

ACTION FORM BRYAN CITY COUNCIL

DATE OF COUNCIL MEETING: November 18, 2013		DATE SUBMITTED: October 30, 2013	
DEPARTMENT OF ORIGIN: City Secretary		SUBMITTED BY: Mary Lynne Stratta	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	STRATEGIC INITIATIVE:
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING	<input type="checkbox"/> PUBLIC SAFETY
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING	<input type="checkbox"/> SERVICE
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> STATUTORY		<input type="checkbox"/> ECONOMIC DEVELOP.
<input type="checkbox"/> WORKSHOP	<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> INFRASTRUCTURE
			<input checked="" type="checkbox"/> QUALITY OF LIFE
AGENDA ITEM DESCRIPTION: Consideration – Swear In Newly Elected Mayor and Councilmember			
Administer oath of office to newly elected Mayor and Councilmember for Single Member District One for three-year terms and present certificates of election. Recognize outgoing Councilmember for past service.			
<i>Consideración – Juramento a los nuevamente elegidos el alcalde y a los concejale</i>			
<i>Administrar juramento de la oficina a los recién elegidos el alcalde y concejal de distrito único miembro uno para un plazo de tres años y presentar certificados de elección.</i>			
SUMMARY STATEMENT: Newly elected officials will have already executed the Statement of Elected Official prior to the meeting. At the Council meeting, the oath of office will be administered and certificates of election presented to the newly elected officials. Gifts of appreciation for past service will be presented to elected officials leaving the Council. Elections address the Council’s strategic initiative of quality of life.			
STAFF ANALYSIS AND RECOMMENDATION: The Texas Constitution requires that newly elected officials take the oath of office before assuming their duties on the Council. State law requires that they be given a certificate of election. Outgoing elected officials will be recognized for their past service on the Council.			
OPTIONS (In Suggested Order of Staff Preference):			
Administer the oath of office and present the certificates of election to candidates who received a majority vote in the November 5 election.			
Staff does not recommend a delay in this action, as there is no basis for it. Any candidate receiving a majority vote in the November 5 election is entitled to take office after canvass.			
ATTACHMENTS: None. Any associated documents cannot be prepared until after the election.			
FUNDING SOURCE: City Secretary’s Election Budget			
APPROVALS: Mary Lynne Stratta 10-30-13			
APPROVED FOR SUBMITTAL: CITY MANAGER Kean Register, 10-31-2013			
APPROVED FOR SUBMITTAL: CITY ATTORNEY Janis K. Hampton, 11-2-2013			