaining."

1 st Quarter due by December 31, 2013	\$61,380.25
2 nd Quarter due by March 31, 2014	\$61,380.25
3 rd Quarter due by June 30, 2014	\$61,380.25
4 th Quarter due by September 30, 2014	\$61,380.25
Total Allocation	\$245,521.00

2014

FUNDING

ENTITIES	\$ 2,664,160
COPY, DP & GIS SALES	\$ 11,000
FAILURE TO RENDER PENALTY	\$ 9,100
INVESTMENT INCOME	\$ 2,200
FUND BALANCE	\$ -
TOTAL FUNDING REQUIRED	\$ 2,686,460

ENTITY ALLOTMENTS

<u>JURISDICTION</u>	<u>2013 TAX RATE</u>	<u>2013 LEVY See</u> <u>Important Note</u>	<u>ADJUSTED</u> <u>PERCENT OF</u> <u>LEVY</u>	<u>2014</u> <u>ALLOTMENTS</u>
BRAZOS COUNTY	\$0.487500	\$ 60,316,524.65	0.21971593	\$585,358
BRYAN ISD	\$1.290000	\$ 71,570,512.06	0.26071100	\$694,576
COLLEGE STATION ISD	\$1.320000	\$ 88,638,464.58	0.32288469	\$860,216
NAVASOTA ISD	\$1.191400	\$ 1,534,426.57	0.00558948	\$14,891
CITY OF BRYAN	\$0.629990	\$ 25,299,026.66	0.09215715	\$245,521
CITY OF COLLEGE STATION	\$0.425958	\$ 26,407,914.56	0.09619651	\$256,283
CITY OF KURTEN	\$0.130000	\$ 26,491.61	0.00009650	\$258
CITY OF NAVASOTA	\$0.500000	\$ 91.63	0.00000033	\$1
BRAZOS COUNTY E.S.D. #1	\$0.028801	\$ 293,746.20	0.00107003	\$2,851
BRAZOS COUNTY E.S.D. #2	\$0.018616	\$ 92,192.63	0.00033583	\$895
BRAZOS COUNTY E.S.D. #3	\$0.028000	\$ 203,952.23	0.00074294	\$1,979
BRAZOS COUNTY E.S.D. #4	\$0.030000	\$ 137,150.10	0.00049960	\$1,331
TOTAL ADJUSTED LEVY ALL JURISDICTIONS		\$274,520,493.48	1.00000000	\$2,664,160

IMPORTANT NOTE:

ALLOTMENTS ARE BASED ON 2013 LEVY RATIOS AS OF SUPPLEMENT #2

Allotments approved and adopted by the Board of Directors of the Brazos Central Appraisal District, Bryan, Texas on this 12th day of November, 2013.

Attest: _____

Mr. Bill Lero, Chairman

Attest: _____

Mr. Ken Medders, Jr., Secretary